



ELCHC Board of Directors Regular Meeting Amended Agenda Packet

November 4, 2024

6302 E. Dr. Martin Luther King Jr. Blvd., Suite 100 Tampa, FL 33619

Hybrid Meeting

<https://us06web.zoom.us/j/82485453350?pwd=271IMMDBGWcDRU2r4iCAj7Rb4MXC3j.1>

Meeting ID: 824 8545 3350

Passcode: 669372



ELCHC Board of Directors Regular Meeting Amended Agenda

Monday, November 4, 2024

I. WELCOME & INTRODUCTIONS

A. Patel

- A. Roll call/Quorum Verification
- B. Pledge of Allegiance

II. PUBLIC COMMENT I

A. Patel

Individuals wishing to address the Early Learning Coalition of Hillsborough County Board of Directors must complete a Public Comment Request Card and submit it to the official recorder prior to the noticed start time of the meeting. Said comments will be limited to three (3) minutes per individual on a first come, first serve basis, and only at such time as is identified on the official meeting agenda for public comment. All public comment in Public Comment I must pertain to an item on the approved agenda. Statements or remarks must be related only to the business of the Board. Statements or remarks are to be directed towards the Board and not to either a member of the staff or member of the public. Persons addressing the Board shall refrain from statements, remarks, or conduct that is uncivil, vulgar, profane or otherwise disruptive to the conducting of the Board's business.

III. CHAIRMAN'S REPORT

A. Patel

- A. Mission Moment
- B. Attendance Policy Reminder

IV. CONSENT AGENDA

A. Patel

The "consent agenda" is a single agenda item typically addressed first after convening the board meeting and establishing that a quorum is present. The consent agenda encompasses all the routine, pro forma and noncontroversial items that the Board needs to vote on.

- A. Approval of the November 4, 2024, Board of Directors Amended Meeting Agenda
- B. Approval of Board of Directors Draft Meeting Minutes-August 19, 2024 - 4
- C. Approval of Allocated Funds for Classroom Materials - 12
- D. Approval of Allocated Funds for Independent Financial Audit and Tax Services - 336
- E. City of Tampa Financial Support-Certificate of Acceptance and Compliance FY 24-25 - 388

V. ACTION ITEMS

- A. Nomination and Election of Board Secretary - 395 A. Patel
- B. Committee Appointments - 396 A. Patel
- C. New Board Member Election - 398 A. Patel
- D. Approval of CEO Performance Evaluation and Merit Increase Consideration - 403 A. Patel

VI. COMMITTEE REPORTS

- A. Governance Committee - 409 A. Patel
- B. Finance Committee - 410 M. Zieziula

C. Service Delivery and Efficiency Committee - 411

A. Jae

D. Executive Committee - 425

A. Patel

E. Development Committee - 426

Dr. Robinson

F. Provider Review Hearing Committee

J. Jenkins

G. Legislative Affairs Committee

G. Casanova

VII. FINANCIAL REPORT

Y. Hernandez
Tamayo

A. Finance Report including Budget to Actual Ending, July 31, 2024 - 427

F. Hicks

VIII. CEO REPORT

A. Post Hurricane Milton Update

B. Division of Early Learning, Chancellor Miller Visit

C. Education of Young Children Summit Follow Up Contacts

IX. INFORMATION ITEMS

A. Division of Early Learning Survey Results - 434

B. 2023-2024 ELCHC Annual Report

X. ANNOUNCEMENTS

A. Patel

A. Day of Play -December 7, 2024

Time: 10:00 a.m. to 12:00 p.m.

Location: Jackson Springs Community Center

B. Board of Directors Regular Meeting- February 17, 2025

Time: 3:00 p.m.

Location: Early Learning Coalition of Hillsborough County

XI. PUBLIC COMMENT II

A. Patel

Individuals wishing to address the Early Learning Coalition of Hillsborough County Board of Directors must complete a Public Comment Request Card and submit it to the official recorder prior to the noticed start time of the meeting. Said comments will be limited to three (3) minutes per individual on a first come, first serve basis, and only at such time as is identified on the official meeting agenda for public comment. Statements or remarks must be related only to the business of the Board. Statements or remarks are to be directed towards the Board and not to either a member of the staff or member of the public. Persons addressing the Board shall refrain from statements, remarks, or conduct that is uncivil, vulgar, profane or otherwise disruptive to the conducting of the Board's business.

XII. ADJOURNMENT

A. Patel



Monday, August 19, 2024, at 3:00 pm
6302 E. Martin Luther King Jr. Blvd., Suite 100
Tampa, FL 33619

MEETING ATTENDANCE

Facilitator: Dr. Shawn Robinson, Vice Chair

Board Members Present:

Rebecca Bacon*, Dr. Larissa Baia, Dr. Daira Avila Barakat, Dr. Lise Fox, Amanda Jae*, Commissioner Gwendolyn Myers, Beth Pasek, Dr. Shawn Robinson, Gino Casanova, Tracye Brown*, Annette Eberhart, Michelle Zieziula*, Dr. Jacqueline Jenkins*, Dr. Lise Fox*

Board Members Absent:

Aakash Patel, Chantal Porte, Adam Giery

ELCHC Staff:

Dr. Fred Hicks, Nancy Will, Gary Meyer, Sabrina Ruiz*, Abigail Perez*, Casie Haines*, Alison Fraga, Kelley Minney, and Kiyana Scott

Other Attendees:

Attorney Paul Quin, Dennis Hebert, Kelly Flannery*, Felicia Thomas*, Alina Shaffer*, Noelle Wostal, Brian Mays*, Alina Shaffer, Aleta Ford

**Indicates attendance via Zoom meeting platform.*

CALL TO ORDER

Quorum Verification

Noting an established quorum, Vice Chair Robinson called the meeting to order at 3:02 pm.

Pledge of Allegiance

Vice Chair Robinson asked Amanda Jae to lead the Pledge of Allegiance.

PUBLIC COMMENT I

No, public comment I.

CHAIRMAN'S REPORT

A. Mission Moment

Commissioner Myers Provided highlighted that as a member of Board of County Commissioners, she was at liberty to volunteer for a Board of Directors to serve on and she selected the Board of Directors of the Early Learning Coalition of Hillsborough county. As a believer in the mission of the Early Learning Coalition, she is proud to serve and represent the county and those communities that are underrepresented. Commissioner Myers thanks Dr. Hicks and the other members of the ELCHC BOD for providing the best early learning experience possible. Dr. Robinson thanked Commissioner Myers for her mission moment.



Approval of the Updated Agenda

Dr. Robinson asked for approval of the BOD Agenda noting that it was updated since it was made available to the public.

Amanda Jae made a motion to approve the updated agenda. Gino Casanova made a second. The motion carried unanimously.

B. Recognition of service to the ELCHC Board of Directors: Dr. Jodi Marshall and Allison Nguyen

Dr Robinson recognized their service on the Board of Directors indicated that we will distribute certificates of appreciation to them at a future date.

C. Young Children’s Summit Update

Dr. Robinson indicated that the BOD would hear more about the Children’s Summit later in the meeting but noted that we are on schedule for the summit, have raised enough funds to cover expenses, and that additional sponsorship continues to arrive. Dr. Robinson asks for BOD member attendance at the summit.

Dr. Shawn Robinson made a motion to approve Dr. Daira Barakat to the Finance Committee. Beth Pasek made a second. The motion was approved unanimously.

CONSENT AGENDA

The following items were included under the Consent Agenda:

- A. Approval of July 1, 2024, Board of Directors Meeting Minutes

Commissioner Myers made a motion to approve the Consent Agenda. Rebecca Bacon made a second. The motion carried unanimously.

ACTION ITEMS

- A. Nomination and Election of Board Members

Dr. Robinson asked for a motion to increase the number of board members prior to the nomination and election of board members because a few years ago the board set the limit to 26. If the current slate of nominees is approved the board would exceed the threshold. He asked to set the limit to 30, the maximum allowed under statute. Commissioner Myers suggested that the limit be set to the odd number of 29 to ensure that during voting, the board would find a majority.

Commissioner Myers made a motion to increase the number of allowable BOD members to 29. Gino Casanova made a second. The motion was approved unanimously.

Dr. Robinson turned over the discussion of the slate of candidates over to Dr. Hicks to introduce each candidate to the board of directors for consideration. Dr. Hicks expressed meeting each candidate and recognized their commitment to the ELC mission. Each of these members will begin a 4-year term beginning August 19, 2024.

Dr. Robinson asked for motions for the approval of the slate of BOD candidates individually.

Candidate	Motion	Second	Vote
Kelly Flanner	Annette Eberhart	Rebecca Bacon	Approved Unanimously
Alina Shaffer	Beth Pasek	Amanda Jae	Approved Unanimously
Felicia Thomas	Beth Pasek	Dr. Baia	Approved Unanimously
Jonathan Ferro	Rebecca Bacon	Dr. Baia	Approved Unanimously
Noelle Wostal	Dr. Baia	Gino Cassanova	Approved Unanimously
Brian Mays	Dr. Barakat	Gino Cassanova	Approved Unanimously
Ashley Porch	Commissioner Myers	Amanda Jae	Approved Unanimously

B. Committee Appointments

Dr. Robinson indicated that there are 2 vacancies on the Governance committee: (Chair and Vice Chair)

Dr. Hicks indicated that Jonathan Ferro expressed an interest in the Governance Committee. Kelly Flannery expressed an interest in serving on Governance.

Dr. Robinson called for a motion to add both Jonathan Ferro and Kelly Flannery to serve on the Governance Committee. Michelle Zieziula made the motion. Commissioner Myers made a second. The motion was approved unanimously.

Dr. Robinson asked for consideration regarding Chair and Vice chair of governance, noting that the other members Adam Giery, Aakash Patel, and Tracey Brown are not present. Kelly Flannery expressed interest in stepping up as vice chair if necessary but would defer to someone with more experience.

Dr. Robinson indicated that there are 2 vacancies on the Finance committee, including Vice Chair

Felicia Thomas and Noelle Wostal both volunteered to serve on the Finance Committee.

Commissioner Myers made a motion to approve Felicia Thomas and Noelle Wostal to serve on the Finance Committee. Annette Eberhart made a second. The motion was approved unanimously.

Discussion of serving as vice chair interest was not expressed.

Dr. Robinson indicated that there is a vice chair position open on the Service and Delivery Committee.

Dr. Fox expressed an interest in serving as vice chair to the Service and Delivery Committee.

Amanda Jae made a motion to approve Dr. Lise Fox to serve on the Service and Delivery Committee as vice chair. Commissioner Myers made a second. The motion was approved unanimously.

COMMITTEE REPORTS

A. Executive Committee

Dr. Robinson reported that the committee met on August 12, 2024, to approve, review and discuss the following:

- Approval of the August 19, 2024, Draft Meeting Agenda
- Committee Reports
 - Governance Committee
 - Finance Committee
 - Service Delivery & Efficiency Committee
 - Development Committee
 - Legislative Committee
 - Provider Review Committee
- Discussion of Board of Directors Applicants
- CEO Evaluation-Dr. Robinson asked those members who have not filled it out to please do so. Dr. Hicks noted that the evaluation review period has closed.
- CEO Report

B. GOVERNANCE COMMITTEE

Dr. Fred Hicks, CEO ELCHC reported that the Governance Committee met on July 29, 2024, to review, and discuss the following:

- Committee appointments
- Recommendation of applications for board of director membership
- Review of applications received by the governor's appointment office, to date we have not received any additional updates from the Governor's office.
- CEO evaluation. Dr. Hicks expressed that other large ELCs process the CEO evaluation through the Executive Committee utilizing the DEL CEO evaluation. Dr. Hicks indicated that the Board could decide to utilize whatever format they would like.
- Board of Directors annual forms
- Proposed bylaw revisions, there is a request to table this conversation until the new BOD members can have an opportunity to vote and provide input.
- CEO report
- The next meeting of the ELCHC governance committee is scheduled for September 23, 2024, at 3:00 p.m.

C. FINANCE COMMITTEE

Michelle Zieziula, reported that the committee met on August 05, 2024, to review, discuss, and approve the following:

- Minutes from June 3, 2024, Finance Committee/Budget Workshop
- Financials Budget to Actual June 30, 2024-Preliminary Financials, First Close & FY25 Notice of Award Summary
- CEO Report
- The next meeting of the Finance Committee is scheduled for September 30, 2024., at 3:00 pm.

D. SERVICE DELIVERY AND EFFICIENCY COMMITTEE

Amanda Jae reported that the committee the next meeting of the Service Delivery & Efficiency Committee is scheduled for August 29, 2024, at 3:00 p.m. Amanda Jae noted that this meeting is customarily set just after the school year begins to provide transition time for teachers and early educators.

E. DEVELOPMENT COMMITTEE

Dr. Shawn Robinson reported that the committee met on July 10, 2024, to review and discuss:

- Department Updates
- Host Committee Updates
- Education of Young Children 2024 Summit
 - o Summit Attendee Call to Action
 - o Menu of ways the Business Community can support Early Childhood Education, Childcare Centers, and their employees with children aged 0-5
 - o Key information takeaways for Summit attendees to be our champions
- Review of Suggestions from the Board of Directors Retreat
- The next meeting of the Development Committee is scheduled for August 7, 2024.
- Update: Since the July 10 Development Committee the date for the next scheduled meeting has been changed to August 8, 2024.

Dr. Hicks asked for the review of the impact report. Dr. Robinson asked Alison Fraga, Chief Development Officer, to review the impact report. Alison Fraga reviewed the slides and highlighted the importance of the ELC pillars, grant funders, and overall influence of the work conducted through the development department.

F. LEGISLATIVE COMMITTEE

Dr. Hicks reported that the 2025 legislative session will occur in the customary manner next year. Dr. Hicks highlighted an article that involved the Tampa Business Journal's interview of Chair Aakash Patel and Dr Hicks regarding childcare for those members serving in the military.

Second, the ELCHC and other ELCs will focus on ensuring that we address the front door access to services set by 150% of the federal poverty level to ensure that we can spend our school readiness allocation.

Gino Casanova asked whether the 150% federal poverty level is a local or national limit. Dr. Hicks indicated that it is a local state limit.

G. PROVIDER REVIEW HEARING COMMITTEE

Dr. Jacquelyn Jenkins dropped off the Zoom call.

Dr. Hicks reported that the Provider Review Hearing Committee met on August 13, 2024, to hear KinderCare Learning Companies vs Early Learning Coalition of Hillsborough County with the following outcome.

The ELCHC recommendation of ending their (VPK) contract would be upheld with one modification of terms from two years to one year if five out of the nine students graduating from their VPK program did not meet or exceed the average scores of their peers.

Unfortunately, test scores revealed these students did not pass their kindergarten readiness exam and therefore the outcome as presented above will be enacted.

Dr. Fox asked for clarification regarding all KinderCare locations or just one location. Dr. Hicks clarified that it is just their 1290 Location.

FINANCE REPORT

Gary Meyer, Chief Financial Officer, reported on the following:

Gary Meyer provided a budget basics explanation for fiscal clarification at a high level utilizing a set of slides representing a bubble analogy. Gary Meyer incorporated a deck of cards to further explain the functional view and categorical nature of our budget and how we must track and fund our initiatives. Every transaction is tracked

on a functional view when other businesses track on category view. The ELC budget must be tracked on both categories and function.

- A. Financials Budget to Actual June 30, 2024-Preliminary Financials, First Close & FY25 Notice of Award Summary
- B. Division of Early Learning 2023-2024 Financial Monitoring Report

CEO REPORT

A. Children's Summit 2024 Update

Dr. Hicks reported that we only have a few seats remaining. He thanked the development committee and looks forward to a wonderful 2024 Children's Summit.

B. Provider Visits

Dr. Hicks shared that he would visit providers after many of their VPK classes have begun.

C. Finance Workshops

Dr. Hicks congratulated Gary Meyer and his team for their work to ensure that we are in a good fiscal position and applauded the work of Alison and her team to ensure that we provide heightened awareness regarding School Readiness and Voluntary Pre-Kindergarten services to as many families as possible.

D. Year to Date Enrollment Report

Dr. Hicks reported for the sake of time board members could read through the year-to-date enrollment numbers included in the agenda packet.

E. Recognition of ELCHC Funders

- a. Children's Board of Hillsborough County anticipated one million dollars (once approved at their full CBHC meeting).
- b. City of Tampa \$125,000 (direct slots)
- c. Community Foundation of Tampa Bay (iSpy)
- d. Debartolo Foundation (iSpy)

DISCUSSION

- A. CEO Evaluation (specifically how to set the merit increase.)
 - a. Dr. Robinson introduced the differences between the 2 forms and there is some discussion regarding using either or both or a hybrid. Beth Pasek asked for clarification regarding the DEL form DEL-SR 120. The DEL form is due at the end of August every year.
 - b. Attorney Paul Quin chimed in that the BODs can decide.
 - c. Dr. Baia indicated that the DEL form according to legal council indicates that

Commissioner Myers motioned to ask the Governance Committee to add 5 criteria to domain 7 of the DEL form for consideration of the CEO's Merit Increase and that the changes should be brought back to the full board for final consideration and approval. Dr. Baia made a second. The motion was approved unanimously.

- B. Resource Development Impact Report 2023-2024
- C. Proposed Bylaws Revisions
 - a. Attorney Paul Quin offered to explain any changes after the new BOD members have had an opportunity to review them.
 - b. Dr. Robinson indicated that there is some consternation regarding standing committee(s) versus ad hoc committees and a pending discussion to dissolve the development committee.

ANNOUNCEMENTS

- A. Children’s Summit 2024-Save the Date: September 12, 2024
- B. The next Regular Board of Directors Meeting is scheduled for October 14, 2024, at 3:00 p.m.

PUBLIC COMMENT II

There was no Public Comment II.

ADJOURNMENT

Citing the time, Dr. Shawn Robinson made a motion to adjourn the meeting at 4:02 pm. Amanda Jae made a second. The motion carried unanimously.

Read and approved by: _____
Vacant, ELCHC Secretary *Date*

ELCHC Board of Directors Meeting-November 4, 2024

CONSENT

ITEM IV.B.

ISSUE: Approval of allocation of funds for early childhood education classroom materials

FISCAL IMPACT: Not to exceed \$265,000 for FY25, \$275,600 for FY26, and \$286,630 for FY27

FUNDING SOURCE: Florida Department of Education, Division of Early Learning, School Readiness Quality funds

RECOMMENDED ACTION: Approval of allocation of funds to Discount School Supply, Lakeshore Learning, and Becker's School Supplies as noted in the Awards table below

NARRATIVE:

Vendors Present at the Meeting: Shannon Harding, MA, Discount School Supply/Really Good Stuff Central/North Florida Account Manager; Erik Zubal, Regional Sales Manager, Lakeshore Learning, and Paul Becker, Owner, Becker's School Supplies.

Brief History: Early Learning Coalitions are required to offer programming targeted for children birth to 3 years old, and children 3 to 5 years old require literacy and science supports to be better prepared for kindergarten. As a result, the Early Learning Coalition of Hillsborough County has developed three programs that require classroom materials: the Hillsborough Infant and Toddler Initiative (HITI), iSpy, and Literacy All Year. The Early Learning Coalition of Hillsborough County contracts yearly with one or more vendors to be the supplier of classroom materials.

Product and Services: The Early Learning Coalition of Hillsborough County is seeking approval to enter into separate three-year contracts with three vendors for early childhood classroom materials for three programs.

Purpose: HITI: to increase families' access to quality infant toddler care by encouraging participating providers to open new spaces for children birth to 3 years old and/or improve the environments in existing classrooms. The classroom materials, furnishings, and equipment will facilitate the environmental improvements in the most cost-effective manner. iSpy: to enhance reading, science, and mathematics proficiency among preschoolers aged 3-5. This is achieved through engaging play-based learning activities. The iSpy Tampa Bay Program offers a unique platform for children to actively participate in science and nature-based play, both within the classroom and in their home. This program not only cultivates a natural sense of curiosity but also amplifies vocabulary and ignites imaginative thinking. Literacy All Year: to better equip preschool teachers with literacy

materials and specific training to help close the literacy gap in children ages 3 to 5 and provide home libraries for children in participating classrooms.

Goal: To better prepare children for kindergarten entry. We see these programs actually improving kindergarten readiness based on VPK assessment scores. For FY24, children went from an initial PM1 score of 60% at or above benchmark to an improved PM3 score of 79% at or above benchmark at the end of the cycle. These three programs (HITI, iSpy, and Literacy All Year) have strong representation from providers in the underrepresented zip codes of Hillsborough County, including 33610, 33612, 33604, 33617, 33619, and 33527.

Contract Performance: We had FY24 contracts with both Discount School Supply and Lakeshore Learning, and both met contract performance deliverables. This is the first year contracting with Becker’s School Supplies.

Procurement: The RFP was posted from July 1, 2024 to July 31, 2024 (30 calendar days) on the Coalition website and MyFlorida Marketplace. A scoring team of 5 raters with early childhood education expertise (2 external to the Coalition) rated each proposal in each Goods Category.

Goods Category #1: Hillsborough Infant/Toddler Initiative	1-Discount School Supply	2-Lakeshore Learning	3-Becker's School Supplies
Rater #1	3.85	3.55	3.35
Rater #2	3.00	3.90	4.15
Rater #3	4.15	3.00	2.95
Rater #4	4.15	2.70	3.55
Rater #5	3.65	3.55	3.65
	18.80	16.70	17.65
Ranking	1	3	2
Project Budget = \$85,000			
Goods Category #2: iSpy materials for science and nature learning	1-Discount School Supply	2-Lakeshore Learning	3-Becker's School Supplies
Rater #1	4.00	4.00	Disqualified due to lack of items
Rater #2	4.15	3.90	Disqualified due to lack of items
Rater #3	3.50	3.40	Disqualified due to lack of items
Rater #4	3.95	3.00	Disqualified due to lack of items
Rater #5	3.65	3.40	Disqualified due to lack of items
	19.25	17.70	Disqualified due to lack of items
Ranking	1	2	
Project Budget = \$80,000			
Goods Category #3: On My Way to Kindergarten/Literacy All Year Initiative	1-Discount School Supply	2-Lakeshore Learning	3-Becker's School Supplies
Rater #1	3.10	4.15	3.50
Rater #2	3.45	3.90	3.70
Rater #3	3.50	2.95	3.30
Rater #4	3.95	3.75	3.25
Rater #5	3.35	3.55	3.50
	17.35	18.30	17.25
Ranking	2	1	3
Project Budget = \$60,000			

AWARDS:				
Goods Category #1: Hillsborough Infant/Toddler Initiative	1-Discout School Supply	2-Lakeshore Learning	3-Becker's School Supplies	TOTAL
Awards:	\$ 40,000	\$ -	\$ 65,000	\$ 105,000
Goods Category #2: iSpy materials for science and nature learning	1-Discout School Supply	2-Lakeshore Learning	3-Becker's School Supplies	TOTAL
Awards:	\$ 80,000	\$ 20,000	\$ -	\$ 100,000
Goods Category #3: On My Way to Kindergarten/Literacy All Year Initiative	1-Discout School Supply	2-Lakeshore Learning	3-Becker's School Supplies	TOTAL
Awards:	\$ -	\$ 60,000	\$ -	\$ 60,000
TOTAL FY25 AWARDS:	\$ 120,000	\$ 80,000	\$ 65,000	\$ 265,000
TOTAL FY26 AWARDS (plus 4% potential cost escalation factor):	\$ 124,800	\$ 83,200	\$ 67,600	\$ 275,600
TOTAL FY27 AWARDS (plus 4% potential cost escalation factor):	\$ 129,800	\$ 86,530	\$ 70,300	\$ 286,630

Budget Impact: Not to exceed \$265,000 for FY25, \$275,600 for FY26, and \$286,630 for FY27.



EARLY LEARNING

COALITION OF HILLSBOROUGH COUNTY

REQUEST FOR PROPOSAL EARLY CHILDHOOD CLASSROOM MATERIALS

July 1, 2024 to July 31, 2024

Proposals should be directed to:

**Gary Meyer
Chief Financial Officer**

**Early Learning Coalition of Hillsborough County
6302 E. Dr. Martin Luther King, Jr. Blvd.
Suite 100
Tampa, FL 33619**

gmeyer@elchc.org

I. GENERAL INFORMATION

A. **Purpose.** This request for proposal (RFP) is for the Early Learning Coalition of Hillsborough County (“ELCHC” or “Coalition”) to identify and contract with a single or multiple organization(s) or independent contractors that can provide early childhood classroom materials during the three-year period July 1, 2024 to June 30, 2027, with an option to renew for an additional three-year period.

B. **Who May Respond.** Any U.S.-based organization or independent contractor providing early childhood materials.

C. **Instructions on Proposal Submission.**

1. **Closing Submission Date.** Proposals must be submitted via email no later than 5:00 pm EST on July 31, 2024.

2. **Inquiries and Proposals.** Inquiries concerning this RFP and proposal submissions should be emailed to:

Gary Meyer
Chief Financial Officer
gmeyer@elchc.org

Please title subject “RFP: Early Childhood Classroom Materials Submission.”
Hard (paper) copy submissions are not required.

3. **Conditions of Proposal.** All costs incurred in the preparation of a proposal responding to this RFP will be the responsibility of the Respondent and will not be reimbursed by the Early Learning Coalition of Hillsborough County (the “Coalition”),

It is the responsibility of the Respondent to ensure that the proposal is received via email by the Coalition by the date and time specified above. Late proposals will not be considered.

To ensure a fair review and selection process, personnel submitting proposals are specifically requested not to make other contacts with Coalition staff or members of the Board of Directors regarding this proposal during the proposal’s timeline. Failure to comply with this request will result in disqualification of the proposal.

4. **Right to Reject.** The Coalition reserves the right to reject any and all proposals received in response to this RFP. A contract for the accepted proposal will be drafted based upon the factors described in the RFP.
5. **Restricted Communications.** Communications with ELCHC personnel/and or ELCHC Board members, other than the Chief Financial Officer, regarding this RFP may result in rejection of such Respondent.
6. **ELCHC Project Manager.** See Cost Proposal section for the designated Project Manager for the related Goods Categories for the administration of the contract with the selected Respondent.
7. **Incomplete Proposals.** *FAILURE TO RESPOND TO ANY ITEM INCLUDING ANY REQUESTED INFORMATION, OR FAILURE TO FOLLOW THE RFP MAY RESULT IN THE SUBMISSION OF AN INCOMPLETE PROPOSAL AND MAY RESULT IN DISQUALIFICATION OF THE PROPOSAL FROM FURTHER CONSIDERATION.*
8. **Right to Seek and Consider Clarifying Information.** The ELCHC may seek clarifying information regarding the proposal. Such clarifying information shall be provided by the Respondent in writing. Such clarifying information may not modify any material portion of the Proposal, affect the price, or give one Respondent an advantage not enjoyed by other Respondents.
9. **Minority-Owned Businesses.** Efforts will be made by the Coalition to utilize woman, minority and/or service-disabled veteran owned businesses. No person or legal entity will be excluded from participation in, denied the benefits of, or otherwise discriminated against in connection with the award and performance of any Coalition procurement on the basis of race, color, religion, national origin, age, sexual orientation, disability or marital status.
10. **Public Records:** All documents and other records as defined in the Public Records Law received from Respondents are public records in accordance with Chapter 119, Florida Statutes. All records as defined in Chapter 119, Florida Statutes, made or received by the Contractor as part of the Services are public records subject to inspection and copying as provided by Chapter 119, Florida Statutes.

11. Public Entity Crimes. Pursuant to Section 287.133(3)(a), Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s.287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

12. Proposal Format and Administrative Requirements. Respondents shall submit their requests via email in PDF format. Proposals should be clearly marked as such.

13. Notification of Award. It is expected that a decision selection will be made in August, 2024. Upon conclusion of final negotiations, all Respondents submitting proposals to this Request for Proposal will be informed about the selection decision. If both parties cannot agree on prices for a formal contract, the work will be rebid.

II. DESCRIPTION OF ENTITY. The Early Learning Coalition of Hillsborough County (ELCHC) was created in response to the School Readiness Act (s. 411.01, Florida Statutes (FS)) in 2000 and is dedicated to ensuring quality early care and education for children in Hillsborough County. The Coalition is a nonprofit corporation which has been determined to be exempt from Federal income tax under Section 501 (c)(3) of the Internal Revenue Code.

The project included in this RFP will be funded 100% from federal funds, with disclosure to comply with Public Law (P.L.) 103-333, s. 508.

Mission: The Early Learning Coalition of Hillsborough County provides children, birth to 5 years, high quality, equitable and inclusive early learning experiences preparing them for success in school and life through the collaboration of families, educators, and the community.

FAST FACTS:

- Current number of staff: 155
- 2023-2024 Operating Budget: \$150 million
- Number of board of directors: 24
- Approximately 1,200 child care providers in Hillsborough County
- 2023-2024 School Readiness children served: 13,500
- 2023-2024 Voluntary Pre Kindergarten (VPK) children served: 11,000
- Website to learn more: www.elchc.org

II. SCOPE OF SERVICES NEEDED

The Coalition seeks to contract for the purchase and delivery of early childhood classroom materials for three initiatives, including Hillsborough Infant & Toddler Initiative, iSpy materials for science and nature learning, and On My Way to Kindergarten/Literacy All Year. The proposal should include delivery fees and any discounts that may apply to orders that are placed.

III. CONTRACT ETHICS

- a. No employee of the Coalition who exercises any responsibilities in the review, approval, or implementation of the proposal or contract shall participate in any decisions, which affects his or her direct or indirect personal or financial interest.
- b. It is a breach of ethical standards for any person to offer, give or agree to give any Coalition employee, Board of Director, or for any Coalition employee, or Board of Director to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment whenever a reasonably prudent person would conclude that such consideration was motivated by an individual, group or corporate desire to obtain special, preferential, or more favorable treatment than is normally accorded to the general public.

- IV. PROPOSAL SUBMISSION.** Proposals received after the deadline will not be accepted. It is neither Coalition's responsibility nor practice acknowledging receipt of any proposal. It is the responder's responsibility to assure that a proposal is received in a timely manner.

The Coalition reserves the right to reject any and all proposals, to waive irregularities and informalities, to request additional information from all

respondents, and further reserves the right to select the proposal which furthers the best interests of the Early Learning Coalition of Hillsborough County.

Each proposal shall be considered binding and in effect for a period of ninety (90) days following the proposal opening.

VI. PROPOSAL CONTENTS. The Respondent, in its proposal, shall at a minimum include the following:

1. Organizational information

- a. Bidder name
- b. Address
- c. Email
- d. Phone, and preferred method of contact
- e. Indicate, if appropriate, if the firm is a small or Certified Minority Business Enterprise (CMBE include certificate with RFP)
- f. Name where you maintain office(s)

2. Methodology and Approach Narrative – The Proposal shall include a narrative of the Respondent’s overall methodology and approach. Within the narrative, the Respondent shall include, but is not limited to, the following headings:

- a. An introduction and summary of the history of the firm.
- b. A list of key personnel of the firm who will be directly involved in working with the Coalition. This information should provide a brief resume, including years employed and appropriate experience/certifications. Thorough background inquiries and reference checks may be performed.
- c. The Respondent should include a clear description of the work to be performed, copies of reports/metrics utilized to provide services as well as an outline of tools used.
- d. The Respondent shall state its total price for the services outlined in the Scope of Work. No additional fees, costs, Respondent travel expenses, advertising costs, printing costs, background checks, or other expenses will be billed the Early Learning Coalition of Hillsborough County.
- e. List of current and past clients of the firm especially similar nonprofit sector clients. Priority will be given to local providers with experience supporting Early Learning Coalitions.

Cost Proposal

The Respondent may respond to one, two, or three Goods Categories. The Respondent is not required to respond to all three Goods Categories. The Respondent must be able to supply a majority number of items in a given Goods Category to qualify. This Cost Proposal establishes pricing for goods offered for the three-year term of the contract. The Respondent shall not exceed this pricing when providing goods under any resultant contract.

Goods Category #1: Hillsborough Infant/Toddler Initiative

ELCHC Project Manager: Theon Salley

Project budget is not to exceed \$85,000 for the year July 1, 2024 to June 30, 2025.

Project budgets in subsequent years are subject to available funding but expected to be at or around this amount.

The Coalition seeks to contract for the purchase and delivery of early childhood classroom materials and/or furnishings to early childhood programs in Hillsborough County for the purpose of creating and enhancing infant and toddler environments in programs participating in the Hillsborough Infant & Toddler Initiative (HITI). The Hillsborough Infant & Toddler Initiative budget will cover the costs of the materials/kits and shipping for each new provider participating in the Initiative each year. The Coalition seeks to contract with a vendor of early childhood materials with the capability to provide a wide variety of infant and toddler (birth to 36 months) early childhood materials and equipment, with systems in place for timely delivery of those materials and furnishings. The proposal should include delivery fees, any discounts that may apply to orders that are placed, and approximate costs for enhancing or creating safe and appropriate indoor and outdoor environments.

1. Provide a list of materials and furnishings with related prices, discounts, and shipping costs for each item (single quantities) to create new environments for each of the age ranges based on the number of children noted to be occupying the space. Provide pricing for each of the following three years: July 1, 2024 to June 30, 2025; July 1, 2025 to June 30, 2026; July 1, 2026 to June 30, 2027.

Infant Environment (6 weeks-12 months) Number of Children -4	Young Toddler Environment (12-24 months) Number of Children - 6	2-Year-Old Environment (24-36 months) Number of children - 11
--	---	---

2. Provide a list of all age-appropriate items with related prices, discounts, and shipping costs for each item to create each of the centers or developmental kits listed below. Include the quantity and cost of each item after any discounts have been applied. (*All items for a kit should be able to fit in 1 an average-sized storage container). Provide pricing for each of the following three years: July 1, 2024 to June 30, 2025; July 1, 2025 to June 30, 2026; July 1, 2026 to June 30, 2027.

Infants (6weeks-18mths)	Toddlers (16-36mths)
Infant STEM Kit	Toddler Science/STEM Kit
Infant Gross Motor (Indoors and Outdoors)	Toddler Gross Motor (Indoors and Outdoor)
Infant Fine Motor Cener	Toddler Fine Motor Center
Infant Literacy Kit	Toddler Literacy Kit
Infant Sensory Kit	Toddler Sensory Kit
Infant Music & Movement Kit	Toddler Music & Movement Kit
Infant Dramatic Play Center	Toddler Dramatic Play Center
Infant Book Nook	Toddler Cozy Area
Infant Selfcare/Diapering Area	Toddler Blocks Center

	July 1, 2024 to June 30, 2025 Price	July 1, 2025 to June 30, 2026 Price	July 1, 2026 to June 30, 2027 Price
Infant Environment (6 weeks-12 months) Number of Children -4 {list items}			
Young Toddler Environment (12-24 months) Number of Children - 6 {list items}			
2-Year-Old Environment (24-36 months) Number of children - 11 {list items}			

Infants (6weeks-18mths):			
Infant STEM Kit			
Infant Gross Motor (Indoors and Outdoors)			
Infant Fine Motor Cener			
Infant Literacy Kit			
Infant Sensory Kit			
Infant Music & Movement Kit			
Infant Dramatic Play Center			
Infant Book Nook			
Infant Selfcare/Diapering Area			
Toddlers (16-36mths):			
Toddler Science/STEM Kit			
Toddler Gross Motor (Indoors and Outdoor)			
Toddler Fine Motor Center			
Toddler Literacy Kit			
Toddler Sensory Kit			
Toddler Music & Movement Kit			
Toddler Dramatic Play Center			
Toddler Cozy Area			
Toddler Blocks Center			

Shipping/Freight			
------------------	--	--	--

Goods Category #2: iSpy materials for science and nature learning

ELCHC Project Manager: Nichole Gonzalez

Project budget is not to exceed \$80,000 for the year July 1, 2024 to June 30, 2025.

Project budgets in subsequent years are subject to available funding but expected to be at or around this amount.

	July 1, 2024 to June 30, 2025 Price	July 1, 2025 to June 30, 2026 Price	July 1, 2026 to June 30, 2027 Price
Branch Blocks – 36 Pieces #91332			
Color and Word Wooden Puzzles – Set of 8 #61194			
Jungle Animals – 8 Pieces #32270			
Sealife Collection Replicas – 48 Piece Set #60318			
Butterfly Garden Set #17142			
Weather Basics Books – Set of 6 #51109			
18" Double Mite with 2 Mega Trays #88215			
Waterworks Play Kit #16378			
Backyard Bug Counters – 72 Piece Set #43592			
Shipping/Freight			

Goods Category #3: On My Way to Kindergarten/Literacy All Year Initiative

ELCHC Project Manager: Lissette Godwin

Project budget is not to exceed \$60,000 for the year July 1, 2024 to June 30, 2025. Project budgets in subsequent years are subject to available funding but expected to be at or around this amount.

	July 1, 2024 to June 30, 2025 Price	July 1, 2025 to June 30, 2026 Price	July 1, 2026 to June 30, 2027 Price
Transition to School Backpack #RR375			
Favorite Picture Book Read-Alongs - Set 1 #RE742X			
Best-Buy Listening Center #FF290			
Classic Birch Magnetic Write & Wipe Big Book Center #JJ987			
Classroom Favorites Big Books - Set 2 #BK370X			
Big Book Storytelling Activity Kits - Complete Set #HH650X			
"Silly Sally" book			
"Here We Go Digging for Dinosaur Bones" book			
"If You Give a Mouse a Cookie" book			
"Mouse Paint" book			
"In the Tall Tall Grass" book			
"The Cow that Went Oink" book			
"The Seals on the Bus" book			

"From Caterpillar to Butterfly" book			
Shipping/Freight			

RFP Timeline

RFP Issue Date:	July 1, 2024
Deadline to submit questions	July 8, 2024 to gmeyer@elchc.org. Please title subject "RFP: Early Childhood Classroom Materials RFP Question" Questions will be answered by July 10, 2024 and posted on our website here: Open RFPs & Procurement - The Early Learning Coalition of Hillsborough County (elchc.org) .
Proposal Due Date	July 31, 2024, 5:00 pm (EST)
Evaluation Period Begins	August 1, 2024
Contract Award	August, 2024

- V. **RFQ SCORING.** Proposals will be scored based on the following attributes and weights:

Attribute	Weight
Item Cost	30%
Free shipping and discounts	30%
Demonstrated experience with child development	20%
Ability to meet timelines and provide special services	15%
Certified Minority-Owned Business	5%

A separate scoring matrix will be used for each Goods Category, identical to the one above. Respondents will be scored only if they submit pricing for a majority of the line items in the Goods Category. Respondents may be awarded a contract for one or more of the Goods Categories.

EXHIBIT A



Hillsborough County School Readiness Coalition, Inc.

D/B/A

Early Learning Coalition of Hillsborough County

Contracting With

{insert name}

For

{insert Goods or Services}

THIS AGREEMENT is made and entered into as of {insert date}, (the "Effective Date") by and between the Hillsborough County School Readiness Coalition, Inc. DBA the Early Learning Coalition of Hillsborough County, with offices at 6302 E. Dr. MLK Jr. Blvd, Suite 100, Tampa, Florida, 33619 ("COALITION") at date of contract execution, and {insert vendor name} with offices at {insert Vendor address} ("CONTRACTOR").

The COALITION and the CONTRACTOR agree to the following:

A. Effective Term

The term of this Contract shall commence on {insert commencement date} or the date on which the Contract has been signed by the last party required to sign it, whichever is later ("Effective Date"), and shall conclude on {insert end date} ("Term").

B. Purpose

This AGREEMENT defines the professional services provided by the CONTRACTOR. The CONTRACTOR shall provide its professional services, as specified in the Scope of Work.

C. Scope of Work

The CONTRACTOR will provide the following:

COALITION hereby retains the services of CONTRACTOR for {insert goods or services} in accordance with the Proposal submitted by the CONTRACTOR to the COALITION on {insert proposal date} (the "Proposal"), a copy of which is attached hereto as Exhibit A and the terms of which are expressly incorporated herein by reference. {insert Scope of Work details as needed}.

D. Due Date

The CONTRACTOR agrees to be available and shall finish services by {insert end date}.

E. Compensation & Payment

1. The total price for all the work set forth in the Agreement shall not exceed {insert price}.
2. When both parties have signed this AGREEMENT, the COALITION agrees to make a payment upon receipt of a properly payable invoice which has been approved by COALITION management. {insert payment schedule; Florida Statute does not allow for prepayment of goods or services} All goods and/or services are subject to final approval by a representative of COALITION prior to payment.
3. The COALITION shall make payment within thirty (30) calendar days of receipt of invoice.

F. Indemnification

The CONTRACTOR agrees to be liable for and to indemnify the COALITION against all claims, suits, judgment, or damages, including court costs and attorney's fees, arising out of the negligent or

intentional acts or omissions of the CONTRACTOR, or arising out of the violation of any copyright law by the CONTRACTOR in the course of the performance of this AGREEMENT. In no event shall the CONTRACTOR be liable for or have any obligation to defend the COALITION against such claims, suits, judgment, or damages, including costs and attorney's fees, arising out of the sole negligent acts of the COALITION.

G. Insurance and Risk Mitigation

The CONTRACTOR shall maintain liability insurance coverage on a comprehensive basis and hold such liability insurance at all times during the existence of the AGREEMENT and any renewal(s) or extension(s) of it. By execution of this agreement, the CONTRACTOR accepts full responsibility for identifying and determining the type(s) and extent of liability insurance necessary to provide reasonable financial protections for the CONTRACTOR and the clients to be served under the agreement.

1. Commercial General Liability
 - a. Each Occurrence \$1,000,000
 - b. Personal Injury \$1,000,000
 - c. General Aggregate \$3,000,000
 - d. Products & Completed Operations \$3,000,000
 - e. Damage to Rented Premises \$1,000,000
2. Automobile Liability
 - a. Combined Single Limit \$1,000,000
3. Worker's Compensation & Employers' Liability (E.L.)
 - a. E.L. Each Accident \$1,000,000
 - b. E.L. Disease-Each Employee \$1,000,000
 - c. E.L. Disease-Policy Limit \$1,000,000
4. Professional Errors and Omissions \$1,000,000

The CONTRACTOR will have and continuously maintain all other types of insurance as required by law. In the event that any of the coverage described above is canceled by the insurer for any reason, the CONTRACTOR shall immediately notify the COALITION of such cancellation and shall obtain replacement coverage acceptable to the COALITION and provide proof of such replacement coverage within ten (10) calendar days after the cancellation of coverage. All insurance policies shall be with insurers qualified and doing business in Florida. The COALITION shall be furnished proof of coverage of insurance by standard ACORD form certificates of insurance upon request.

H. Proprietary and Confidential Information

1. CONTRACTOR agrees to hold in trust and confidence any confidential and proprietary information or data relating to COALITION business and shall not disseminate or disclose such information to any individual or entity, except CONTRACTOR's employees or subcontractor's performing services hereunder (who shall be under a duty of confidentiality), and any other individuals specifically permitted in each instance by the COALITION.

2. With respect to any confidential information, the CONTRACTOR's obligations of nondisclosure set forth above shall continue to apply to such information for as long after this Agreement expires or terminate, as such information remains confidential.
3. An item will not be considered confidential information of the COALITION if it is:
 - a. In the public domain prior to disclosure to the CONTRACTOR or subsequent to such disclosure but through no fault of the CONTRACTOR; or
 - b. Obtained from a third party not subject to a duty of confidentiality.
4. The CONTRACTOR agrees that any computer programs, software, documentation, copyrightable work, discoveries, improvements, or other deliverables (hereinafter "Work") developed by the CONTRACTOR solely, or with others, resulting from the performance of CONTRACTOR's responsibilities and obligations pursuant to this Agreement are property of the COALITION. If for any reason the Work would not be considered a work made for hire under applicable law, for the consideration included herein, CONTRACTOR does hereby sell, assign, and transfer to the COALITION its successors and assigns, the entire right, title and interest in and to the Work, including but not limited to exclusive rights to reproduce, distribute, prepare derivative works, display and perform the Work. CONTRACTOR agrees to provide whatever assistance is necessary for the CONTRACTOR to preserve its commercial interest including, but not limited to, the filing of patent and copyright protection. This provision shall survive expiration and termination of this Agreement.

I. E-Verify

1. The CONTRACTOR shall provide the COALITION within ninety (90) days of the effective date of this Agreement a copy of the "Edit Company Profile" screen indicating the enrollment in the E-Verify program.
2. CONTRACTOR further agrees to maintain records of its participation and compliance with the provisions of the E-Verify program, including participation by its subcontractors as provided above.
3. Pursuant to Florida Statute s 448.09, CONTRACTOR will not employ, contract with, or subcontract with an unauthorized alien as it relates to services included in the contract with the COALITION.

J. CONTRACTOR Information

1. Independent CONTRACTOR Status: CONTRACTOR agrees that the relationship between CONTRACTOR and the COALITION is that of an independent CONTRACTOR for employment tax purposes. CONTRACTOR shall be solely responsible for self-employment, income or any other taxes relating to payments under this agreement including those of any employees.
2. The CONTRACTOR agrees that during the duration of this Agreement as a condition of the COALITION's duty to perform under the terms of this Agreement that the CONTRACTOR

will be in compliance with all applicable laws and regulations of the state and federal government.

K. Public Records Law Compliance, Access and Confidentiality

1. All CONTRACTOR records classified as public records must be open and available for inspection by any person unless otherwise specified by law. It is the responsibility of CONTRACTOR to maintain records in a location accessible to the public.
2. Pursuant to 2 CFR §200.336, *Access to records*, CONTRACTOR agrees to provide access by COA, the Florida DFS, the Florida Auditor General, HHS, Inspector Generals of federal and state agencies, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of CONTRACTOR which are pertinent to this specific award for the purpose of making audit, examination, excerpts, and transcriptions. The right also includes timely and reasonable access to the non-Federal entity's personnel for the purpose of interview and discussion related to such documents. The rights of access in this section are not limited to the required retention period but last as long as the records are retained.
3. Representatives of COALITION, the Chief Financial Officer of the State of Florida, the Auditor General of the State of Florida, the Florida Office of Program Policy Analysis and Government Accountability ("OPPAGA"), and their duly authorized representatives, shall have access, for purposes of examination, to any books, documents, papers, and records, including electronic storage media, of CONTRACTOR as they may relate to this agreement.
4. CONTRACTOR shall maintain (or have immediate access to) books, records, and documents in accordance with generally accepted accounting procedures and practices which sufficiently and properly reflect all revenues and expenditures of funds provided by COALITION under this agreement.
5. COALITION shall have the right to audit CONTRACTOR's records and practices related to use and disclosure of confidential information. COALITION agrees to make internal practices, books, and records, including policies and procedures and confidential information, relating to the use of and disclosure of confidential information received from, or created or received by CONTRACTOR on behalf of, COALITION available to COALITION upon request.
6. CONTRACTOR shall include the aforementioned audit and record keeping requirements in all approved subcontracts and assignments.

L. Remedies

CONTRACTOR agrees to exhaust all administrative remedies, to the extent available, prior to seeking any other contractual or legal remedies.

M. Nonperformance and Financial Remedies

If CONTRACTOR fails to perform in accordance with this Contract, COALITION will apply financial consequences as described in accordance with §§ 287.058(1)(h), 215.971(1)(c), Fla. Stat. (2023). The foregoing does not limit additional financial consequences, which may include but are not limited to withholding funds, withholding payments until deficiency is corrected, tendering only partial payments, applying payment adjustments for additional financial consequences or for liquidated damages to the extent permitted, or termination of the agreement. Any payment made in reliance on the CONTRACTOR'S evidence of performance, which evidence is subsequently determined to be erroneous, will be immediately due to COALITION as an overpayment to the extent of such error.

N. Representations and Warranties

The CONTRACTOR will make no representations, warranties, or commitments binding the COALITION without its prior consent. The CONTRACTOR will hold no authority to speak as a spokesperson for, or to act or represent themselves as an agent of the COALITION.

O. Debarment and Suspensions Disclosures

This Agreement is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such CONTRACTOR is required to verify that none of the CONTRACTOR, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935). CONTRACTOR must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

P. Termination Clause

1. **Termination due to lack of funds.** If funds to finance the agreement become unavailable or if the state government withdraws or redirects funds upon which the agreement depends, COALITION may terminate the agreement in writing with no less than 24 hours' notice. The CONTRACTOR shall receive notice by certified mail with proof of delivery after being notified verbally by the COALITION or in person with proof of delivery. COALITION shall be the final authority as to fund availability and will not reallocate funds earmarked for the agreement to another program, thus causing lack of funds.
2. **Termination for cause.** In the event of termination of this agreement by the COALITION for cause, CONTRACTOR shall be liable for COALITION's expenses for additional managerial and administrative services required to complete or obtain the services or items from another CONTRACTOR.
3. **Termination for convenience.** COALITION by written notice to CONTRACTOR, may terminate the agreement in whole or in part when COALITION determines in its sole discretion it is in the COALITION's interest to do so. CONTRACTOR shall not furnish any services after it receives the notice of termination, except as necessary to complete the continued portion, if any, of the agreement.
4. **After receipt of a notice of termination.** Except as otherwise specified by COALITION, CONTRACTOR shall:

- a. Stop work under the agreement on the date of and to the extent specified in the notice.
- b. Complete performance of the work not terminated by COALITION.
- c. Take such action as may be necessary, or as COALITION may specify, to protect and preserve any property related to the agreement which is in the possession of CONTRACTOR and in which COALITION has or may acquire an interest.
- d. Transfer, assign, and make available to COALITION all property and materials belonging to COALITION, upon the effective date of termination of the agreement. No extra compensation will be paid to CONTRACTOR for its services in connection with such transfer or assignment.
- e. Meet all the public records law requirements specified under the section of this agreement on Public Records Law Compliance.

Q. Force Majeure

1. Neither party shall be liable for any loss or delay resulting from any force majeure event, including acts of God, fire, natural disaster, labor stoppage, war or military hostilities, or inability of carriers to make scheduled deliveries, and any payment or delivery date shall be extended to the extent of any delay resulting from any force majeure event.
2. If any of the causes this paragraph describes suspended or delayed performance in whole or in part, after the causes have ceased to exist, the CONTRACTOR shall perform at no increased cost, unless the COALITION determines, in its sole discretion, that the delay will significantly impair the Agreement's value to the COALITION.

R. Equal Employment Opportunity

The CONTRACTOR is and has been at all times in compliance with Executive Order 11246, Equal Employment Opportunity, as amended by Executive Order number 11375, and as supplemented in Department of Labor regulations 42 C.F.R., Part 60, if applicable. The CONTRACTOR agrees that it shall comply with Executive Order 11246, Equal Employment Opportunity, as amended by Executive Order number 11375, and as supplemented in Department of Labor regulations 42 C.F.R., Part 60, if applicable.

S. No Assignment

Neither this AGREEMENT nor any of the rights, interests or obligations hereunder shall be assignable by the CONTRACTOR without the prior written consent of the COALITION.

T. Change Orders

Any change in the details of scope of work or the fee schedule shall require a written amendment to this Agreement (a "Change Order"). Each Change Order shall detail the requested changes to the applicable task, responsibility, duty, budget, timeline or other matter. The Change Order will become effective upon the execution of the Change Order by both parties, and the Change Order will specify

the period of time within which CONTRACTOR must implement the changes. Both parties agree to act in good faith and promptly when considering a Change Order requested by the other party but neither party is obligated to execute a Change Order. No Change Order shall become effective unless and until it is signed by both parties hereto.

U. Procurement of Recovered Materials

1. Pursuant to 2 CFR §§200.3017, *Procurement by States*, and 200.322, *Procurement of recovered materials*, CONTRACTOR will comply with the following requirements of Section 6002 of the Solid Waste Disposal Act.
 - a. Procure only items designated in the guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 for buying recycled-content products;
 - b. Procure solid waste management services in a manner that maximizes energy and resource recovery; and
 - c. Establish an affirmative procurement program for purchases of recovered materials identified in the EPA guidelines. Information about this requirement is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpk-program>. The list of EPA-designated items is available at <https://www.epa.gov/greenerproducts/identify-greener-products-and-service>.
2. In accordance with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, CONTRACTOR shall procure items designated in the Environmental Protection Agency (EPA) guidelines at 40 CFR Part 247 which contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition unless CONTRACTOR determines such items:
 - a. Are not reasonably available in a reasonable period of time;
 - b. Fail to meet reasonable performance standards, which shall be determined on the basis of the guidelines of the National Institute of Standards and Technology, if applicable to the item; or
 - c. Are only available at an unreasonable price.

Paragraph 2. of this clause shall apply to items purchased under this agreement where:

1. CONTRACTOR purchases in excess of \$10,000 of the item under this agreement; or
2. During the preceding Federal fiscal year, CONTRACTOR: (i) purchased any amount of the items for use under a contract funded with federal appropriations and was with a federal agency or a state agency or agency of a political subdivision of a state; and (ii) purchased a total of in excess of \$10,000 of the item both under and outside that contract.

V. Byrd Anti-Lobbying Amendment, 31 U.S.C. §1352 (as amended)

Contractors who apply or bid for an award of \$100,000 or more shall file the required certification attached hereto. COALITION further agrees to comply with the Byrd Anti-Lobbying Amendment, which provides that contractors who apply or submit bids shall file the required

certification that each tier will not use federal funds to pay a person or employee or organization for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, officer or employee of Congress or an employee of a member of Congress in connection with obtaining any federal contract, grant or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with nonfederal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier, up to the recipient (45 C.F.R. § 3)."

W. Clean Air Act and the Federal Water Pollution Control Act

1. Clean Air Act

Contractors with contracts of amounts in excess of \$150,000 agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. 4401 et seq. CONTRACTOR agrees to report each violation to the COALITION and understands and agrees that the COALITION will, in turn, report each violation as required to assure notification to appropriate Environmental Protection Agency Regional Office. CONTRACTOR agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with assistance provided by the COALITION.

2. Federal Water Pollution Control Act

Contractors with contracts of amounts in excess of \$150,000 agree to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq. CONTRACTOR agrees to report each violation to the COALITION and understands and agrees that the COALITION will, in turn, report each violation as required to assure notification to appropriate Environmental Protection Agency Regional Office. CONTRACTOR agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with assistance provided by the COALITION.

X. Copeland "Anti-Kickback" Act (18 U.S.C. 874 and 40 U.S.C. 276c)

1. Federal and state standards for procurement and contracts administration require all contractual agreements in excess of \$2,000 to address requirements for compliance with federal labor laws. See 45 CFR 75 Appendix II, Contract Provisions for Non-Federal Entity Contracts Under Federal Awards.

2. This provision applies to agreements which include salaries for laborers and for all contracts for repairs, improvements, or other construction activities.

3. The COALITION, its subcontractor, or subrecipient shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The COALITION shall report all suspected or reported violations to DEL.

Y. Davis-Bacon Act, as amended (40 U.S.C. 276a, et. Seq.)

When federal program legislation requires, all construction contracts of more than \$2,000, the recipient's and subrecipient's award shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a, et seq.), as supplemented by Department of Labor (DOL) regulations (29 CFR Part 5, Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction).

1. Under this Act, contractors shall be required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor.
2. Contractors shall be required to pay wages not less than once a week.
3. The recipient shall place a copy of the DOL-issued current prevailing wage determination in each solicitation, and the award of a contract shall be conditioned upon the acceptance of the wage determination.
4. The recipient shall report all suspected or reported violations to the federal awarding agency. DOL regulations, rules, and instructions concerning implementation of the Davis-Bacon Act and other labor laws can be found at Title 29 CFR Part(s) I, 3, 5, 6 and 7.

Z. Contract Work Hours and Safety Standards (40 U.S.C. 3701 et seq.)

1. Federal and state standards for procurement and contracts administration require all contractual agreements in excess of \$100,000 to address requirements for compliance with federal labor laws. See 45 CFR 75 Appendix II, Contract Provisions for Non-Federal Entity Contracts Under Federal Awards. This provision applies to agreements which include salaries for laborers and for all contracts for repairs, improvements or other construction activities.
2. The ELC shall compute wages on a 40-hour week schedule and pay employees for extra hours worked. None shall be forced to work in unsanitary, hazardous, or dangerous conditions or surroundings.
3. These requirements do not apply to purchase of supplies or materials or articles ordinarily available on the open market or contracts for transportation services.

AA. Agreement

This agreement constitutes the complete AGREEMENT between the School Readiness COALITION of Hillsborough County/dba The Early Learning COALITION of Hillsborough County and CONTRACTOR. Only an instrument of writing signed by both parties can modify its terms and conditions. A waiver of a breach of any of the provisions of this AGREEMENT shall not be construed as a continuing waiver of other breaches of the same or other provisions hereof. This AGREEMENT shall be binding upon the parties hereto and their respective representatives. The laws of the State of Florida shall govern this

AGREEMENT. The CONTRACTOR and the COALITION agree that Hillsborough County shall be the venue of any legal action between the parties.

IN WITNESS WHEREOF, the parties hereto have signed this AGREEMENT as of the date first set forth above.

CONTRACTOR
{insert name}
{Insert title}
{Insert Vendor Name}

Date

COALITION
{insert name}
{Insert title}
Hillsborough County School Readiness
Coalition, Inc. d/b/a Early Learning Coalition of
Hillsborough County

Date

ISSUE: Approval of allocation of funds for independent financial audit and tax services

FISCAL IMPACT: Not to exceed \$38,400 in FY25, \$39,400 in FY26, and \$40,400 in FY27

FUNDING SOURCE: Florida Department of Education, Division of Early Learning, School Readiness and VPK administrative funds

RECOMMENDED ACTION: Approval of allocation of funds to MSL CPAs & Advisors for independent financial audit and tax services not to exceed \$38,400 in FY25, \$39,400 in FY26, and \$40,400 in FY27.

NARRATIVE:

Vendor Present at the Meeting: Jeff Goolsby, Shareholder, MSL CPAs & Advisors.

Brief History: Federal and state governmental entities require not-for-profits and their retirement plans over 100 participants to file annual independent audit and tax reports.

Product and Services: We require four services: independent audit of Coalition financial statements, single audit of federal and state funding, preparation of tax Form 990, and independent audit of the Coalition retirement plan financial statements.

Purpose: To maintain compliance with federal and state governmental entity requirements, including the United States Office of Management and Budget, the IRS, the Florida Department of Education Division of Early Learning, and the State of Florida Auditor General.

Contract Performance: MSL CPAs and Advisors has met contract performance deliverables over the multi-year contract history with the Coalition (since 2014). All regulatory reports have been filed before the related deadline.

Procurement: The RFP was posted from September 3, 2024 to September 19, 2024 (15 calendar days) on the Coalition website and MyFlorida Marketplace. The sealed bids were opened during a public meeting on September 19, 2024. A scoring team of 5 raters (2 external to the Coalition) with financial expertise independently scored each proposal on a scale of 1 to 5, with 5 being the highest score. Out of 25 total points, MSL CPAs & Advisors scored the highest with 21.90 points.

	1-MKA CPAs and Advisors	2-HCT CPAs and Consultants	3-MSL CPAs & Advisors
Rater #1	4.20	2.25	4.50
Rater #2	4.80	4.15	4.10
Rater #3	3.85	4.05	4.80
Rater #4	4.35	3.70	4.20
Rater #5	4.50	4.05	4.30
Score 1-5 (1 = low, 5=high)			
GRAND TOTAL	21.70	18.20	21.90

Budget Impact: Not to exceed \$38,400 in FY25, \$39,400 in FY26, and \$40,400 in FY27.



EARLY LEARNING

COALITION OF HILLSBOROUGH COUNTY

**REQUEST FOR PROPOSAL
INDEPENDENT AUDIT OF FINANCIAL STATEMENTS, SINGLE AUDIT,
RETIREMENT PLAN AUDIT, AND TAX SERVICES**

September 3, 2024 to September 19, 2024

Proposals should be directed to:

**Gary Meyer
Chief Financial Officer**

**Early Learning Coalition of Hillsborough County
6302 E. Dr. Martin Luther King, Jr. Blvd.
Suite 100
Tampa, FL 33619**

gmeyer@elchc.org

GENERAL INFORMATION

- A. **Purpose.** This request for proposal (RFP) is for the Early Learning Coalition of Hillsborough County (“ELCHC” or “Coalition”) to identify and contract with a single organization licensed to practice public accounting in the State of Florida to provide independent audit of financial statements, single audit, retirement plan audit, and tax services during the three-year period July 1, 2024 to June 30, 2027, with an option to renew for an additional three-year period. (Year one would audit financial statements for the fiscal year ended June 30, 2024.)
- B. **Who May Respond.** Any U.S.-based organization licensed to practice public accounting in the State of Florida.
- C. **Instructions on Proposal Submission.**

- 1. **Closing Submission Date.** Proposals must be submitted via email no later than Noon EST on September 19, 2024.

- 2. **Inquiries and Proposals.** Inquiries concerning this RFP and proposal submissions should be emailed to:

- Gary Meyer
Chief Financial Officer
gmeyer@elchc.org

- Please title subject “RFP: Independent Audit Services.” Hard (paper) copy submissions are not required.

- 3. **Conditions of Proposal.** All costs incurred in the preparation of a proposal responding to this RFP will be the responsibility of the Respondent and will not be reimbursed by the Early Learning Coalition of Hillsborough County (the “Coalition”),

- It is the responsibility of the Respondent to ensure that the proposal is received via email by the Coalition by the date and time specified above. Late proposals will not be considered.

- To ensure a fair review and selection process, personnel submitting proposals are specifically requested not to make other contacts with Coalition staff or members of the Board of Directors regarding this proposal

during the proposal's timeline. Failure to comply with this request will result in disqualification of the proposal.

4. **Right to Reject.** The Coalition reserves the right to reject any and all proposals received in response to this RFP. A contract for the accepted proposal will be drafted based upon the factors described in the RFP.
5. **Restricted Communications.** Communications with ELCHC personnel/and or ELCHC Board members, other than the Chief Financial Officer, regarding this RFP may result in rejection of such Respondent.
6. **ELCHC Project Manager.** Gary Meyer, Chief Financial Officer, is the designated Project Manager for the administration of the contract with the selected Respondent.
7. **Incomplete Proposals.** *FAILURE TO RESPOND TO ANY ITEM INCLUDING ANY REQUESTED INFORMATION, OR FAILURE TO FOLLOW THE RFP MAY RESULT IN THE SUBMISSION OF AN INCOMPLETE PROPOSAL AND MAY RESULT IN DISQUALIFICATION OF THE PROPOSAL FROM FURTHER CONSIDERATION.*
8. **Right to Seek and Consider Clarifying Information.** The ELCHC may seek clarifying information regarding the proposal. Such clarifying information shall be provided by the Respondent in writing. Such clarifying information may not modify any material portion of the Proposal, affect the price, or give one Respondent an advantage not enjoyed by other Respondents.
9. **Minority-Owned Businesses.** Efforts will be made by the Coalition to utilize woman, minority and/or service-disabled veteran owned businesses. No person or legal entity will be excluded from participation in, denied the benefits of, or otherwise discriminated against in connection with the award and performance of any Coalition procurement on the basis of race, color, religion, national origin, age, sexual orientation, disability or marital status.
10. **Public Records:** All documents and other records as defined in the Public Records Law received from Respondents are public records in accordance with Chapter 119, Florida Statutes. All records as defined in Chapter 119,

Florida Statutes, made or received by the Contractor as part of the Services are public records subject to inspection and copying as provided by Chapter 119, Florida Statutes.

11. Public Entity Crimes. Pursuant to Section 287.133(3)(a), Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s.287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

12. Proposal Format and Administrative Requirements. Respondents shall submit their requests via email in PDF format. Proposals should be clearly marked as such.

13. Notification of Award. It is expected that a decision selection will be made in October, 2024. Upon conclusion of final negotiations, all Respondents submitting proposals to this Request for Proposal will be informed about the selection decision. If both parties cannot agree on prices for a formal contract, the work will be rebid.

- I. **DESCRIPTION OF ENTITY.** The Early Learning Coalition of Hillsborough County (ELCHC) was created in response to the School Readiness Act (s. 411.01, Florida Statutes (FS)) in 2000 and is dedicated to ensuring quality early care and education for children in Hillsborough County. The Coalition is a nonprofit corporation which has been determined to be exempt from Federal income tax under Section 501 (c)(3) of the Internal Revenue Code.

The project included in this RFP will be funded 100% from federal funds, with disclosure to comply with Public Law (P.L.) 103-333, s. 508.

Mission: The Early Learning Coalition of Hillsborough County provides children, birth to 5 years, high quality, equitable and inclusive early learning experiences preparing them for success in school and life through the collaboration of families, educators, and the community.

FAST FACTS:

- Current number of staff: 155
- 2024-2025 Operating Budget: \$113 million
- Number of board of directors: 24
- Approximately 1,200 child care providers in Hillsborough County
- 2023-2024 School Readiness children served: 13,500
- 2023-2024 Voluntary Pre Kindergarten (VPK) children served: 11,000
- Website to learn more: www.elchc.org
- Uses MIP accounting software and Paylocity payroll services
- Accounting and tax records maintained at the Early Learning Coalition of Hillsborough County, 6302 E. Dr. Martin Luther King Jr. Blvd., Suite 100, Tampa, FL, 33619.
- 401(k) plan net assets are \$4 million with 184 participants; OneAmerica is plan trustee

II. SCOPE OF SERVICES NEEDED

The Coalition seeks to contract for the independent audit of financial statements, single audit, retirement plan audit, and tax services. The audit of the financial statements will be conducted in accordance with the U. S. generally accepted auditing standards and issuance of required reports.

Audit Objectives

The Scope of the Audit will include tests of compliance and as such relate to the following federal and state sources:

CFDA	Title of Program
93.558	School Readiness (SR) Program
93.575	
93.596	

93.667

CSFA

48.108 Voluntary Pre-Kindergarten Education (VPK) Program

The objective of the Respondent's audit is the expression of an opinion about whether the financial statements are fairly presented, in all material respects, in conformity with U. S. Generally Accepted Accounting Principles, Government Auditing Standards for Agreed Upon Procedures, and to report on the fairness of the additional schedule of expenditures of federal programs and state projects when considered in relation to the financial statements taken as a whole. The objective also includes reporting on:

Internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Uniform guidance 2 CFR 200, Subpart F - *Audit Requirements*.

This report is intended solely for the information and use of the Board of Directors (including committees thereof), the Coalition (with advance written approval from the CEO), specific legislative or regulatory bodies, federal and state awarding agencies (if applicable), and is not intended to be, and should not be, used by anyone other than these specified parties.

The audit will be conducted in accordance with U.S. Generally Accepted Auditing Standards, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the Single Audit Act Amendments of 1996, and the provisions of Uniform guidance 2 CFR 200, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform guidance 2 CFR 200, and other procedures considered necessary by the Respondent to enable the Respondent to express such an opinion and to render the required reports. This will include the preparation and electronic submission of the Data Collection Form required by 2 CFR 200 Subpart F -Audit Requirements. In addition,

the audit will be conducted in accordance with the Florida Single Audit Act and Chapter 10.650, Rules of the Florida Auditor General with respect to major state projects.

If the Respondent compliance opinion is other than unqualified, the Respondent will discuss the reasons with the Coalition in advance. If, for any reason, the Respondent is unable to complete the audit or is unable to form or has not formed an opinion, the Respondent may decline to express an opinion or to issue a report because of this engagement.

Audit Procedures - General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, the audit will involve judgment about the number of transactions to be examined and the areas to be tested. The Respondent will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations that are attributable to the Coalition or to acts by the Coalition or employees acting on behalf of the Coalition.

As required by the Single Audit Act Amendments of 1996 and Uniform guidance 2 CFR 200, the audit will include tests of transactions related to major federal and state award programs for compliance with applicable laws and regulations and the provisions of contracts and agreements. Because an audit is designed to provide reasonable, but not absolute, assurance and because the Respondent will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by the Respondent. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct effect on the financial statements or major programs.

However, the Respondent will inform the Coalition of any material errors and any fraudulent financial reporting or misappropriation of assets that come to the Respondent's attention. The Respondent will also inform the Coalition of any violations of laws or governmental regulations that come to the Respondent's attention, unless clearly inconsequential. The Respondent will include such matters in the reports required for a Single Audit. The Respondent's procedures will include documentary evidence supporting the transactions recorded in the accounts and direct confirmation

of receivables and certain other assets and liabilities by correspondence with selected funding sources, creditors, and financial institutions. The Respondent will also request written representations from the Coalition's attorneys as part of the engagement and may bill the Coalition for responding to this inquiry.

At the conclusion of the audit, the Respondent will require certain written representations from the Coalition about the financial statements and related matters.

Audit Procedures - Internal Control

In planning and performing the audit the Respondent will consider the internal control sufficient to plan the audit to determine the nature, timing, and extent of the auditing procedures compliance with requirements applicable to major programs.

The Respondent will obtain an understanding of the design of the relevant controls and whether they have been placed in operation and will assess control risk. Tests of controls may be performed to test the effectiveness of certain controls that the Respondent considers relevant to preventing and detecting errors and fraud that are material to the financial statements, and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters, that have a direct and material effect on the financial statements.

Tests of controls relative to the financial statements are required only if control risk is assessed below the maximum level. The tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*

As required by Uniform guidance 2 CFR 200, the Respondent will perform tests of controls to evaluate the effectiveness of the design and operation of controls that are considered relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, the tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Uniform guidance 2 CFR 200.

An audit is not designed to provide assurance on internal control or to identify reportable conditions. However, the Respondent will inform the governing body or audit committee of any matters involving internal control and its operation that are

considered to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to the Respondent to significant deficiencies in the design or operation of the internal control that, in the Respondent and report financial data consistent with the assertions of the Coalition in the financial statements.

The Respondent will also inform the Coalition of any non-reportable conditions or other matters involving internal control, if any, as required by *Government Auditing Standards* and Uniform guidance 2 CFR 200, Subpart F - Audit Requirements.

Audit Procedures - Compliance

The audit will be conducted in accordance with the standards referred to in the section titled statements are free of material misstatement, the Respondent compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and the Respondent will not express such an opinion in the report on compliance issued pursuant to Government Auditing Standards. Uniform guidance 2 CFR 200 requires that the Respondent also plans and performs the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and agreements applicable to major programs.

The procedures will consist of the applicable procedures described in the *Uniform guidance 2 CFR 200 Compliance Supplement* for the types of compliance requirements that could have a direct and its major programs in the Respondent compliance issued pursuant to Uniform guidance 2 CFR 200.

Audit Administration, Fees, and Other

The Respondent understands that the Coalition's employees will prepare all cash, receivable, and other confirmations the Respondent requests and will locate any documents selected for testing.

At the conclusion of the engagement, the Respondent will summarize the audit findings, and provide copies of the reports to the Coalition; however, it is the Coalition's responsibility to submit the reporting package (including financial statements, schedule of expenditures of reports, and corrective action plan) to pass-through entities.

At the conclusion of the engagement, the Respondent will provide information to the Coalition as to where the reporting packages should be submitted and the number to submit. The Respondent may be requested to make certain audit documentation available to the cognizant or oversight agency, other grantors or agencies providing direct or indirect funding (or their designees), or the U.S. General Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities.

The Respondent will notify the Coalition of any such request. If requested, access to such audit documentation will be provided under the supervision of the Respondent. Respondent may provide copies of selected audit documentation to the parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the date the auditor's report is issued or for any additional period requested by grantor(s) or agencies. If the Respondent is aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, the Respondent will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Retirement Plan Audit Services

The Respondent will perform an ERISA Section 103(a)(3)(C) audit of the Coalition's 401(k) plan. Such audit need not extend to any statements or information related to assets held for investment of the plan, as they are held by a qualified institution under ERISA. The Respondent will determine whether the amounts and disclosures in the financial statements, other than those agreed to or derived from the certified investment information, are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. The opinion must state whether the audit evidence is sufficient and appropriate to provide a basis for the Respondent's ERISA Section 103(a)(3)(C) audit opinion.

Tax Services

The Respondent will prepare the Internal Revenue Services (IRS) Form 990, Return of Organization Exempt from Income Taxes.

Proposed Fees

The Respondent needs to submit as part of the proposal estimates of the fees for these services. Estimated fees should be based on anticipated cooperation from Coalition personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, the Respondent will discuss it with the Coalition and arrive at a new fee estimate that is agreeable to both parties and an amendment to the contract will be executed before incurring the additional costs. The Respondent must provide its fee proposal in the following format:

Service	<u>July 1, 2024 to June 30, 2025 Contract Year (of prior audit year)</u>	<u>July 1, 2025 to June 30, 2026 Contract Year (of prior audit year)</u>	<u>July 1, 2026 to June 30, 2027 Contract Year (of prior audit year)</u>
Independent audit of financial statements			
Single Audit			
Retirement Plan audit			
Tax services (Form 990 preparation)			
Total			

The budget for the total of these services is \$32,000.

Government Auditing Standards requires that the Respondent provide the Coalition with a copy of the most recent external peer review report amid any letter of comment and any subsequent peer review reports and letters of comment received during the period of the contract.

III. CONTRACT ETHICS

- a. No employee of the Coalition who exercises any responsibilities in the review, approval, or implementation of the proposal or contract shall participate in any decisions, which affects his or her direct or indirect personal or financial interest.
- b. It is a breach of ethical standards for any person to offer, give or agree to give any Coalition employee, Board of Director, or for any Coalition employee, or Board of Director to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment whenever a reasonably prudent person would conclude that such consideration was motivated by an individual, group or corporate desire to obtain special,

preferential, or more favorable treatment than is normally accorded to the general public.

- IV. PROPOSAL SUBMISSION.** Proposals received after the deadline will not be accepted. It is neither Coalition's responsibility nor practice acknowledging receipt of any proposal. It is the responder's responsibility to assure that a proposal is received in a timely manner.

The Coalition reserves the right to reject any and all proposals, to waive irregularities and informalities, to request additional information from all respondents, and further reserves the right to select the proposal which furthers the best interests of the Early Learning Coalition of Hillsborough County.

Each proposal shall be considered binding and in effect for a period of ninety (90) days following the proposal opening.

- VI. PROPOSAL CONTENTS.** The Respondent, in its proposal, shall at a minimum include the following:

1. Organizational information

- a. Respondent name
- b. Address
- c. Contact Person and Title
- d. Email
- e. Phone, and preferred method of contact
- f. Company Incorporation date and taxpayer identification number
- g. Indicate, if appropriate, if the firm is a small or Certified Minority Business Enterprise (CMBE include certificate with RFP)
- h. Name where you maintain office(s)
- i. Most recent peer review report

2. Methodology and Approach Narrative – The Proposal shall include a narrative of the Respondent's overall methodology and approach. Within the narrative, the Respondent shall include, but is not limited to, the following headings:

- a. An introduction and summary of the history of the firm.
- b. A list of key personnel of the firm who will be directly involved in working with the Coalition. This information should provide a brief resume, including years employed and appropriate

experience/certifications. Thorough background inquiries and reference checks may be performed.

- c. The Respondent should include a clear description of the work to be performed.
- d. The Respondent shall state its total price for the services outlined in the Scope of Work for each of the three years ended June 30, 2025, 2026, and 2027 using the template included above. No additional fees, costs, Respondent travel expenses, advertising costs, printing costs, background checks, or other expenses will be billed to the Early Learning Coalition of Hillsborough County for preparation of the RFP response.
- e. List of current and past clients of the firm especially similar nonprofit sector clients. Priority will be given to local providers with experience supporting Early Learning Coalitions.

RFP Timeline

RFP Issue Date:	September 3, 2024
Deadline to submit questions	September 10, 2024 to gmeyer@elchc.org. Please title subject "RFP: Independent Audit Services RFP Question" Questions will be answered by September 13, 2024 and posted on our website here: Open RFPs & Procurement - The Early Learning Coalition of Hillsborough County (elchc.org) .
Proposal Due Date	September 19, 2024, Noon (EST)
Bid Opening	Bids will be opened during a publicly noticed Zoom meeting on September 19, 2024 at 1 pm EST
Evaluation Period Begins	September 20, 2024
Contract Award	October, 2024

- V. **RFQ SCORING.** Proposals will be scored based on the following attributes and weights:

<u>Attribute</u>	<u>Weight</u>
Firm profile and qualifications	15%
Audit team member profiles and qualifications	15%
Approach to the engagement	15%
Demonstrated experience with not-for-profits and governmental work	15%
Demonstrated experience with Florida Early Learning Coalitions	20%
Cost of services	15%
Certified Minority-Owned Business	5%

EXHIBIT A



Hillsborough County School Readiness Coalition, Inc.

D/B/A

Early Learning Coalition of Hillsborough County

Contracting With

{insert name}

For

{insert Goods or Services}

THIS AGREEMENT is made and entered into as of **{insert date}**, (the "Effective Date") by and between the Hillsborough County School Readiness Coalition, Inc. DBA the Early Learning Coalition of Hillsborough County, with offices at 6302 E. Dr. MLK Jr. Blvd, Suite 100, Tampa, Florida, 33619 ("COALITION") at date of contract execution, and **{insert vendor name}** with offices at **{insert Vendor address}** ("CONTRACTOR").

The COALITION and the CONTRACTOR agree to the following:

A. Effective Term

The term of this Contract shall commence on **{insert commencement date}** or the date on which the Contract has been signed by the last party required to sign it, whichever is later ("Effective Date"), and shall conclude on **{insert end date}** ("Term").

B. Purpose

This AGREEMENT defines the professional services provided by the CONTRACTOR. The CONTRACTOR shall provide its professional services, as specified in the Scope of Work.

C. Scope of Work

The CONTRACTOR will provide the following:

COALITION hereby retains the services of CONTRACTOR for **{insert goods or services}** in accordance with the Proposal submitted by the CONTRACTOR to the COALITION on **{insert proposal date}** (the "Proposal"), a copy of which is attached hereto as Exhibit A and the terms of which are expressly incorporated herein by reference. **{insert Scope of Work details as needed}**.

D. Due Date

The CONTRACTOR agrees to be available and shall finish services by **{insert end date}**.

E. Compensation & Payment

1. The total price for all the work set forth in the Agreement shall not exceed **{insert price}**.
2. When both parties have signed this AGREEMENT, the COALITION agrees to make a payment upon receipt of a properly payable invoice which has been approved by COALITION management. **{insert payment schedule; Florida Statute does not allow for prepayment of goods or services}** All goods and/or services are subject to final approval by a representative of COALITION prior to payment.
3. The COALITION shall make payment within thirty (30) calendar days of receipt of invoice.

F. Indemnification

The CONTRACTOR agrees to be liable for and to indemnify the COALITION against all claims, suits, judgment, or damages, including court costs and attorney's fees, arising out of the negligent or intentional acts or omissions of the CONTRACTOR, or arising out of the violation of any copyright law by the CONTRACTOR in the course of the performance of this AGREEMENT. In no event shall the CONTRACTOR be liable for or have any obligation to defend the COALITION against such claims, suits, judgment, or damages, including costs and attorney's fees, arising out of the sole negligent acts of the COALITION.

G. Insurance and Risk Mitigation

The CONTRACTOR shall maintain liability insurance coverage on a comprehensive basis and hold such liability insurance at all times during the existence of the AGREEMENT and any renewal(s) or extension(s) of it. By execution of this agreement, the CONTRACTOR accepts full responsibility for identifying and determining the type(s) and extent of liability insurance necessary to provide reasonable financial protections for the CONTRACTOR and the clients to be served under the agreement.

1. Commercial General Liability
 - a. Each Occurrence \$1,000,000
 - b. Personal Injury \$1,000,000
 - c. General Aggregate \$3,000,000
 - d. Products & Completed Operations \$3,000,000
 - e. Damage to Rented Premises \$1,000,000
2. Automobile Liability
 - a. Combined Single Limit \$1,000,000
3. Worker's Compensation & Employers' Liability (E.L.)
 - a. E.L. Each Accident \$1,000,000
 - b. E.L. Disease-Each Employee \$1,000,000
 - c. E.L. Disease-Policy Limit \$1,000,000
4. Professional Errors and Omissions \$1,000,000

The CONTRACTOR will have and continuously maintain all other types of insurance as required by law. In the event that any of the coverage described above is canceled by the insurer for any reason, the CONTRACTOR shall immediately notify the COALITION of such cancellation and shall obtain replacement coverage acceptable to the COALITION and provide proof of such replacement coverage within ten (10) calendar days after the cancellation of coverage. All insurance policies shall be with insurers qualified and doing business in Florida. The COALITION shall be furnished proof of coverage of insurance by standard ACORD form certificates of insurance upon request.

H. Proprietary and Confidential Information

1. CONTRACTOR agrees to hold in trust and confidence any confidential and proprietary information or data relating to COALITION business and shall not disseminate or disclose such information to any individual or entity, except CONTRACTOR's employees or subcontractor's performing services hereunder (who shall be under a duty of confidentiality), and any other individuals specifically permitted in each instance by the COALITION.
2. With respect to any confidential information, the CONTRACTOR's obligations of nondisclosure set forth above shall continue to apply to such information for as long after this Agreement expires or terminate, as such information remains confidential.
3. An item will not be considered confidential information of the COALITION if it is:
 - a. In the public domain prior to disclosure to the CONTRACTOR or subsequent to such disclosure but through no fault of the CONTRACTOR; or
 - b. Obtained from a third party not subject to a duty of confidentiality.
4. The CONTRACTOR agrees that any computer programs, software, documentation, copyrightable work, discoveries, improvements, or other deliverables (hereinafter "Work") developed by the CONTRACTOR solely, or with others, resulting from the performance of CONTRACTOR's responsibilities and obligations pursuant to this Agreement are property of the COALITION. If for any reason the Work would not be considered a work made for hire under applicable law, for the consideration included herein, CONTRACTOR does hereby sell, assign, and transfer to the COALITION its successors and assigns, the entire right, title and interest in and to the Work, including but not limited to exclusive rights to reproduce, distribute, prepare derivative works, display and perform the Work. CONTRACTOR agrees to provide whatever assistance is necessary for the CONTRACTOR to preserve its commercial interest including, but not limited to, the filing of patent and copyright protection. This provision shall survive expiration and termination of this Agreement.

I. E-Verify

1. The CONTRACTOR shall provide the COALITION within ninety (90) days of the effective date of this Agreement a copy of the "Edit Company Profile" screen indicating the enrollment in the E-Verify program.
2. CONTRACTOR further agrees to maintain records of its participation and compliance with the provisions of the E-Verify program, including participation by its subcontractors as provided above.
3. Pursuant to Florida Statute s 448.09, CONTRACTOR will not employ, contract with, or subcontract with an unauthorized alien as it relates to services included in the contract with the COALITION.

J. CONTRACTOR Information

1. Independent CONTRACTOR Status: CONTRACTOR agrees that the relationship between CONTRACTOR and the COALITION is that of an independent CONTRACTOR for employment tax purposes. CONTRACTOR shall be solely responsible for self-employment, income or any other taxes relating to payments under this agreement including those of any employees.
2. The CONTRACTOR agrees that during the duration of this Agreement as a condition of the COALITION's duty to perform under the terms of this Agreement that the CONTRACTOR will be in compliance with all applicable laws and regulations of the state and federal government.

K. Public Records Law Compliance, Access and Confidentiality

1. All CONTRACTOR records classified as public records must be open and available for inspection by any person unless otherwise specified by law. It is the responsibility of CONTRACTOR to maintain records in a location accessible to the public.
2. Pursuant to 2 CFR §200.336, *Access to records*, CONTRACTOR agrees to provide access by COA, the Florida DFS, the Florida Auditor General, HHS, Inspector Generals of federal and state agencies, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of CONTRACTOR which are pertinent to this specific award for the purpose of making audit, examination, excerpts, and transcriptions. The right also includes timely and reasonable access to the non-Federal entity's personnel for the purpose of interview and discussion related to such documents. The rights of access in this section are not limited to the required retention period but last as long as the records are retained.
3. Representatives of COALITION, the Chief Financial Officer of the State of Florida, the Auditor General of the State of Florida, the Florida Office of Program Policy Analysis and Government Accountability ("OPPAGA"), and their duly authorized representatives, shall have access, for purposes of examination, to any books, documents, papers, and records, including electronic storage media, of CONTRACTOR as they may relate to this agreement.
4. CONTRACTOR shall maintain (or have immediate access to) books, records, and documents in accordance with generally accepted accounting procedures and practices which sufficiently and properly reflect all revenues and expenditures of funds provided by COALITION under this agreement.
5. COALITION shall have the right to audit CONTRACTOR's records and practices related to use and disclosure of confidential information. COALITION agrees to make internal practices, books, and records, including policies and procedures and confidential information, relating to the use of and disclosure of confidential information received from, or created or received by CONTRACTOR on behalf of, COALITION available to COALITION upon request.

6. CONTRACTOR shall include the aforementioned audit and record keeping requirements in all approved subcontracts and assignments.

L. Remedies

CONTRACTOR agrees to exhaust all administrative remedies, to the extent available, prior to seeking any other contractual or legal remedies.

M. Nonperformance and Financial Remedies

If CONTRACTOR fails to perform in accordance with this Contract, COALITION will apply financial consequences as described in accordance with §§ 287.058(1)(h), 215.971(1)(c), Fla. Stat. (2023). The foregoing does not limit additional financial consequences, which may include but are not limited to withholding funds, withholding payments until deficiency is corrected, tendering only partial payments, applying payment adjustments for additional financial consequences or for liquidated damages to the extent permitted, or termination of the agreement. Any payment made in reliance on the CONTRACTOR'S evidence of performance, which evidence is subsequently determined to be erroneous, will be immediately due to COALITION as an overpayment to the extent of such error.

N. Representations and Warranties

The CONTRACTOR will make no representations, warranties, or commitments binding the COALITION without its prior consent. The CONTRACTOR will hold no authority to speak as a spokesperson for, or to act or represent themselves as an agent of the COALITION.

O. Debarment and Suspensions Disclosures

This Agreement is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such CONTRACTOR is required to verify that none of the CONTRACTOR, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935). CONTRACTOR must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

P. Termination Clause

1. **Termination due to lack of funds.** If funds to finance the agreement become unavailable or if the state government withdraws or redirects funds upon which the agreement depends, COALITION may terminate the agreement in writing with no less than 24 hours' notice. The CONTRACTOR shall receive notice by certified mail with proof of delivery after being notified verbally by the COALITION or in person with proof of delivery. COALITION shall be the final authority as to fund availability and will not reallocate funds earmarked for the agreement to another program, thus causing lack of funds.

2. **Termination for cause.** In the event of termination of this agreement by the COALITION for cause, CONTRACTOR shall be liable for COALITIONs expenses for additional managerial and administrative services required to complete or obtain the services or items from another CONTRACTOR.
3. **Termination for convenience.** COALITION by written notice to CONTRACTOR, may terminate the agreement in whole or in part when COALITION determines in its sole discretion it is in the COALITIONs interest to do so. CONTRACTOR shall not furnish any services after it receives the notice of termination, except as necessary to complete the continued portion, if any, of the agreement.
4. **After receipt of a notice of termination.** Except as otherwise specified by COALITION, CONTRACTOR shall:
 - a. Stop work under the agreement on the date of and to the extent specified in the notice.
 - b. Complete performance of the work not terminated by COALITION.
 - c. Take such action as may be necessary, or as COALITION may specify, to protect and preserve any property related to the agreement which is in the possession of CONTRACTOR and in which COALITION has or may acquire an interest.
 - d. Transfer, assign, and make available to COALITION all property and materials belonging to COALITION, upon the effective date of termination of the agreement. No extra compensation will be paid to CONTRACTOR for its services in connection with such transfer or assignment.
 - e. Meet all the public records law requirements specified under the section of this agreement on Public Records Law Compliance.

Q. Force Majeure

1. Neither party shall be liable for any loss or delay resulting from any force majeure event, including acts of God, fire, natural disaster, labor stoppage, war or military hostilities, or inability of carriers to make scheduled deliveries, and any payment or delivery date shall be extended to the extent of any delay resulting from any force majeure event.
2. If any of the causes this paragraph describes suspended or delayed performance in whole or in part, after the causes have ceased to exist, the CONTRACTOR shall perform at no increased cost, unless the COALITION determines, in its sole discretion, that the delay will significantly impair the Agreement's value to the COALITION.

R. Equal Employment Opportunity

The CONTRACTOR is and has been at all times in compliance with Executive Order 11246, Equal Employment Opportunity, as amended by Executive Order number 11375, and as supplemented in Department of Labor regulations 42 C.F.R., Part 60, if applicable. The CONTRACTOR agrees that it shall

comply with Executive Order 11246, Equal Employment Opportunity, as amended by Executive Order number 11375, and as supplemented in Department of Labor regulations 42 C.F.R., Part 60, if applicable.

S. No Assignment

Neither this AGREEMENT nor any of the rights, interests or obligations hereunder shall be assignable by the CONTRACTOR without the prior written consent of the COALITION.

T. Change Orders

Any change in the details of scope of work or the fee schedule shall require a written amendment to this Agreement (a "Change Order"). Each Change Order shall detail the requested changes to the applicable task, responsibility, duty, budget, timeline or other matter. The Change Order will become effective upon the execution of the Change Order by both parties, and the Change Order will specify the period of time within which CONTRACTOR must implement the changes. Both parties agree to act in good faith and promptly when considering a Change Order requested by the other party but neither party is obligated to execute a Change Order. No Change Order shall become effective unless and until it is signed by both parties hereto.

U. Procurement of Recovered Materials

1. Pursuant to 2 CFR §§200.3017, *Procurement by States*, and 200.322, *Procurement of recovered materials*, CONTRACTOR will comply with the following requirements of Section 6002 of the Solid Waste Disposal Act.
 - a. Procure only items designated in the guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 for buying recycled-content products;
 - b. Procure solid waste management services in a manner that maximizes energy and resource recovery; and
 - c. Establish an affirmative procurement program for purchases of recovered materials identified in the EPA guidelines. Information about this requirement is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpk-program>. The list of EPA-designated items is available at <https://www.epa.gov/greenerproducts/identify-greener-products-and-service>.
2. In accordance with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, CONTRACTOR shall procure items designated in the Environmental Protection Agency (EPA) guidelines at 40 CFR Part 247 which contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition unless CONTRACTOR determines such items:
 - a. Are not reasonably available in a reasonable period of time;
 - b. Fail to meet reasonable performance standards, which shall be determined on the basis of the guidelines of the National Institute of Standards and Technology, if applicable to the item;or

- c. Are only available at an unreasonable price.

Paragraph 2. of this clause shall apply to items purchased under this agreement where:

1. CONTRACTOR purchases in excess of \$10,000 of the item under this agreement; or
2. During the preceding Federal fiscal year, CONTRACTOR: (i) purchased any amount of the items for use under a contract funded with federal appropriations and was with a federal agency or a state agency or agency of a political subdivision of a state; and (ii) purchased a total of in excess of \$10,000 of the item both under and outside that contract.

V. Byrd Anti-Lobbying Amendment, 31 U.S.C. §1352 (as amended)

Contractors who apply or bid for an award of \$100,000 or more shall file the required certification attached hereto. COALITION further agrees to comply with the Byrd Anti-Lobbying Amendment, which provides that contractors who apply or submit bids shall file the required certification that each tier will not use federal funds to pay a person or employee or organization for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, officer or employee of Congress or an employee of a member of Congress in connection with obtaining any federal contract, grant or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with nonfederal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier, up to the recipient (45 C.F.R. § 3)."

W. Clean Air Act and the Federal Water Pollution Control Act

1. Clean Air Act

Contractors with contracts of amounts in excess of \$150,000 agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. 4401 et seq. CONTRACTOR agrees to report each violation to the COALITION and understands and agrees that the COALITION will, in turn, report each violation as required to assure notification to appropriate Environmental Protection Agency Regional Office. CONTRACTOR agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with assistance provided by the COALITION.

2. Federal Water Pollution Control Act

Contractors with contracts of amounts in excess of \$150,000 agree to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq. CONTRACTOR agrees to report each violation to the COALITION and understands and agrees that the COALITION will, in turn, report each violation as required to assure notification to appropriate Environmental Protection Agency Regional Office.

CONTRACTOR agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with assistance provided by the COALITION.

X. Copeland "Anti-Kickback" Act (18 U.S.C. 874 and 40 U.S.C. 276c)

1. Federal and state standards for procurement and contracts administration require all contractual agreements in excess of \$2,000 to address requirements for compliance with federal labor laws. See 45 CFR 75 Appendix II, Contract Provisions for Non-Federal Entity Contracts Under Federal Awards.
2. This provision applies to agreements which include salaries for laborers and for all contracts for repairs, improvements, or other construction activities.
3. The COALITION, its subcontractor, or subrecipient shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The COALITION shall report all suspected or reported violations to DEL.

Y. Davis-Bacon Act, as amended (40 U.S.C. 276a, et. Seq.)

When federal program legislation requires, all construction contracts of more than \$2,000, the recipient's and subrecipient's award shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a, et seq.), as supplemented by Department of Labor (DOL) regulations (29 CFR Part 5, Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction).

1. Under this Act, contractors shall be required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor.
2. Contractors shall be required to pay wages not less than once a week.
3. The recipient shall place a copy of the DOL-issued current prevailing wage determination in each solicitation, and the award of a contract shall be conditioned upon the acceptance of the wage determination.
4. The recipient shall report all suspected or reported violations to the federal awarding agency. DOL regulations, rules, and instructions concerning implementation of the Davis-Bacon Act and other labor laws can be found at Title 29 CFR Part(s) 1, 3, 5, 6 and 7.

Z. Contract Work Hours and Safety Standards (40 U.S.C. 3701 et seq.)

1. Federal and state standards for procurement and contracts administration require all contractual agreements in excess of \$100,000 to address requirements for compliance with

federal labor laws. See 45 CFR 75 Appendix II, Contract Provisions for Non-Federal Entity Contracts Under Federal Awards. This provision applies to agreements which include salaries for laborers and for all contracts for repairs, improvements or other construction activities.

2. The ELC shall compute wages on a 40-hour week schedule and pay employees for extra hours worked. None shall be forced to work in unsanitary, hazardous, or dangerous conditions or surroundings.
3. These requirements do not apply to purchase of supplies or materials or articles ordinarily available on the open market or contracts for transportation services.

AA. Agreement

This agreement constitutes the complete AGREEMENT between the School Readiness COALITION of Hillsborough County/dba The Early Learning COALITION of Hillsborough County and CONTRACTOR. Only an instrument of writing signed by both parties can modify its terms and conditions. A waiver of a breach of any of the provisions of this AGREEMENT shall not be construed as a continuing waiver of other breaches of the same or other provisions hereof. This AGREEMENT shall be binding upon the parties hereto and their respective representatives. The laws of the State of Florida shall govern this AGREEMENT. The CONTRACTOR and the COALITION agree that Hillsborough County shall be the venue of any legal action between the parties.

IN WITNESS WHEREOF, the parties hereto have signed this AGREEMENT as of the date first set forth above.

CONTRACTOR
{insert name}
{Insert title}
{Insert Vendor Name}

Date

COALITION
{insert name}
{Insert title}
Hillsborough County School Readiness
Coalition, Inc. d/b/a Early Learning Coalition of
Hillsborough County

Date



CPAs & ADVISORS

PROPOSAL FOR:

**Early Learning Coalition of Hillsborough
County, Florida**

Independent Auditing Services

September 19, 2024 12:00 pm

PROPOSER:

MSL, P.A.

201 East Kennedy Boulevard, Suite 650

Tampa, FL 33602

SUBMITTED BY:

Jeff Goolsby, CPA, CGMA, MSA

Shareholder

jgoolsby@mslcpa.com

800.683.5401

ORIGINAL



Table of Contents

Organizational Information.....	1
Letter of Transmittal.....	1
State of Florida Incorporation	3
Location of Florida Offices.....	4
Responders Contact Information	4
Taxpayer Identification Number.....	4
Small Business.....	4
External Quality Control Review Report.....	5
Methodology and Approach Narrative	7
Introduction and History	7
Our Unparalleled Experience.....	8
Key Personnel	9
Organizational Chart.....	10
Résumés.....	11
Client Service Approach.....	18
Audit Approach.....	18
Our Tax Approach.....	18
Use of Technology	19
Engagement Timing.....	19
Communication and Reporting.....	19
Fee Proposal	21
Representative Experience in Auditing Programs, Activities, and Functions	
Similar to the Coalition.....	22
Services to Other Florida Not-for-Profit Clients	23



Organizational Information

Letter of Transmittal

September 19, 2024

Mr. Gary Meyer
Chief Financial Officer
Early Learning Coalition of Hillsborough County
6302 E. Dr. Martin Luther King Jr. Blvd.
Suite 100
Tampa, FL 33619

Dear Mr. Meyer:

MSL, P.A. (“MSL” or the “Firm”) sincerely appreciates this opportunity to provide you with information about our credentials and capabilities to continue to be a trusted advisor and provider of high-quality CPA services to the Early Learning Coalition of Hillsborough County (the “Coalition”).

MSL is uniquely qualified to meet your needs. Our Firm is structured and sized appropriately, has the experience, abilities, characteristics, and culture to perform the requested services, and can advise the Coalition to continue to effectively achieve its mission. Our goal is to provide value that exceeds your expectations.

Our Not-for-Profit Experience - We are a leading provider of professional services to not-for-profit organizations in Florida. MSL performs more than 200 audits and files more than 250 tax returns for not-for-profit organizations annually. As a result, we have a very thorough knowledge of the tax issues and exposures you face. To stay current with IRS changes, we invest significant time and resources. Because of our investment, extensive experience, and success in serving not-for-profit organizations, we believe that there is no firm in a better position to serve you. We have 50 years of experience providing exceptional professional services to not-for-profit clients in Florida like the Coalition.

Client Service Team - We have assembled a team of CPAs highly experienced in serving not-for-profit organizations subject to *Government Auditing Standards* and Federal and State Single Audit requirements. The team members we have assigned has that knowledge and experience in addition to the direct working experience working with the Florida Division of Early Learning, and more specifically, with the grants received by and the programs that are offered by the Coalition.

Our Local Presence – Our local office located in downtown Tampa serves as the current auditors for many of Tampa Bay’s largest institutions including: the City of Tampa, Empath Health, Hillsborough County Public Schools, Pasco County Schools, and Pinellas County. We have the depth and breadth of local personnel to meet the growing needs of the Coalition.

201 East Kennedy Boulevard, Suite 650 • Tampa, FL 33602-5819 • 813.314.2600 • mslcpa.com

Our Approach - We understand that the engagement must be efficient and concise, while not sacrificing quality. We accomplish this through hands-on involvement by our engagement executives. Also, we tailor our approach to your needs. We identify the key success factors, address those matters, and allocate resources accordingly. By doing this, we have more flexibility in our audit approach, better communication with management and the Board of Directors, and can reduce the administrative burden on the Coalition.

To continually improve the delivery of our professional services each year and achieve quality, we provide the following:

- ◆ Involvement of engagement executives. More than one engagement executive will be familiar with your account to assist and answer questions.
- ◆ Meetings with management and the Board of Directors and Audit Committee to plan services and address any needs or concerns.
- ◆ Assistance with any issues encountered during the year and in implementing new accounting guidance and preparing for new tax legislation.

Our Personal Commitment - We will provide high-quality professional services that are both efficient and cost effective within the required time constraints.

It is our goal to improve the engagement process each year and continually look for opportunities to improve the efficiency and effectiveness of the professional services we provide. We look forward to being a trusted advisor and supporting the Coalition as you serve your mission.

Thank you for considering MSL in your selection process. If you have any questions concerning our proposal, please feel free to contact me by email jgoalsby@mslcpa.com or cell (813) 817-1936.

Sincerely,



Jeff Goolsby, CPA, CGMA, MSA
Shareholder

State of Florida Department of State

I certify from the records of this office that MSL, P.A. is a corporation organized under the laws of the State of Florida, filed on July 17, 1986.

The document number of this corporation is J24429.

I further certify that said corporation has paid all fees due this office through December 31, 2024, that its most recent annual report/uniform business report was filed on January 31, 2024, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Thirty-first day of January,
2024*



A handwritten signature in blue ink, appearing to be "C. B. J.", written over a horizontal line.

Secretary of State

Tracking Number: 4677199498CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

Location of Florida Offices

MSL has four offices in the state: Central Florida (corporate headquarters), Tampa Bay, North Florida, and South Florida. Your engagement will be staffed out of the Tampa Bay, Florida office, located in downtown Tampa. Our Central Florida office also serves as the headquarters for our government practice group.

MSL, P.A.	
Toll Free for All Offices: (800) 683-5401	
Tampa Bay Office 201 E. Kennedy Blvd., Suite 650 Tampa, FL 33602 (813) 314-2600	South Florida Office 500 E. Broward Blvd., Suite 1550 Fort Lauderdale, FL 33394 (305) 819-9555
Central Florida Office 255 S. Orange Ave., Suite 600 Orlando, FL 32801 (407) 740-5400	North Florida Office 307 West Park Ave., Suite 202 Tallahassee, FL 32301 (850) 224-4407

Responders Contact Information

Jeff Goolsby, CPA, MSA
Shareholder
201 East Kennedy Boulevard, Suite 650, Tampa, FL 33602
jgoolsby@msslcpa.com
Cell: 813-817-1936

Taxpayer Identification Number

MSL's taxpayer identification number is 59-3070669

Small Business

MSL is considered a small business as defined by the U.S. Small Business Administration ("SBA").

External Quality Control Review Report

Quality control in any CPA firm can never be taken for granted. It requires a continuing commitment to professional excellence. We are formally dedicated to that commitment.

Our Firm recognizes the long-term significance of developing a formal quality control program. In an effort to continue to maintain the standards of working excellence required by our Firm we voluntarily participate in all available AICPA Quality Centers as follows:

- The Center for Audit Quality
- The Private Companies Practice Center
- The Governmental Audit Quality Center
- The Employee Benefit Plan Audit Quality Center
- The Center for Plain English Accounting

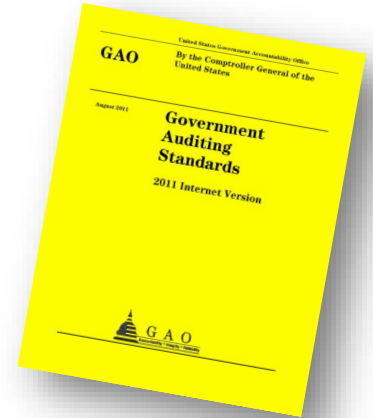
To be a participating member firm, you must obtain an independent compliance review of your firm's quality control policies and procedures every three years to ascertain compliance with existing auditing standards on the applicable engagements. The scope of the peer review is comprehensive, in that, it specifically reviews the quality control policies and procedures of the participating firm's accounting and auditing practice, including its work product in various client industries. We believe that our commitment to the program has been rewarding not only to our Firm, but primarily to our clients.

The external, independent peer review of the elements of our quality control policies and procedures performed by an independent certified public accountant selected by the AICPA provides both us and our clients with the assurance that we continue to conform to the standards of the profession in the conduct of our accounting and auditing practice.

The Team has undergone successful peer reviews since participation in the program. We take quality control seriously. We understand our responsibility in providing you with auditing services that meet or exceed the professional standards established by the AICPA, U.S. GAO, U.S. OMB, Florida Attorney General, and Florida Board of Accountancy (FBOA).

We also understand our responsibility under *Government Auditing Standards* (the Yellow Book) to provide you with our most recent peer review report. We will always send you the most current report when it is issued.

On the following page is MSL's most recent peer review report for the period ended June 30, 2023, which included a review of specific governmental engagements performed by MSL. It should be noted that no comments were made as a result of this review.





Report on the Firm's System of Quality Control

November 3, 2023

To The Owners of MSL, P.A. and the National Peer Review Committee of the AICPA.

We have reviewed the system of quality control for the accounting and auditing practice of MSL, P.A. (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended June 30, 2023. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards). A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System review as described in the standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with the requirements of applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act; and audits of employee benefit plans.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of MSL, P.A. applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended June 30, 2023, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. MSL, P.A. has received a peer review rating of *pass*.

*Henderson Hutcherson
& McCullough, PLLC*

266 Inman Street East, Cleveland, TN 37311 | T 423.708.3980 | F 423.265.8125

AN INDEPENDENT MEMBER OF THE BDO ALLIANCE USA

Methodology and Approach Narrative

Introduction and History

MSL, PA (“MSL” or the “Firm”) has been headquartered in Florida for 50 years and has grown to be one of the largest independently owned and operated firms of Certified Public Accountants in the state. We are a nationally recognized firm, serving clients in more than 20 states and eight countries. Many of our CPAs are nationally recognized specialists in their field of practice. The Firm and all of its CPAs are actively involved with the FICPA and AICPA.

MSL provides client service through management consulting; tax and business advisory services; and financial, accounting, and assurance services. We have a particular focus on not-for-profit organizations. The Firm’s professionals combine extensive technical competence and industry experience with proactive and innovative thought to assist clients in improving their businesses.

While we consider ourselves an independent statewide firm, MSL is also associated with Moore North America and Moore Global for the purposes of obtaining national or international resources when necessary. Being a member of Moore North America gives MSL immediate access to the expertise, business, and geographic presence of trusted member firms throughout the U.S. There are 27 U.S. accounting firms in over 120 cities with over 150 offices. Total fee income for Moore North America is approximately \$1.03 billion.

OUR PRACTICE AT A GLANCE	
By Numbers	
Years of service to Florida not-for-profits	50
Annual not-for-profit audits performed	200+
Annual Form 990 tax returns prepared	250+
Annual defined contribution plans audited	90+
Percentage of annual Firm revenues from combined services to governments and not-for-profits	60+



Our Unparalleled Experience

What differentiates MSL from other firms is the culture and foundation of not-for-profit knowledge and service that is embedded in our Firm from providing approximately five decades of dedicated service.

Our Not-for-Profit Audit Experience – We are a leading provider of professional services to tax-exempt organizations in Florida. MSL performs more than 200 audits and files more than 200 tax returns for not-for-profit organizations annually. We know the not-for-profit industry from 50 years of experience servicing organizations like the Coalition.

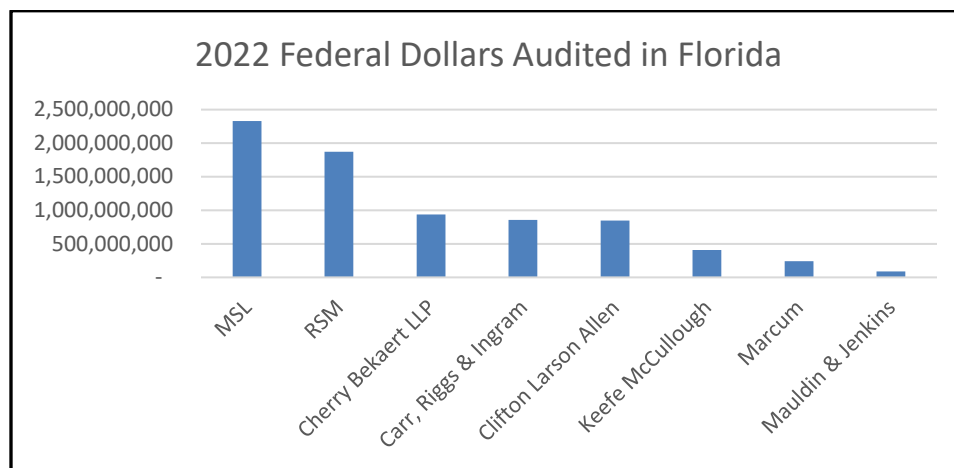
MSL’s Exempt Organizations Tax Group will assure that the Coalition’s public reporting on the Form 990 is consistent with best practices. Additionally, we will be available to assist you with your needs in addressing issues for tax-exempt organizations throughout the year.

Listed below are some of the tax areas that we have assisted our clients to navigate:

- ◆ Compensation-related matters
- ◆ Exemption application assistance
- ◆ Organizational structure consultation
- ◆ Unrelated business income (UBI) consultation
- ◆ For-profit joint ventures
- ◆ Excess benefit transactions
- ◆ Private inurement
- ◆ Legislative issues analysis and support
- ◆ IRS audits and other tax assistance
- ◆ Board governance

Our Governmental and Single Audit Experience – We are a provider of choice for services to governments and not-for-profit organizations in Florida, subject to *Government Auditing Standards*, Uniform Guidance, and the Florida Single Audit Act. Currently, MSL provides auditing services to approximately 100 Florida clients subject to these requirements including the Coalition.

As outlined in the following table, **MSL has audited the most Florida federal dollars in the state**. We audited more than **\$2 billion dollars in Florida federal funds** in 2022 alone. The table below illustrates MSL’s experience in serving organizations that receive federal funds and demonstrates our Firm’s dedication to serving grant recipients:



**The information for the firms above was pulled from the Federal Audit Clearinghouse for audits with fiscal year-ends between January 1, 2022 – December 31, 2022.*

Our Educational Experience – Our team has extensive experience working with Pre-K, VPK, and Head Start providers as well as charter schools, school districts and colleges and universities. We understand the unique requirements of the Division of Early Learning from more than a decade of service to other early learning coalition providers and the Redlands Christian Migrant Association (“RCMA”). We also audit more [Florida School Districts than any other firm \(including Hillsborough County Public Schools\)](#).

Active Executive Evolvement – Our structure and size enable our executive team members to be personally involved, handling issues, communicating, and making the decisions that affect you. All decisions impacting the Coalition will be made locally by your engagement team.

Key Personnel

We are assigning to your audit the project management team listed below. All of these team members have spent the majority of their professional careers auditing and consulting Florida governments and not-for-profit organizations. Supporting this team is our large dedicated GPG staff pool which ensures that all team members assigned to your engagement have experience in auditing Florida governments.

Jeff Goolsby – Engagement Shareholder – is the single contact responsible for all services under the project. He is responsible for all aspects of the audit, and he will meet with management.

Jeff Wolf – Technical Review Shareholder – is a secondary contact to your engagement. He is fully engaged in all aspects of planning, performing, and review of audit documentation. He is responsible for the professional standard review of audit work as well as your financial statements. This role is to ensure that the audit meets MSL’s high standards of audit quality.

Vicki Simmons-Hinz – Tax Director - Plans, manages, and supervises the execution of the tax returns, works with supervisors, seniors and staff to address all aspects of tax work, researches and advises on technical tax issues.

Ed Harp -Tax Director - Plans, manages, and supervises the execution of the tax returns, works with supervisors, seniors and staff to address all aspects of tax work, researches and advises on technical tax issues.

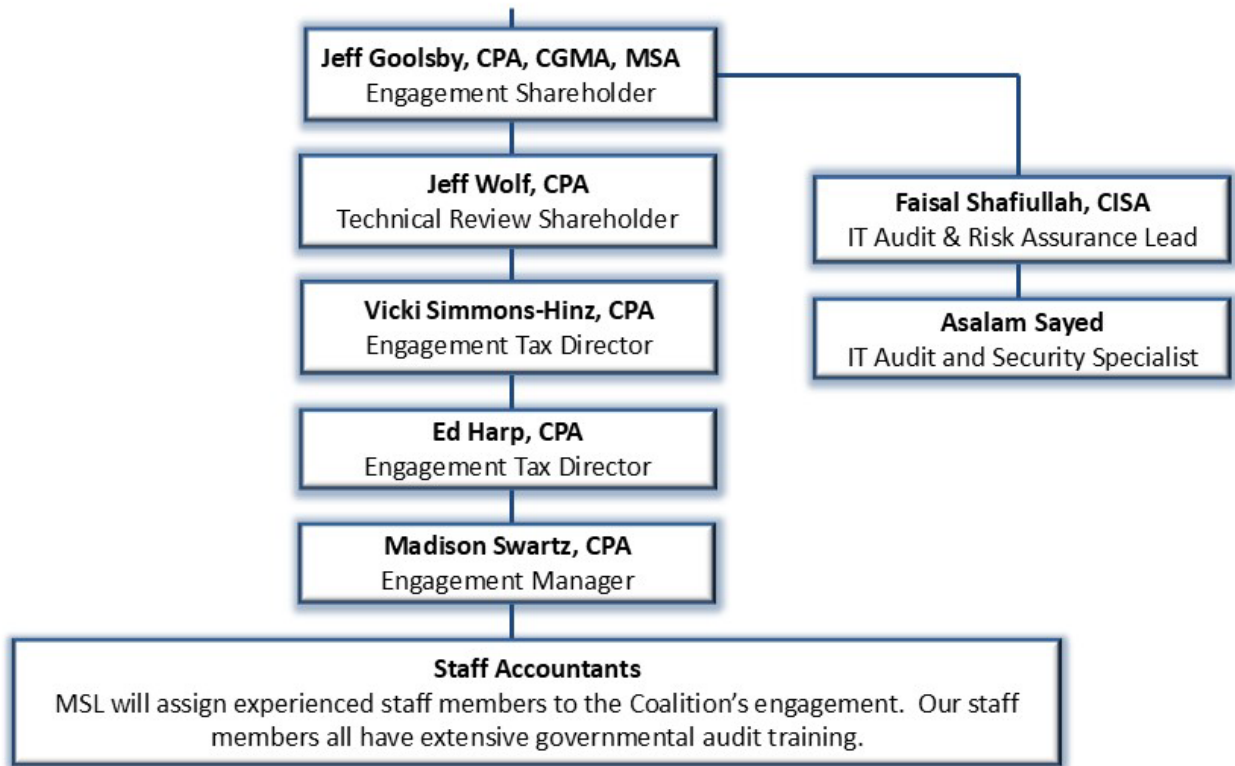
Madison Swartz – Manager – plans, manages, and supervises the execution of the audit; works with supervisors, seniors, and staff to address all aspects of audit work; researches and advises on accounting issues.

Faisal Shafiullah – IT Risk Assurance Manager – executes the IT assessment plan including direct communication with appropriate Coalition IT personnel as identified by you.

Asalam Sayed - IT Audit & Security Specialist - assists with IT assessments and security reviews.

Our professional staff, including the auditor in charge of your engagement, meet the educational requirements for certified public accountants set forth under Florida Statutes (with the exception of our IT Audit Specialist, who has other specialized educational requirements and training). Specific details of governmental auditing experience, including relevant CPE and membership in professional organizations relevant to the Coalition’s audit are found in each team member’s résumé.

Organizational Chart



Résumés

Jeff Goolsby, CPA, CGMA, MSA

Engagement Shareholder

Education and Certifications

- M.S. Degree in Accounting, Florida State University
- B.S. Degree in Accounting, summa cum laude, Florida State University
- C.P.A., Certified Public Accountant, Florida
- C.G.M.A. – Chartered Global Management Accountant

Professional Memberships and Affiliations

- AICPA
- FICPA – Member of Health Care and Not-for-Profit Industry Committees
- Florida Health Care Association
- LeadingAge Florida
- REACHUP, Inc. – Treasurer of Board

Representative Not-for-Profit Clients Served

- AIDS Service Association of Pinellas*
- American Cancer Society of Florida*
- Early Learning Coalition of Hillsborough County*
- Empath Health*
- Florida Prepaid College Program
- Gulfstream Goodwill Industries*
- Lifelink Foundation
- Lighthouse for the Blind of the Palm Beaches
- Menorah Manor Foundation
- MorseLife Foundation
- NHNFP Healthcare*
- Pediatric Cancer Foundation
- Pinellas Association for Retard Children (PARC)*
- Redlands Christian Migrant Association (RCMA)*
- Tallahassee Memorial HealthCare Foundation
- The Hospice of the Florida Suncoast Foundation
- The Tidewell Foundation
- University Community Hospital Foundation

***Indicates Single Audit included**

Jeff has obtained CPE in excess of 120 hours over the past three years and has met Yellow Book CPE requirements.

Background - Jeff Goolsby has over 25 years of public and private industry accounting experience focused on health care, not-for-profit, governmental, and employee benefit plans. He is a member of the Firm's Healthcare, Governmental, and Middle Market Practice Groups.

Professional Experience - Jeff has extensive experience managing audit engagements for a wide variety of not-for-profit organizations, including those with single audit requirements. Jeff also audits more than 12 defined contribution plans annually.

As a prior Controller for a \$60 million, multi-state not-for-profit organization, he understands the audit process from the client's perspective, including the need for effective communication and timely delivery.

Jeff is widely recognized for his knowledge on issues impacting not-for-profit foundations and he is a highly sought speaker for industry and annual conferences. He has been featured at annual conferences for the Healthcare Financial Management Association, the FICPA, the Florida Health Care Association, LeadingAge Florida, University of South Florida, and Florida State University.

Jeff Wolf, CPA

Technical Review Shareholder

Education and Certifications

- B.S. Degree in Business Administration – University of Buffalo, New York
- C.P.A., Certified Public Accountant - Florida

Professional Memberships and Affiliations

- American Institute of Certified Public Accountants (AICPA)
- Florida Institute of Certified Public Accountants (FICPA)
- Florida Government Finance Officers Association (FGFOA)

Listing of Relevant CPE Courses:

MSL Annual Governmental Updates
FGFOA Annual Conferences
Fraud, Automated Controls and Cyber Security
Local Governmental Accounting Update
GASB 87
Yellow Book and Single Audit
GASB Hot Topics
Ethics for CPAs: Accounting/Auditing Emphasis
GASB Update
Local Governmental Accounting Update
Pensions and OPEB
Internal Auditing 101
Federal Single Audit Act Update
Police and Fire Pension Law
Bonds, Arbitrage Rebate Calculation
Pensions and OPEB

Jeff has obtained CPE in excess of 150 hours over the past three years and has met Yellow Book CPE requirements.

Background - Jeff Wolf is a member of the Firm's Governmental Practice Group and has over 18 years of governmental accounting experience, 15 of which have been at MSL. He has extensive involvement in providing professional services to numerous governmental organizations.

Jeff has experience performing audits and compliance work for governmental and not-for-profit entities, performing Single Audits for governmental and not-for-profit organizations under the Single Audit Act (Uniform Guidance) and Florida Single Audit Act.

Professional Experience - Jeff has also served as the Assistant Finance Director for the City of Kissimmee. This experience gives him unique insight into governmental accounting from both sides of the aisle.

Jeff Wolf, CPA (Continued)

Technical Review Shareholder

Governmental, educational, and other entities served include the following:

Counties

Citrus*
Hernando*
Lake*
Osceola*
Pinellas*
Seminole*

Municipalities

Altamonte Springs
Casselberry*
Dunedin*
Gulfport*
Indian Rocks Beach
Kissimmee*
Lakeland*
Leesburg*
Maitland*
Mount Dora*
Sarasota
St. Cloud*
Tallahassee*
Tampa*
Tarpon Springs*
Temple Terrace
Venice*
Winter Park*

Educational

School District of Broward County*
School District of Duval County*
School District of Escambia County*
School District of Hillsborough County*
School District of Lee County*
School District of Manatee County*
School District of Osceola County*
School District of Pasco County*
School District of Seminole County*
School District of Volusia County*

Special Districts and Authorities

Alexandria Renew Enterprises
Barefoot Bay Recreation District
Early Learning Coalition of Flagler/Volusia Counties, Inc.*
Greater Orlando Aviation Authority (GOAA)*
MetroPlan Orlando*
Naples Airport Authority*
Osceola Heritage Park
Toho Water Authority*

***Indicates Single Audit included**

Vicki Simmons-Hinz, CPA

Engagement Tax Director

Education and Certifications

- B.B.A. Degree, University of Miami
- C.P.A., Certified Public Accountant - Florida

Professional Memberships and Affiliations

- FICPA
- AICPA

Background - Vicki Simmons-Hinz has more than 20 years of experience providing tax and accounting solutions to organizations.

Professional Experience - Vicki works directly with clients to understand their strategic business financial goals, then recommends, and implements tax planning ideas designed to enhance and report the proper use of organizational funds and support the overall mission. Vicki's clients benefit from her in-depth knowledge of business operations and organizational structure planning which contributes to the overall growth strategies.

Harry Edwin "Ed" Harp, CPA

Engagement Tax Director

Education and Certifications

- B.A. in Accounting and Business Administration, Western State College of Colorado C.P.A., Certified Public Accountant – Florida
- C.P.A., Certified Public Accountant – Florida

Affiliations and Community Involvement

- American Institute of Certified Public Accountants
- Florida Institute of Certified Public Accountants

Background - Ed has extensive experience providing quality client service while adhering to the highest degree of professional standards and strict client confidentiality in the areas of domestic and foreign tax compliance, consulting, research and written tax opinions, and proactive transactional planning and structuring services.

He also represents clients that have tax issue and often unwarranted IRS assessment disputes and other special disclosure and filing requirements with representatives of federal, state, and local taxing authorities beginning from the correspondence, examination, and administrative review levels through to the various levels of appellate review available to the client.

He has served as an expert witness in several court cases involving matters of tax-related valuation issues and a multitude of complex tax issues.

Madison Swartz, CPA

Engagement Manager

Education and Certifications

- B.A. Degree with a double major in Accounting and Finance, University of South Florida
- C.P.A., Certified Public Accountant – Florida

Professional Memberships and Affiliations

- AICPA
- AICPA - EBPAQC
- FICPA
- FICPA – Healthcare Industry
- Greater Tampa Chamber of Commerce
- Ray Bolt Foundation Fundraising Committee

Foundation and Non-profit Audits Performed

- AIDS Service Association of Pinellas*
- Empath Health*
- Florida Health Care Association*
- Hospice of Marion County Foundation*
- Gulfstream Goodwill Industries*
- Menorah Manor Foundation*
- MorseLife Foundation*
- Plymouth Harbor Foundation*
- Redlands Christian Migrant Association*
- St. Mark Village Foundation*
- Sunnyside Foundation*
- The Hospice Foundation of the Florida Suncoast*
- Tidewell Foundation*
- Hospice of Marion County Foundation*

* Serves currently on engagement as the engagement manager

Defined Contribution Plan Audits Performed

- Manager on 15 defined contribution plan audits annually

Madison has obtained CPE in excess of 120 hours over the past three years and has met Yellow Book CPE requirements.

Background - Madison Swartz joined the firm in January 2016 as an intern during his final semester at USF. Madison is an audit manager and a member of the Firm's Healthcare Practice Group and internal inspection and quality control team.

He has over 8 years of experience in public accounting focused on not-for-profit senior living facilities, CCRCs, and Foundations.

Professional Experience - He works exclusively with not-for-profit healthcare providers and their associated foundations. Madison is involved in managing more than 20 audits annually of acute and post-acute providers ranging from \$5 million to \$440 million in total revenues, including CCRC's, hospice, home health, PACE, long-term care, and other providers.

Faisal Shafiullah, CISA

IT Audit & Risk Assurance Lead

Education and Certifications

- Certified Information Systems Auditor (CISA)
- B.B.A, Management Information Systems,
- Florida International University (Miami)

Competencies

- Internal Audit
- SOX/Internal Controls
- Third-Party Risk Management
- Cybersecurity
- Automation
- Process Improvement (i.e., Six Sigma)

Systems and Frameworks Experience

- Frameworks and Standards
 - COBIT
 - COSO
 - GLBA
 - FFIEC
 - NIST
 - ISO
 - PCAOB AS-5

Professional Memberships and Affiliations

- Information Systems Audit and Control Association, Orlando, FL

Background - Faisal is a CISA professional with 18+ years of relative IT and business experience with a focus in internal audit, IT audit/compliance, enterprise risk management, cybersecurity operations, Sarbanes-Oxley, process improvement, and data analytics across various industries including both public and private entities.

Faisal leads the IT Audit and Risk Assurance services for MSL's clients and has prior experience with the Big 4 and other top consulting firms as a trusted advisor for IT audit and risk assurance services.

In his previous experience he was also responsible for directing the activities of the Internal Audit department to ensure the execution and completion of the annual audit plan, including developing the internal audit scope, audit programs, performing internal audit procedures, and publishing internal audit reports reflecting the results of the work performed.

Faisal has a proven track record of building in-house IT Audit and Risk programs, transforming strategy into quantifiably successful programs, optimizing processes for efficiencies and cost reductions, and takes pride in owning client relationships.

Asalam Sayed

IT Audit and Security Specialist

Education and Certifications

- Bachelor of Computer Science

Certifications:

- ISO 27001: 2022, ISO 22301:2019, ISO 9001: 2015
- Certified on Risk Management, Quality Certificate Decision Maker Competence
- Certified Data Protection Officer
- Certified Ethical Hacker (CEH), Microsoft Certified System Administrator, Microsoft Certified Trainer
- Cisco Certified (CCIE Written, CCNP, CCNA, CCENT), Red Hat Certified Engineer

Competencies

- **IT Security Audit Management:** Proficient in leading and conducting audits for a range of standards including ISO 27001, ISO 22301, ISO 9001, and others, tailored to the accreditation standards and certification processes globally.
- **Compliance Management:** Expert in GDPR, HIPAA, SOC2, PCI DSS, and other compliance frameworks, ensuring stringent adherence and integration into corporate practices.
- **Risk Management:** Skilled in the strategic implementation of risk management programs aligned with ISO 27005, ISO 31000, and NIST standards.
- **Data Privacy:** Focus on ensuring data privacy across various regulations, including the extensive experience with EU GDPR compliance initiatives.
- **Training and Development:** Extensive experience in providing both in-house and open-house training on compliance, risk management, and technical subjects.

Background - Asalam Ali S. Saiyed is a seasoned IT lead auditor and consultant, specializing in data privacy, risk and compliance management, and IT security audit management. With a robust portfolio of technical and management certifications, including multiple ISO Lead Auditor certifications and advanced technical training, Asalam has amassed over a decade of experience in auditing and consulting across diverse industries such as IT and telecommunications, banking and finance, healthcare, oil and energy, logistics and supply chain, manufacturing, public sectors, and government entities campaigns developing security areas.

Client Service Approach

Our approach to client relationships is to utilize experienced and knowledgeable professionals who take a deep, personal interest in our clients' successes and are easy to work with. Each member of your engagement team has experience auditing non-profit organizations and is well-versed in the financial and operational issues faced by educational providers.

Our decisions and actions are built around a client-centered approach to provide you with the advice, knowledge, and service to assist in your decision-making and actions and to be there when you need us. We are available year-round to assist you and offer advice. Our promise is to provide quality services that the Coalition needs when you need them and keep management, and the Board informed of important developments in the sector. That is how we exceed client expectations.

Audit Approach

Our overall audit approach is driven by a top-down, risk-assessment process that analyzes the significant issues facing the Coalition, how those issues influence financial statement items, and how risks are managed in each of those areas. We do not expect to spend substantial time on insignificant financial statement captions nor on nonessential audit procedures. We will tailor our approach to meet your needs and address the identified risks specific to the Coalition. Our experience enables us to provide alternative means to appropriately accomplish the required results which creates flexibility, effectiveness, and efficiency in our audits.

Our approach will consist of the following:

- Leveraging proficiencies and efficiencies to ensure productive and cost-effective audits, thereby minimizing your time and financial commitment to the audit process.
- Cooperate and collaborate between tax and audit teams to reduce disruptions to the Coalition's staff with less time spent answering repetitive questions.
- Use readily available schedules and other data prepared by the Coalition's staff.
- Focus on continuous improvement and efficiency to keep our fees down.

As part of our audit, we perform analyses of our clients' computer-based financial management systems. The results of this IT assessment will be integrated into our audit approach to improve audit efficiency and to further define the manner in which we address any identified risk factors.

Gaining an understanding of the Coalition's significant processes and controls is an integral part of our risk assessment. This understanding is developed during interim testing or in the planning process by working closely with management and those charged with governance. This thorough understanding thereby allows us to adapt the design of our procedures to address significant items or issues identified.

Our Tax Approach

Our dedicated Tax members provide advice and guidance in a highly personalized manner with senior manager involvement at every level of service.

The audit and tax teams share information and try to minimize requesting items that require duplication of your efforts. Last year, we worked with more than 200 not-for-profit organizations on a variety of issues impacting tax-exempt organizations. Our personnel are well-seasoned in the proper preparation of the tax returns and issues impacting tax-exempt organizations.

When preparing your tax returns, it is our goal to understand your operations to ensure that you maintain your tax-exempt status and properly communicate your mission to third-party users. There has been an increasing emphasis on communicating the community benefit provided by not-for-profit organizations. As such, we perceive the preparation of Form 990 as more than just a compliance function. We want to ensure that your 990 puts your best foot forward.

We have experience identifying key issues early and can work with the Board and management to find solutions.

Use of Technology

Our firm has implemented a paperless approach for both audit and tax engagements. In a paperless audit and tax engagement, our clients' risks are reduced because the documentation related to the audit is stored electronically at a secure, off-site server location. This ensures that client information is kept safe and backed up. Additionally, efficiencies are improved by the ease of transmission of workpapers between the auditor in the field and our office locations. Employing a paperless audit system enables our auditors to have information at their fingertips and makes a truly virtual office available to each audit team in the field.

We will provide the Coalition with access to our easy-to-use 24-hour online portal, SuraLink. This safe and secure portal website allows MSL to imbed our information requests directly into the portal and allows for comments to be added throughout the audit process, so our clients and our teams communicate and exchange information and documents on a routine basis in real time. The engagement's progress can easily be monitored through the portal.

Engagement Timing

We are dedicated to your timeline and will plan our audit to ensure the audit reports and management letter will be completed each year according to your timeline. Proper planning and interim procedures will enable us to accomplish this.

Because we have large, dedicated Audit and Tax departments, we have more than sufficient staff experienced in not-for-profit auditing and tax compliance to meet the Coalition's timeline.

Communication and Reporting

To be a good CPA and advisor requires a high-touch strategy. Our philosophy is to maintain communication throughout the year with our clients to assist in discussing potential accounting matters ahead of year-end close. Your engagement shareholder, Jeff Goolsby, will be your direct contact and will coordinate all services provided to the Coalition. During the audit process, all of our engagement executives are involved throughout the process to avoid any unexpected surprises. When an accounting issue does arise, we will work with you directly to understand your viewpoint and all relevant facts. All decision makers with respect to your engagement are local here in Florida and we can work together to resolve matters quickly.

We will utilize the same team for both the audits of financial statements (and associated Single Audits) and the audit of your pension accounts (i.e., your defined contribution plan). Hence, you can be assured that all of your services are coordinated by a team who is already familiar with your personnel and internal controls. The audit team assigned to your engagement audits more than 20 defined contribution plans annually.

We will schedule meetings with your management team to discuss our progress and our findings. Our secure portal, SuraLink, permits real-time communication of any open requests and facilitates timely delivery.

We are confident that we can benefit the Coalition in several ways beyond our audit and tax services alone. These would include items such as the following:

- Available year-round for consultation to address your questions and discuss strategy matters impacting your organization. We always consider this part of our base fees.
- Assist you in drafting language for the audit reports and assist you in implementing new accounting matters.
- Provide meaningful and practical recommendations for improving your operations, internal controls, and information systems.
- Routinely send our clients important information on the latest regulatory, compliance, accounting and other matters to keep you informed of important issues impacting you.
- Provide our clients with a minimum of 16 hours of continuing education annually without charge in both live sessions and virtual formats.
- Offer a vast array of consulting services that may benefit your organization. Before starting any work on a service that would go beyond our engagement scope, we will provide you a quote and agreed in writing to a mutually beneficial fee.

We will also hold a formal year-end presentation with your finance committee (as well as your Board of Directors if requested).

Fee Proposal

It is our policy to be open and frank on the subject of fees. We are always prepared to discuss or explain our fee estimates or invoices. Our goal is to arrive at a fee that is mutually fair and beneficial.

Our proposed fees for services for the three years, beginning with the fiscal years ending December 31, 2025, 2026, and 2027 are detailed below. We will offer one-year renewals upon completion of this three-year engagement. Our fees are stated at “not to exceed” amounts.

Service	July 1, 2024 to June 30, 2025 Contract Year (of prior audit year)	July 1, 2025 to June 30, 2026 Contract Year (of prior audit year)	July 1, 2026 to June 30, 2027 Contract Year (of prior audit year)
Independent Audit of Financial Statements	\$ 16,900	\$ 17,350	\$ 17,800
Single Audit	6,300	6,450	6,600
Retirement Plan Audit	11,600	11,800	12,200
Tax Services (Form 990 Preparation)	3,600	3,800	3,800
Total	\$ 38,400	\$ 39,400	\$ 40,400

We will invoice out-of-pocket costs directly as they are incurred, without any markup or general cost allocations. We estimate the only out-of-pocket costs to be service charges associated with confirmations.

We are always available to provide you with technical and industry information on a year-round basis and provide occasional consultation and assistance. **We consider this a part of our base fee.** If we feel that a request goes beyond the scope of our engagement, we will advise you in advance of doing any additional work and provide you with a fee estimate.

Our fees also include the following:

- Presentations at meetings related to the scope of this engagement, to discuss operations of your organization and changes in the environment in which you operate, and to review our audit results.
- At the conclusion of our audit, we generally meet with those charged with governance (e.g., the finance committee) to discuss the results of the audit.
- Provide our clients with a minimum of 16 hours of continuing education annually without charge in both live sessions and virtual formats.

We consider the above assistance, training, technical guidance and information, presentations, and communication as part of our engagement.

Representative Experience in Auditing Programs, Activities, and Functions Similar to the Coalition

Below is a partial listing of current clients (including the Coalition) with a scope of similar size and complexity with the Coalition:

Not-For Profit Client Name Summary Financial Data (In Millions) Years Served	Audit of Financial Statements	Uniform Guidance Audit of Federal Funds	Florida Single Audit of State Funds	Audit of Defined Contribution Plan	Review of Internal Controls	Preparation of Form 990(s)
Early Learning Coalition of Hillsborough County Total Assets \$20.3 Total Revenue \$238.8 Federal / State Grants \$206.1 / \$31.1 2014 - Present	Yes	Yes	Yes	Yes	Yes	Yes
Redlands Chrisitan Migrant Association Total Assets \$52.8 Total Revenue \$97.8 Federal / State Grants \$84.4 / \$2.1 2023 - Present	Yes	Yes	Yes	Yes	Yes	Yes
Bethune-Cookman University, Inc. Total Assets \$231.3 Total Revenue \$82.7 Federal / State Grants \$44.5 / \$22.9 2015 - Present	Yes	Yes	Yes	Yes	Yes	Yes
Empath Health, Inc. and Affiliates Total Assets \$441.5 Total Revenue \$421.9 Federal Grants \$11.2 2019 - Present	Yes	Yes	N/A	Yes	Yes	Yes

Services to Other Florida Not-for-Profit Clients

Listed below is a representative summary of our not-for-profit clients we have assisted over the last five years:

Client Name	Services Provided
AIDS Service Association of Pinellas	Single Audit, Audit, Form 990 Tax Return
Broward Regional Health Planning Council	Single Audit, Audit, Defined Contribution Plan Audit, Form 990 Tax Return
Catholic Hospice	Audit, Form 990 Tax Return
Central Florida Cares Health System	Audit, Form 990 Tax Return
Douglas Gardens CMHC	Audit, Form 990 Tax Return
Florida Health Care Association	Audit, Form 990 Tax Return
Florida Introduces Physical Activity and Nutrition to Youth	Single Audit, Audit, Form 990 Tax Return
Florida Proton Therapy Institute	Audit, Defined Contribution Plan Audit, and Form 990 Tax Return
Healthy Start Coalition of Miami-Dade	Audit, Form 990 Tax Return
Give Kids the World	Audit, Form 990 Tax Return
Gulfstream Goodwill Industries and Academies	Single Audit, Audit, Defined Contribution Plan Audit, Form 990 Tax Return
Healthy West Orange County Foundation	Audit, Form 990 Tax Return
Jewish Community Alliance	Audit, Form 990 Tax Return
Jewish Family and Community Services	Audit, Form 990 Tax Return
Kinneret Council on Aging	Audit, Form 990 Tax Return
Menorah Manor and Foundation	Audit, Defined Contribution Plan Audit, and Form 990 Tax Return
Miami Jewish Health Systems and Foundation	Single Audit, Audit, Defined Contribution Plan Audit, Form 990 Tax Return
MorseLife Health Systems and Foundation	Single Audit, Audit, Defined Contribution Plan Audit, Form 990 Tax Return
NHNFP Healthcare	Single Audit, Audit, Defined Contribution Plan Audit
Osceola County Council on Aging	Audit, Form 990 Tax Return
Quest Foundation	Audit, Form 990 Tax Return
Plymouth Harbor and Foundation	Audit, Defined Contribution Plan Audit, and Form 990 Tax Return
River Garden Foundation	Audit, Form 990 Tax Return
Sunnyside Properties and Foundation	Audit, Defined Contribution Plan Audit, Form 990 Tax Return
United Cerebral Palsy Association	Audit, Defined Contribution Plan Audit, Form 990 Tax Return

ELCHC Board of Directors Meeting- November 4, 2024

CONSENT

ITEM IV.D.

ISSUE:	City of Tampa Financial Support Certificate of Acceptance and Compliance, FY 24-25
FISCAL IMPACT:	Revenue contract in the amount of \$125,000
FUNDING SOURCE:	City of Tampa Community Development Block Grant- Public Services
RECOMMENDED ACTION:	Approve and accept City of Tampa financial support for direct childcare slots/screening and support services.

NARRATIVE:

The Early Learning Coalition of Hillsborough County (ELCHC) applies for City of Tampa CDBG-Public Services funding for School Readiness Match program, to expand the provision of School Readiness services for low-income families at or below 200% of the Federal Poverty Level or 85% of the State Median Income and living within the City of Tampa. This funding serves children from birth up to age 12 and requires a match, which has been met by the Division of Early Learning. A portion of the funds will also help support Screening and Support services.

City of Tampa financial support is conditional on compliance with the City Ethics Code. In accepting City of Tampa financial support, the Early Learning Coalition certifies that it has reviewed the requirements of City of Tampa Code Section 2-525 and any leases, operating agreements or other contracts or agreements between Non-Profit and the City and determined that the Non-Profit has fully complied with each applicable requirement, including the following requirements in City of Tampa Code Section 2-525. Code Section 2-525 and the Certificate of Acceptance and Compliance form. **The certificate will be completed and signed by the Chair, Secretary, and Treasurer and submitted to City of Tampa.**

Product and Services: The Early Learning Coalition of Hillsborough County was awarded \$125,000 for FY 24-25 from the City of Tampa Community Development Block Grant -Public Services funding. The contract term begins October 1, 2024 and ends September 30, 2025.

Brief History: The ELCHC applies for City of Tampa CDBG-Public Services funding on an annual basis through an application process. Over the past couple of years, including FY 19-20, the City of Tampa has awarded the ELCHC with funding for direct childcare slots.

Purpose: The Early Learning Coalition of Hillsborough County (ELCHC) was awarded \$125,000 from the City of Tampa to provide financial assistance to eligible families to help with the cost of childcare. This assistance is aimed at providing access to affordable, high-quality childcare and education, which will help parents continue to work or attend training programs. This, in turn, will enable them to achieve financial stability, while also ensuring that their young children are well-prepared for school in the future. The School Readiness match program, which is funded by federal and state resources, can potentially match contributions from local governments, charitable foundations, and/or private businesses to provide childcare services to participating families who are at or below

200% of the Federal Poverty level or 85% of the State Median Income. A portion of the funds will also help support Screening and Support services.

Contract Performance: The ELCHC has received clean audits from this funder.

Outcome: In FY 23-24, the ELCHC served 173 unduplicated children.

Budget Impact: This is a revenue contract in the amount of \$125,000.

Sec. 2-525. Standards of conduct and accountability requirements for non-profits provided financial support by the city.

- (1) *Purpose:* The purpose of this section is to provide ethical guidance and enforceable requirements for each of the non-profits to which the city provides financial support. Partnerships with the private non-profit sector can be a valuable, cost-effective mechanism for delivering services and providing amenities for the people of the city. For this public-private partnership to be successful the city and the city's non-profit partners must recognize that adherence to high levels of transparency and ethics is essential.
- (2) *Scope:* This section of the Code shall apply to each and every non-profit that accepts twenty-five thousand dollars (\$25,000.00) or more in financial support from the city. The act of acceptance of this financial support by a non-profit shall constitute acceptance of the requirements of this section and agreement by the non-profit, its board members, and its executive staff to comply with each of the requirements of this section. Any transaction between the city and a non-profit subject to the requirements of this section shall be void if the non-profit refuses to accept or fails to substantially comply with the requirements of this section. The requirements of this section may not be waived by contract, resolution, or any act of any city officer or employee.
- (3) *Definitions:*

Board of directors shall mean the governing body of the non-profit.

Board member shall mean any member of the governing body of the non-profit.

Executive staff shall mean the senior tiers of management of the non-profit. At a minimum, executive staff shall include the chief executive officer plus the individual(s) ultimately responsible for:

- a. Financial accountability and controls;
- b. Facilities management and operations;
- c. Personnel and human resources; and
- d. Development, marketing and/or public relations.

Financial support:

- a. Financial support includes, but is not limited to, transactions of twenty-five thousand dollars (\$25,000.00) greater where the following occurs in support of a public purpose:
 1. Transfer or assignment of cash or a cash equivalent from the city to the non-profit, including distribution of funds under any state, federal or other governmental program administered by the city;
 2. Transfer or assignment of any interest in real property;
 3. Any agreement for use or operation by a non-profit of any real property owned or controlled by the city;
 4. Payment of any debt or debt service that is for the benefit of the non-profit; and
 5. Any other transaction where an item of value is made available to the non-profit in support of a public purpose.
- b. Financial support does not include:
 1. Any transaction in which an item of value less than twenty-five thousand dollars (\$25,000.00) is transferred or assigned by the city to the non-profit.

-
2. Payments made by the city pursuant to a contract for goods or services that have been procured through a competitive process. Any contract with a non-profit that was a sole source procurement or otherwise for goods or services not procured through a competitive process shall be presumed to be financial support.
 3. Goodwill, advertising, sponsorship (including city services), promotional consideration, and in-kind support not otherwise specified herein as an item of value.
 4. Any one-time transaction in which an item of value other than cash is transferred or assigned by the city to a non-profit, and that follows the city's existing policy for making such transfer or assignment.
 5. Funding in the form of an award made by the city pursuant to a state or federal grant program that is subject to other reporting, monitoring, or audit requirements.
 6. Payments made as a result of a special assessment services agreement, municipal services or other service agreement, where specific services are provided and invoices are submitted to the city by the non-profit on a reimbursement basis subject to review and approval by the city.
 7. Funding provided to any governmental or quasi-governmental agency or entity, whether or not said agency or entity is designated as a section 501 entity under the Internal Revenue Code.

Item of value shall include payment of any debt, any interest in real property, stocks, intellectual property rights, royalties, bonds, insurance or insurance coverage, cash, and other valuable personal property.

Non-profit shall include all entities designated as non-profit by the U.S. Internal Revenue Service under section 501 of the Internal Revenue Code, or any not-for-profit corporation incorporated under the laws of the State of Florida or other state law.

(4) *Obligations of the non-profit, board of directors, and executive staff:*

- a. The board of directors shall adopt a conflict of interest policy applicable to all board members and executive staff that shall prohibit the following:
 1. Any transactions between the non-profit and a board member or executive staff which may inure to the personal financial benefit of a board member, executive staff, or the immediate family of a board member or executive staff, except:
 - i. After an open and competitive process and full disclosure of the transaction and the relationship to the board member or executive staff;
 - ii. When any personal financial benefit would be de minimus or limited solely to good will or other speculative benefits; or
 - iii. Executive staff compensation for employment by the non-profit.
 2. Employment by executive staff with an entity directly or indirectly competing with the non-profit.
- b. The board of directors shall adopt a policy prohibiting transactions with any for-profit entity affiliated with, owned by, or employing a board member or executive staff or the immediate family of a board member or executive staff, except:
 1. After an open and competitive process and full disclosure of the transaction and the relationship to the board member or executive staff; and
 2. When any financial benefit to the for-profit entity would be de minimus or limited solely to good will or other speculative benefits.
- c. The non-profit board of directors shall adopt an anti-nepotism policy, except in the case where the non-profit is a family trust or foundation.

-
- d. The non-profit board of directors shall adopt a whistleblower policy that, at a minimum, shall include a method to allow any employee to bring to the attention of the non-profit's designated ethics officer any actions that violate federal, state, or local laws or established non-profit policies regarding personnel, finance, ethics, and asset management.
 - e. The non-profit board of directors shall endeavor to have a diverse board and shall not discriminate in the recruitment or selection of board members, except in the case where the non-profit is a family trust or foundation.
 - f. The board of directors, board members, and executive staff shall not enter into any arrangement involving any form of kickbacks.

(5) *Reporting and recordkeeping requirements:*

- a. Each non-profit shall annually file with the city finance director:
 - 1. A statement, in substantially the form provided in the attached certification [refer to end of section], approved by the board of directors certifying on behalf of the non-profit compliance with this section and compliance with any leases, operating agreements or other contracts or agreements between the non-profit and the city,
 - 2. Total compensation provided by the non-profit, and any of its affiliated entities, to each executive staff member,
 - 3. Total amount of city financial support.
- b. Each of the items in paragraphs (5)a. shall be filed annually on or before April 1 for the prior calendar year.
- c. The board of directors of the non-profit shall keep accurate written minutes of all meetings of the board of directors, all meetings of the executive committee and any meetings of committees designated to address ethics, finances, or compensation of executive staff. These minutes must include recordation of all votes of each individual board member on all actions of the board of directors where the action of the board of directors is not unanimous, and shall be made available to the city upon receipt of written request.
- d. Each non-profit shall maintain the following documents and provide any or all of the documents within seven (7) days of a request by the city finance director:
 - 1. Copies of the policies and procedures demonstrating the non-profit's compliance with this section, and
 - 2. Copies of records documenting compliance with non-profit policies and procedures required by this section, and
 - 3. List of all board members and executive staff and contact information for each, including address and phone number, sufficient for the city to directly contact the each board member and executive staff member, and
 - 4. List of all transactions approved by the board of directors pursuant to the policies required by paragraphs (4)a. and b., including the persons or business entities involved in the transactions, the nature of the transactions, the nature of the relationship(s) that implicated paragraphs (4)a. or b, the dollar amount of the transaction, and the date of the board of directors approval of the transaction, and
 - 5. Copies of all Form 990 and related schedules filed with the Internal Revenue Service and any additional filings regarding related party transactions as defined by the Internal Revenue Code.

-
- e. In the event any violation of this section becomes known to the non-profit board of directors or executive staff, a report shall be filed with the city finance director not more than fifteen (15) days after the violation becomes known to the board of directors or executive staff.

(6) *Enforcement:*

- a. The city shall have the right to audit all records and inspect all assets of the non-profit as necessary to determine compliance with this section and any other terms or conditions of any grant agreement, contract, lease, deed, or other agreement with the city.
- b. In the event the city becomes aware that a non-profit has failed to comply with any aspect of this section, the city shall provide notice in writing to the non-profit board of directors. If the non-profit fails to cure a material failure to comply with this section within sixty (60) days of written notice of the material failure, the non-profit shall:
 - 1. Refund all city financial support provided in the city's fiscal year within which the non-profit failed to comply with this section; and
 - 2. Be barred from applying for or receiving financial support from the city for a period of one (1) year; and
 - 3. In no event shall the non-profit receive financial support from the city until the non-profit has demonstrated full compliance with this section.

The sixty-day period for cure of a material failure to comply with this section may be extended for two (2) additional thirty-day periods by the city finance director.

- (7) *Effective date:* This section shall be effective upon becoming law. This section shall apply to all transactions on or after the effective date, but shall not be construed to impair contracts effective and in force prior to the effective date.

Date: _____

**Certificate of Acceptance and Compliance with City of Tampa Code Section 2-525,
Standards of Conduct and Accountability Requirements for Non-Profits Provided Financial Support by the City**

I The Board of Directors of Hillsborough County School Readiness Coalition, Inc. D/B/A Early Learning Coalition of Hillsborough County (Non-Profit) hereby accepts that City financial support is conditional on compliance with the City Ethics Code and certifies that it has reviewed the requirements of City of Tampa Code Section 2-525 and any leases, operating agreements or other contracts or agreements between Non-Profit and the City and determined that the Non-Profit has fully complied with each applicable requirement, including the following requirements in City of Tampa Code Section 2-525:

Required Policy	Date of Adoption
A. Conflict of Interest Policy (paragraph 2-525(4)a and b)	_____
B. Anti-nepotism Policy (paragraph 2-525(4)c)	_____
C. Whistleblower Policy (paragraph 2-525(4)d)	_____

II A. The total salary and benefits of each Executive Staff member and any affiliated corporate entities as required by paragraph 2-525(5)a. 2. & 3.

Position:	Name:	Total Compensation:
1. Chief Executive Officer:	_____	\$_____
2. Financial accountability and controls:	_____	\$_____
3. Facilities management and operations:	_____	\$_____
4. Personnel and human resources:	_____	\$_____
5. Development, marketing and/or public relations:	_____	\$_____
B. Total amount of City Financial Support:	\$_____	

III **This certification was approved for transmittal to the City of Tampa by an affirmative vote of the Board of Directors of the Non-Profit on the _____ day of _____, _____.**

Chair

**Hillsborough County School Readiness Coalition, Inc. D/B/A E.L.C.H.C.
Legal Name of Entity**

Secretary

**6302 E. Dr. Martin Luther King, Jr. Blvd, Ste. 100; Tampa, FL 33619
Mailing Address**

Treasurer

Contact Email Address & Telephone Number

ELCHC Board of Directors Meeting – November 4, 2024

ACTION

ITEM V.A.

ISSUE: Nomination and Election of Board Secretary

RECOMMENDED ACTION: Nominate and Elect a Board Secretary to fill the vacant officer position.

NARRATIVE:

ELCHC Bylaws:

Article III, Section 1. Officers. The officers of the Corporation shall be a Chair of the Board, a Vice Chair, a **Secretary**, and a Treasurer and other officers as the Board of Directors may elect.

Article III, Section 2. Nomination and Election. The officers of the Corporation, other than the Chair shall be elected annually by the Board of Directors at its annual meeting. Each officer so elected shall hold office for a one-year term or until he or she shall resign, shall be removed or otherwise disqualified to serve. At any regular or special meetings of the Board of Directors, *the Board of Directors may fill a vacancy caused by the death, resignation, removal or disqualification of any officer.* Officers may be elected to serve additional terms at the discretion of the Board.

Article III, Section 7. Secretary. The Secretary shall record or cause to be recorded, and shall keep or cause to be kept, at the principal business office or such other place as the Board of Directors may order, an electronic copy of minutes that include actions taken at all meetings of the Board, with the time and place of holding, whether regular or special, and if special, how authorized, the notice thereof given and the names of those present at Board meetings. The Secretary shall give, or cause to be given, notice of all the meetings of the Board of Directors required by the Bylaws or by law to be given, and shall have such other powers to perform such other duties as may be prescribed by the Board of Directors or by the Bylaws.

ELCHC Board of Directors Meeting – November 4, 2024

ACTION

ITEM V.B.

ISSUE: Committee Appointments

RECOMMENDED ACTION: Nominate and Appoint Board Members to Committees that have openings.

NARRATIVE:

ELCHC Bylaws, Article V, Section 1. Committees

The Board of Directors may, by resolution adopted by a majority of the Directors then in office, provided that a quorum is present, establish one or more committees. Members of all committees shall be appointed by the Board of Directors. Committees are of two kinds, those having legal authority to act for the Corporation, known as Standing Committees of the Board, and Special Committees, that do not have legal authority. Members of all committees shall serve at the pleasure of the Board.

The following STANDING Committee has openings:

- Governance Committee Chair
- Governance Committee Vice Chair

General Committee Appointments

To ensure balanced representation on each committee, Board members are encouraged to serve on at least one committee for the fiscal year. Currently, there are enough board members to fill each committee with a single commitment per person.

(1 attachment)

Approved 2024-2025 ELCHC BOARD COMMITTEES

<p style="text-align: center;"><u>Executive Committee</u> <i>Standing</i></p> <ol style="list-style-type: none"> 1. Aakash Patel, Board Chair 2. Dr. Shawn Robinson, Vice-Chair 3. Vacant, Secretary 4. Michelle Zieziula, Treasurer & Chair, Finance Committee 5. AmandaJae, Chair SD&E Committee 6. Vacant, Chair of Governance Committee <p style="text-align: center;"><u>Staff Liaisons:</u> Dr. Hicks Nancy Will</p>	<p style="text-align: center;"><u>Finance Committee</u> <i>Standing</i></p> <ol style="list-style-type: none"> 1. Michelle Zieziula, Chair 2. Dr. Jacquelyn Jenkins, Vice Chair 3. Dr. Daira Barakat 4. Noelle Wostal 5. Felicia Thomas <p style="text-align: center;"><u>Staff Liaisons:</u> Dr. Hicks Gary Meyer</p>	<p style="text-align: center;"><u>Governance Committee</u> <i>Standing</i></p> <ol style="list-style-type: none"> 1. Vacant, Chair 2. Vacant, Vice Chair 3. Aakash Patel 4. Adam Giery 5. Tracye Brown 6. Jonathan Ferro 7. Kelley Flannery <p style="text-align: center;"><u>Staff Liaisons:</u> Dr. Hicks Nancy Will</p>
<p style="text-align: center;"><u>Service Delivery and Efficiency & Committee</u> <i>Standing</i></p> <ol style="list-style-type: none"> 1. AmandaJae, Chair 2. Dr. Lise Fox, Vice Chair 3. Beth Pasek 4. Commissioner Gwen Myers 5. Dr. Larissa Baia 6. Tracye Brown 7. Rebecca Bacon 8. Annette Eberhart <p style="text-align: center;"><u>Staff Liaisons:</u> Dr. Hicks Stacey Francois</p>	<p style="text-align: center;"><u>Legislative Affairs Committee</u> <i>Special</i></p> <ol style="list-style-type: none"> 1. Adam Giery, Chair 2. Gino Casanova, Vice Chair 3. AmandaJae 4. Aakash Patel <p style="text-align: center;"><u>Staff Liaison:</u> Dr. Hicks Alison Fraga</p>	<p style="text-align: center;"><u>Provider Review Hearing Committee</u> <i>Division of Early Learning (DEL) Required Committee</i></p> <ol style="list-style-type: none"> 1. Dr. Jacquelyn Jenkins, Chair 2. Beth Pasek, Vice Chair 3. AmandaJae 4. Dr. Shawn Robinson 5. Annette Eberhart <p style="font-size: small;">*The Review Hearing Committee must be composed of at least three but no more than five members of the Coalition Board (DEL Form - SR 20 Statewide Provider Contract, Exhibit 7: Due Process Procedures).</p> <p style="text-align: center;"><u>Staff Liaisons:</u> Dr. Hicks Casie Haines Stacey Francois</p>
<p style="text-align: center;"><u>Development Committee</u> <i>Special</i></p> <ol style="list-style-type: none"> 1. Dr. Shawn Robinson, Chair 2. Diane Jacob, Vice Chair* 3. Dr. Stephie Holmquist* 4. Liz Kennedy* <p style="font-size: small;">*Non-Director role</p> <p style="text-align: center;"><u>Staff Liaison</u> Alison Fraga Abby Perez</p>	<p>Notes:</p> <p>Revised: 08.21.2024</p>	

ELCHC Board of Directors Meeting- November 4, 2024

ACTION

ITEM V.C.

ISSUE:	New Board Member Election
RECOMMENDED ACTION:	The Executive Committee recommends that the full board approve Robert Hyde to the ELCHC Board of Directors for a four-year term beginning November 4, 2024, and concluding on November 4, 2028.

NARRATIVE:

The Early Learning Coalition of Hillsborough County received a board application from Robert Hyde for a private-sector business member position on the Board of Directors. After the Governance Committee meeting scheduled for September 23, 2024, was canceled, Mr. Hyde's application was reviewed by the Executive Committee during their meeting on October 28, 2024.

(1 attachment)



Please type or print clearly

PERSONAL INFORMATION

HYDE

Last Name

ROBERT

First Name

Middle

DOB: mm/dd/yyyy

Employer/Affiliation **SUNCOAST CREDIT UNION**

Title **VP - COMMUNITY IMPACT**

6801 E HILLSBOROUGH AVE

Street Address

TAMPA, FL 33610

City/State/Zip Code

Phone

Mobile

Fax

Email Address: **ROBERT.HYDE@SUNCOASTCREDITUNION.COM**

Are you a parent?

Y

N

If yes, ages of Children

Is your employer

a private, for-profit enterprise,

a community based non-profit organization

Other (please specify):

COMMUNITY/CIVIC INVOLVEMENT

Please list up to five community, civic, professional, business, and other organizations of which you are or have been a member.

Organization Name	Dates of Membership	Position(s) Held
Tampa Bay Chamber	March '23 - present	Board Member
Tampa Bay Economic Development Council	Aug '24 - present	Bus Dev Committee
Moffitt Cancer Center - Tampa Bay Community Cancer Network (TBCCN)	Aug '23 - present	Board Member
Gus A. Stavros Center Advocacy Board @ USF	Aug '23 - present	Board Member
Feeding Tampa Bay Volunteer Coordinator - Jesuit HS Dad's Club	Aug '18 - present	Volunteer

STATEMENT OF INTEREST (Use additional pages or cover letter if needed)

What is your educational background?

MBA (Finance) - Villanova University
BA - Villanova University

What experience do you have working with young children and families?

With my wife of 28 years, we have raised 4 of our own children, now ages 14-20. They predominantly are products of the Florida public school system.

I have been a YMCA volunteer and coach on and off since 2008.

How would the ELCHC benefit from your involvement on the Board?

I am committed both personally and professionally to the education of children. I lead the Suncoast Credit Union Foundation which is for the Health, Education and Emotional Well-Being of children.

Do you, a relative of yours, or your business affiliation, now or within the prior 2 years, have or had direct or indirect ownership of more than 5% of the total assets or income from the **Division of Early Learning (DEL)**, Department of Children & Families (DCF), Department of Education (DOE), an Early Learning Coalition (ELC), a District School's Pre-K program, or an ELC's fiscal agent, service provider, contractor, or subcontractor? (Florida Rules 6M-9.110 Requirements & Criteria for Early Learning Coalitions).

No Yes If yes, please explain:

On which committees would you be interested in serving?

- Governance Finance Legislative Affairs
 Service Delivery & Efficiency Provider Review Hearing Development

Please list three (3) references:

Name	Phone Number	Email	Professional/Personal
Melva McKay-Bass	[REDACTED]	[REDACTED]	professional
Bob Rohrack	[REDACTED]	[REDACTED]	professional
Aakash Patel	[REDACTED]	[REDACTED]	personal

Page 400 of 520

Federal and State law requires this Coalition to reflect representation of the local community by race, gender, ethnicity, and other characteristics.

Gender Identity:	<input checked="" type="checkbox"/> Male	Race/Ethnicity:	<input type="checkbox"/> Native American, American Indian, or Alaska Native
	<input type="checkbox"/> Female		<input type="checkbox"/> Asian or Asian American
	<input type="checkbox"/> Transgender		<input type="checkbox"/> Black or African American
	<input type="checkbox"/> Non- binary		<input type="checkbox"/> Native Hawaiian or Other Pacific Islander
	<input type="checkbox"/> Does not disclose		<input checked="" type="checkbox"/> White or Caucasian
			<input type="checkbox"/> Hispanic, Latino or Spanish
			<input type="checkbox"/> Other
			<input type="checkbox"/> Unknown
Age Range:	<input type="checkbox"/> 18-24	<input type="checkbox"/> 25-35	
	<input type="checkbox"/> 35-44	<input checked="" type="checkbox"/> 45-54	
	<input type="checkbox"/> 55-64	<input type="checkbox"/> 65 or Above	
	<input type="checkbox"/> Does not disclose		
Are you a person living with a disability?	<input type="checkbox"/> Yes	<input type="checkbox"/> Does not disclose	
	<input checked="" type="checkbox"/> No		
Have you ever served or now serve in active duty in any of the U.S. Armed Forces?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Does not disclose	
	<input type="checkbox"/> No		

COMMITMENT AND OPERATIONAL STATEMENTS

Time Commitment: Serving on the Early Learning Coalition of Hillsborough County will require a commitment of time including regular coalition meetings, committee involvement, reading and becoming educated about many aspects of early childhood development and school readiness.

Employment: The school readiness legislation states that nominated members must be from the private sector, and neither they nor their families may earn an income from the early education or child care industry.

Conflict of Interest: Conflict of interest may occur when an item is presented for a vote that will directly affect you, your employer, or another organization you are involved with. Conflict of interest rules generally require you to disclose the conflict and abstain from discussion or voting on the matter.

Page 401 of 520

Government in the Sunshine: The Early Learning Coalition of Hillsborough County is a legislatively mandated group and will operate following the rules and guidelines of "Government in the Sunshine".

My signature below confirms my understanding of these requirements and my agreement for application for membership to the Early Learning Coalition of Hillsborough County.

Users, BOB HYDE Digitally signed by Users, BOB HYDE
Date: 2024.08.28 23:17:41 -04'00'

8/28/2024

Applicant Signature

Date



Application forms may be completed in full and submitted to:

Nancy Will, Executive Assistant
Early Learning Coalition of Hillsborough County
6302 E. Dr. Martin Luther King Jr. Blvd., Ste 100
Tampa, FL 33619
Email: nwill@elchc.org
Website: www.elchc.org
Telephone: (813) 515-2340 ext. 170

ELCHC Board of Directors Meeting-November 4, 2024

ACTION	ITEM V.D.
ISSUE:	Chief Executive Officer (CEO) Performance Evaluation Process and Merit Increase Consideration
FISCAL IMPACT:	\$221,900, annual
FUNDING SOURCE:	School Readiness and Voluntary Prekindergarten
RECOMMENDED ACTION (1):	The Executive Committee recommends that the full board approves a merit increase for Dr. Hicks, CEO, for the 2024 employment anniversary, effective November 14, 2024, with an annual salary of \$221,900, the maximum allowed by state law.
RECOMMENDED ACTION (2):	The Executive Committee recommends full Board approval of the updated CEO Evaluation Process, beginning January of 2025 (1) the Governance committee can consider the below performance appraisal with dimensions to amend to Form DEL-SR 120 to provide to the ELCHC Board of Directors (BOD) Executive Committee to conduct an annual performance review. If accepted, (2) the Executive Committee will present their averaged score to the BOD with a recommendation for a merit increase in accordance with the applicable CEO salary cap set by the Division of Early Learning (DEL).

NARRATIVE:

During the October 28, 2024 Executive Committee meeting, the Committee discussed that Dr. Fred Hicks, Early Learning Coalition of Hillsborough County CEO, was eligible for a merit increase in recognition of his 2024 employment anniversary. In compliance with Rule 6M-9.120, Board members submitted the required Division of Early Learning (DEL) Annual Performance Evaluation form (DEL-SR 120) and submitted it to DEL by the due date, August 30, 2024. Dr. Hick's received an average evaluation score of 2.77 out of a possible 3.00. Since the Governance Committee meeting scheduled for September 23, 2024, was canceled and no Governance or Executive Committee meetings are scheduled in November, the Executive Committee recommends that the full board approve a merit increase for Dr. Hicks, for the 2024 employment anniversary, effective November 14, 2024, with an annual salary of \$221,900, the maximum allowed by state law.

Additionally, the Executive Committee recommends full Board approval of the updated CEO Evaluation Process, beginning January of 2025 (1) **the Governance committee can consider the below performance appraisal with dimensions to amend to Form DEL-SR 120 to provide to the ELCHC Board of Directors (BOD) Executive Committee to conduct an annual performance review.** If accepted, (2) the Executive Committee will present their averaged score to the BOD with a recommendation for a merit increase in accordance with the applicable CEO salary cap set by the Division of Early Learning (DEL).

The Performance Evaluation for Merit Consideration Memorandum is attached.
(1 attachment)



Memorandum

To: Members of the Board of Directors
From: Dr. Frederick L. Hicks
RE: Performance Evaluation for Merit Consideration
Date: October 3, 2024

+++++

Brief History

Under Rule 6M-9.120, the Chief Executive Officer (CEO) or Executive Director Evaluation process is prescribed. The Early Learning Coalition Board Chair or other delegated member(s) shall annually complete the Chief Executive Officer/Executive Director Annual Performance Evaluation, Form DEL-SR 120, August 2024, for the ELC’s CEO or executive director. The evaluation must be completed and submitted to DEL by August 30 of each year. This August the required evaluation was submitted on time to DEL.

Dr. Fred Hicks, CEO of the ELC of Hillsborough County, began employment at the ELCHC on November 14, 2022. There are no scheduled governance nor executive committee meetings scheduled during November which creates an untimely annual merit review.

Setting the Merit Consideration for 2024’s Employment Anniversary

The 2024 DEL Form DEL-SR 120 average score of 2.77 out of a possible 3.00 would typically translate to the Board’s consideration of a merit raise of 4.73% to an annual salary of \$221,900. This is the annual salary maximum capped by the State for a Level II CEO for 2024.

Next Year’s CEO Evaluation Process

In January of 2025, (1) the Governance committee can consider the below performance appraisal with dimensions to amend to Form DEL-SR 120 to provide to the ELCHC BOD Executive Committee to conduct an annual performance review. If accepted, (2) the Executive Committee will present their averaged score to the BOD with a recommendation for a merit increase in accordance with the applicable CEO salary cap set by DEL.

Performance Dimensions Section

Rate the five Performance Dimensions (pages 2-4) on known or observed behaviors of the Chief Executive Officer (CEO) during this review period. Please base your ratings on observations or interactions and identify strengths and areas for improvement.

Use this rating scale to select a rating for each of the 5 Performance Objectives. Include narrative comments to explain/support your ratings and any aspects of the CEO’s performance. This will help to provide better understanding and feedback.



Rating Scale Definitions for Performance Dimensions

The ratings are based on a scale of 1 to 3.

3 Exceeds Expectations: The CEO's level of performance on this performance dimension exceeded expectations. Performance exceeded expectations in essential areas of responsibility. Goals or projects were achieved to support this performance within this dimension.

2 Meets Expectations: The CEO's level of performance on this performance dimension met expectations. Performance met expectations to an acceptable extent on the essential areas of responsibility. Goals or projects were achieved to support this performance within this dimension.

1 Unsatisfactory: The CEO's level of performance fell significantly below the expectations for this performance dimension without any acceptable reason or justification. Performance failed to meet expectations on more than one essential area of responsibility, and less than acceptable progress was made toward achieving this dimension. Significant improvement is required.

N/O Not Observed: This rating option is available for use when there is not sufficient information to evaluate the level of performance.

Strategic Objectives Section

Overall Process

Board Member responses for the Performance Dimensions section will be tallied and averaged. This information will be used by the Executive Committee to provide the CEO with performance feedback and to make compensation decisions. The decision on CEO compensation will necessarily involve not only performance, but budgetary and salary cap considerations. However, in general, the general guidelines will be used in providing feedback and determining compensation will be as shown below.

Merit Consideration Ranges

Score: 2.7-3.0	Exceptional Merit Increase Range	3-5%
Score: 2.4-2.69	Commendable Merit Increase Range	2.5-3.5%
Score: 2.0-2.39	Meets Expectations Merit Increase Range	0-2.5%
Score: 1.0-1.99	Below Expectations Merit Increase Range	0% PIP*

*Performance Improvement Plan

Note: The applicable CEO salary cap for 2024 is \$221,900



Early Learning Coalition of Hillsborough County (ELCHC)
Chief Executive Officer
Performance Appraisal Form
for Board Members

Date Filled Out _____

Performance Review Period _____

CEO's Name Dr. Frederick Hicks

ELCHC BOD Member Name _____

1. Leadership

Definition: The CEO's ability to inspire, motivate, and guide individuals and teams towards achieving organizational goals. This includes demonstrating integrity, fostering a positive culture, and effectively communicating the vision and mission of the ELC of Hillsborough County with stakeholders, childcare providers, elected officials, and other stakeholders.

- **Question:** How effectively does the CEO demonstrate leadership in guiding the organization towards its goals? **(Select one)**
 - 1: Unsatisfactory
 - 2: Meets Expectations
 - 3: Exceeds Expectations
 - Not Observed

Additional Comment:

2. Strategic Planning

Definition: The CEO's capability to develop, communicate, and implement long-term strategies that align with ELCHC's mission and vision. This involves setting clear objectives, anticipating future challenges, and adapting to changing environments.

- **Question:** How effectively does the CEO develop and implement strategic plans that drive the organization forward? **(Select one)**
 - 1: Unsatisfactory



- 2: Meets Expectations
- 3: Exceeds Expectations
- Not Observed
- Additional Comment:

3. Board of Director Relations

Definition: The CEO's ability to maintain productive and transparent relationships with the board of directors. This includes ensuring effective governance, facilitating informed decision-making, and keeping the board well-informed about organizational performance and strategic issues.

- **Question:** How effectively does the CEO engage with the board of directors to ensure effective governance and decision-making? **(Select one)**
 - 1: Unsatisfactory
 - 2: Meets Expectations
 - 3: Exceeds Expectations
 - Not Observed
- Additional Comment:

4. Financial Management

Definition: The CEO's proficiency in managing the organization's financial resources. This encompasses budgeting, financial planning, risk management, and ensuring the financial sustainability and growth of the ELC.

- **Question:** How effectively does the CEO manage the organization's financial resources to ensure sustainability and growth? **(Select one)**
 - 1: Unsatisfactory
 - 2: Meets Expectations
 - 3: Exceeds Expectations



- Not Observed

- Additional Comment:

5. Operational Efficiency

Definition: The CEO's ability to optimize organizational processes and resources to achieve maximum efficiency and effectiveness. This includes streamlining operations, improving productivity, and ensuring that the ELC operates smoothly and efficiently.

- **Question:** How effectively does the CEO optimize organizational processes and resources to achieve maximum efficiency and effectiveness? **(Select one)**
 - 1: Unsatisfactory
 - 2: Meets Expectations
 - 3: Exceeds Expectations
 - Not Observed

- Additional Comment:

ELCHC BOARD OF DIRECTORS MEETING – November 4, 2024

COMMITTEE REPORT

ITEM VI.A.

ISSUE: Governance Committee

NARRATIVE: The Governance Committee meeting scheduled for September 23, 2024 was canceled. During the Executive Committee meeting on October 28, 2024, the membership application of Robert Hyde was reviewed, and the Committee recommended that it be approved by the full Board of Directors at the next meeting.

ISSUE: **Finance Committee**

NARRATIVE: Michelle Zieziula, Finance Committee Chair to report on the following:

- A. Approval of allocated funds for Intervention
- B. Gary Meyer, CFO presented the Budget to Actuals through July 31, 2024. To provide some additional insight into the financials, G. Meyer explained how expenses are recorded in two ways: by categories and functions. Yarima Hernandez Tamayo, Manager, Accounting, will present this information to the Board during the Financial Report.

ISSUE: Service Delivery and Efficiency Committee

NARRATIVE: Amanda Jae, Service Delivery and Efficiency Committee Chair to report on the following:

- A. 23-24 Quality Survey Data Summary
- B. 23-24 iSpy Tampa Bay Program Recap
- C. Inclusion Project and Video

(2 attachments)



FY 2023-2024 Quality Survey Data Summary



EARLY LEARNING
COALITION OF HILLSBOROUGH COUNTY

Quality Survey Data Summary



How the ELCHC Has Impacted SR/VPK Programs:

Out of 729 participants, 225 respondents shared their insights on the impact of the ELCHC, highlighting the following key areas:

Quality of Care: A significant portion of providers reported that the ELCHC has enhanced their ability to offer high-quality care to children, indicating a positive influence on program standards.

Staff Retention and Morale: Many respondents noted improvements in staff retention and morale, suggesting that the ELCHC's support has fostered a more stable and motivated workforce.

Family Engagement: The coalition has contributed to increased family engagement through various activities, which are essential for building a supportive environment for children.

Access to Resources: Providers appreciated the access to updated information and classroom materials, which have facilitated better educational experiences for enrolled children.

Overall, while 504 individuals chose not to respond, the feedback from those who did demonstrates that the ELCHC has had a substantial and positive impact on our program.



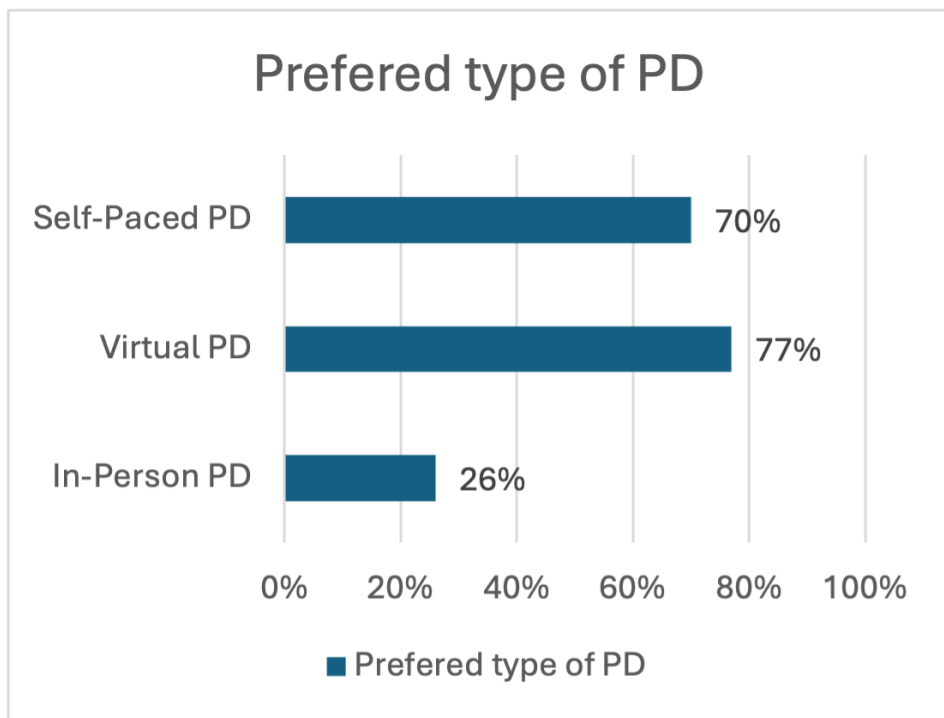
47% of providers would be interested in Nap Chats trainings & Technical Assistance if offered by the Division of Early Learning (DEL).



Preferred Professional Development (PD) times:

- Saturday mornings
- Weeknights (Monday - Thursday)

Quality Survey Data Summary



Preferred type of Professional Development



729 people responded

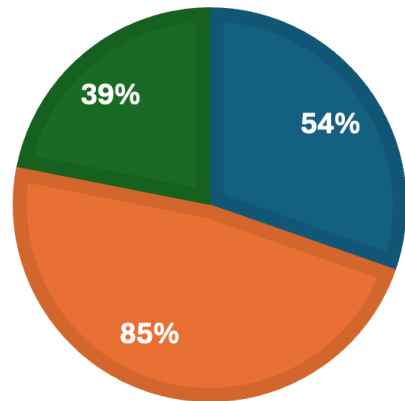
- **58%** - Teachers
- **30%** - Director/Owner
- **13%** - Other staff

Quality Survey Data Summary



TOP 3 REQUESTED PD TOPICS

- Early Interventions for differently abled children
- Age Specific Best Practices
- Social & Emotional Classroom Support



Top 3 Requested Professional Development Topics



63% of providers have taken professional development to support CLASS observations.

88% would take self-paced courses when offered.



iSpy Tampa Bay

by the **EARLY LEARNING COALITION** OF HILLSBOROUGH COUNTY

FY 23-24 Recap



What is iSpy Tampa Bay?



iSpy Tampa Bay

by the **EARLY LEARNING COALITION** OF HILLSBOROUGH COUNTY

- iSpy is a program, part of the 3-5 initiative of the ELCHC, in partnership with some of Tampa's best cultural venues to provide access and science-centered activities.
- This is a unique exciting opportunity modeled by a program in Denver, called "Denver 5 By 5".

iSpy Tampa Bay 2023-2024



Best practices in science and nature play.



Increase vocabulary and enhance conceptual understanding.



Nurture natural curiosity.



Encourage family activities that invite observation, exploration and investigation.

iSpy Tampa Bay 2023-2024



Materials

Our participating classes receive classroom materials and backpacks for teachers and students filled with STEM materials to foster children's exploration of the world around them.



Professional Development

Participating teachers take 5 hours of professional development including trainings on unique STEM concepts and exclusive trainings from our community partners.



Child Experiences

Children and teachers receive passes to our partnering cultural attractions to enhance their STEM experiences outside of the classroom.

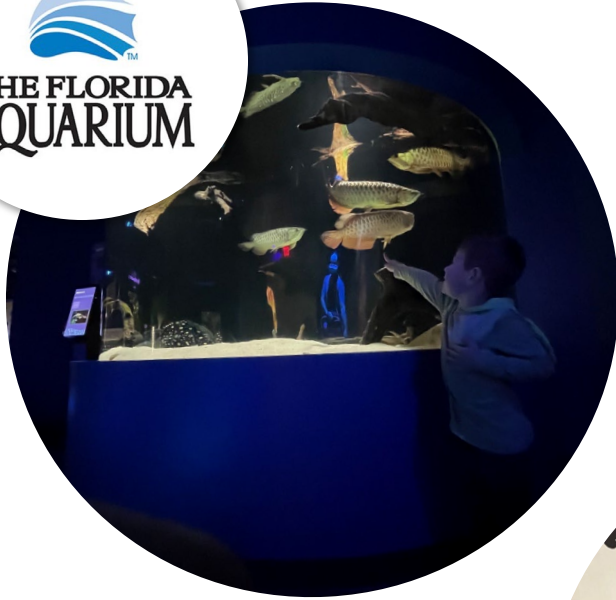


Gallery Walk

Participating classrooms submit a display board or virtual presentation for our gallery walk to share ideas and concepts they implemented throughout the year.

iSpy Tampa Bay 2023-2024

THE FLORIDA
AQUARIUM



Glazer
Children's
Museum



Zoo
Tampa
AT LOWRY PARK



MOSI
KEEP DISCOVERING



iSpy Tampa Bay 2023-2024



Participation

- 751 children
- 156 teacher/directors
- 35 returning classrooms
- 42 new classrooms
- Total of \$34,250 in stipends paid out



Attraction Visits

Over 2,000 visits made to local attractions between February-May



Classroom Materials

- 42 classrooms received iSpy bundle
- 20 classrooms received Kodo Kits
- 15 classrooms received extra STEM materials



Professional Development

330 hours of Professional Development in STEM



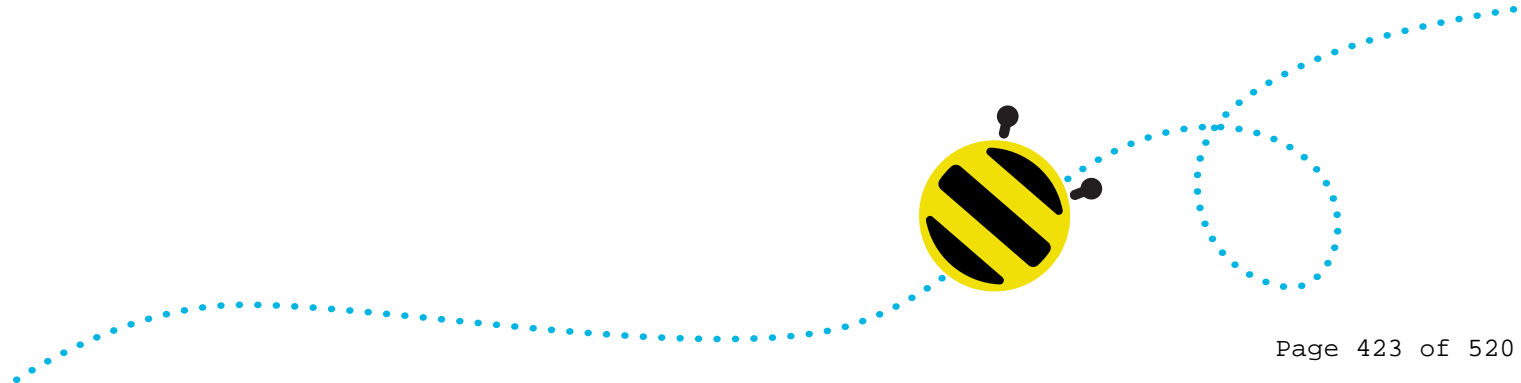


Coding & Robotics

- 30 classrooms/36 teachers participated
- 19 Childcare centers and/or Family Child Care Homes
- 2-part Professional Development course in Coding & Robotics
- Coaching/TA support

Bee Bot Starter Kit

- 1 Bee Bot
- 4 Programmable Mats
- 1 Set Directional Cards
- 5 Read Aloud Books
- Storage





ELCHC Board of Directors Meeting – November 4, 2024

COMMITTEE REPORT

ITEM VI.D.

ISSUE: Executive Committee

NARRATIVE:

Chair Patel, Executive Committee Chair to report on the following:

- New Board Member, Robert Hyde
 - CEO Merit Increase and Evaluation Process
 - Board Orientation
-

ELCHC Board of Directors Meeting – November 4, 2024

COMMITTEE REPORT

ITEM VI.E.

ISSUE: Development Committee

NARRATIVE:

Dr. Shawn Robinson, Development Committee Chair to report on the following:

- Education of Young Children Summit
- Host Committee
- Development Committee Meeting Dates

Financial Report

ITEM VII.A.

ISSUE:	Finance Report including Budget to Actual ending July 31, 2024
FISCAL IMPACT:	Reporting.
FUNDING SOURCE:	Florida Department of Education, Division of Early Learning School Readiness/Voluntary Prekindergarten direct, quality, administrative, and other non-direct funds
RECOMMENDED ACTION:	None.

(2-Attachments)



EARLY LEARNING

COALITION OF HILLSBOROUGH COUNTY

Budget to Actual
July 31, 2024

	YTD Actual	YTD Adjusted Budget	Difference YTD favorable /(unfavorable)	%	FY 24-25 Forecast	FY 24-25 Original Budget	Difference YTD favorable /(unfavorable)	%
Program Revenue								
School Readiness	7,320,584	7,174,881	145,703	2.0%	82,396,302	78,843,157	3,553,145	4.5%
School Readiness Match - DEL	-	-	-	0.0%	1,193,178	1,126,233	66,945	5.9%
School Readiness - Local Funders:								
Children's Board HC	-	-	-	0.0%	1,000,000	1,000,000	-	0.0%
Hillsborough County BOCC	-	-	-	0.0%	276,000	276,000	-	0.0%
Metro Ministries (Children's Board)	4,663	-	4,663	100.0%	43,920	40,000	3,920	9.8%
City of Tampa	-	-	-	0.0%	125,000	125,000	-	0.0%
United Way (Quality Initiative)	-	-	-	100.0%	35,000	35,000	-	0.0%
School Readiness - Local Funders	4,663	-	4,663	100.0%	1,479,920	1,476,000	99.7%	0.0%
Total School Readiness Revenue	7,325,247	7,174,881	150,366	2.1%	85,069,400	81,445,390	95.7%	0.0%
Other Local Funders:								
Conn Foundation	13,774	-	13,774	100.0%	43,774	30,000	13,774	45.9%
Sprulino Foundation	27,484	-	27,484	100.0%	67,484	40,000	27,484	68.7%
SR Program Income (IECP memberships)	-	1,667	(1,667)	-100.0%	18,333	20,000	(1,667)	-8.3%
Misc. Donations	33,973	6,942	27,031	389.4%	127,031	100,000	27,031	27.0%
Other Local Funders	75,231	8,609	66,622	773.9%	256,622	190,000	66,622	35.1%
Total School Readiness Revenue and Local Revenue	7,400,478	7,183,489	216,988	3.0%	85,326,022	81,635,390	3,690,632	4.5%
Program Expenses								
School Readiness								
Direct Services	6,641,930	5,989,667	(652,263)	-10.9%	67,130,600	63,159,126	(3,971,474)	-6.3%
School Readiness Match - DEL	-	-	-	0.0%	1,193,178	1,126,233	(66,945)	-5.9%
School Readiness - Local Funders	743	-	(743)	100.0%	1,458,438	1,457,695	(743)	-0.1%
General Contributions and Gifts	75,231	8,609	(66,622)	-773.9%	256,622	90,000	(166,622)	-185.1%
Total Direct Services	6,717,904	5,998,276	(719,628)	-12.0%	70,038,838	65,833,054	(4,205,784)	-6.4%
Personnel	424,789	866,093	441,305	51.0%	11,293,629	11,826,551	532,922	4.5%
Staff Development	-	4,241	4,241	-100.0%	74,725	71,956	(2,769)	-3.8%
Professional Services	29,607	55,226	25,619	46.4%	654,854	666,756	11,902	1.8%
Occupancy	81,036	50,932	(30,103)	-59.1%	641,291	527,061	(114,230)	-21.7%
Postage, Freight and Delivery	-	582	582	-100.0%	7,080	7,662	581	7.6%
Rentals	-	843	843	-100.0%	9,272	10,114	842	8.3%
Supplies	16	6,416	6,400	99.8%	63,642	71,356	7,714	10.8%
Communications	-	2,998	2,998	-100.0%	32,973	35,971	2,998	8.3%
Insurance	1,660	6,863	5,203	75.8%	77,156	82,359	5,203	6.3%
Tangible Personal Property	-	659	659	-100.0%	7,997	8,656	658	7.6%
Quality	-	86,027	86,027	-100.0%	1,334,468	1,430,258	95,790	6.7%
Travel	628	4,642	4,014	86.5%	62,108	68,283	6,174	9.0%
Other Operating	40,742	58,025	17,283	29.8%	406,071	423,355	17,283	4.1%
Other Operating Expenses	153,689	277,454	123,764	44.6%	3,371,638	3,403,785	(32,147)	-0.9%
ELCHC Operating	578,478	1,143,547	565,069	49.4%	14,665,267	15,230,336	500,775	3.3%
ECC	-	25,042	25,042	-100.0%	275,458	80,000	(195,458)	-244.3%
Inclusion Cost	-	2,042	2,042	-100.0%	22,458	245,000	222,542	90.8%
Scholarships and Other	-	14,583	14,583	-100.0%	232,417	247,000	14,583	5.9%
Total School Readiness & Other Expenses	7,296,382	7,183,489	(112,893)	-1.6%	85,234,439	81,635,390	(3,663,343)	-4.5%
SR Change in Net Assets	104,096	-	(104,096)	100.0%	91,583	-	91,583	100.0%

GOALS									
< 5.00 %	School Readiness - Admin	1.9%	3.6%	-1.7%	-46.5%	3.7%	3.3%	0.4%	11.5%
> 4.00 %	School Readiness - Quality	3.5% *	8.0%	-4.5%	-56.2%	8.9%	9.2%	-0.3%	-3.1%
< 22.00%	School Readiness - Non-Direct	8.9%	18.2%	-9.3%	-51.0%	19.8%	19.5%	0.3%	1.7%
> 78.00 %	School Readiness - Direct	91.1%	81.8%	9.3%	11.3%	80.2%	80.5%	-0.3%	-0.4%

* - All year-end grant requirement goals are currently met except the Quality goal. Quality expenditures are slow to ramp up. It is not a concern, as we have met the goal during August.



EARLY LEARNING

COALITION OF HILLSBOROUGH COUNTY

Budget to Actual
July 31, 2024

	YTD Actual	YTD Adjusted Budget	Difference YTD favorable /(unfavorable)	%	FY 24-25 Forecast	FY 24-25 Original Budget	Difference YTD favorable /(unfavorable)	%	
VPK Revenue									
Voluntary Pre-Kindergarten	628,858	1,441,257	(812,399)	-56.4%	31,450,353	32,196,911	(746,557)	-2.3%	
Total VPK Revenue	628,858	1,441,257	(812,399)	-56.4%	31,450,353	32,196,911	(746,557)	-2.3%	
Voluntary Pre-Kindergarten									
Direct Services	530,719	1,291,696	760,977	58.9%	29,680,369	30,375,310	694,941	2.3%	
Personnel	53,383	118,031	64,648	54.8%	1,507,241	1,480,516	(26,725)	-1.8%	
Staff Development	-	168	168	-100.0%	14,927	15,094	168	1.1%	
Professional Services	6,176	7,187	1,011	14.1%	87,233	87,924	691	0.8%	
Occupancy	13,345	176	(13,169)	-7481.1%	15,281	86,239	70,958	82.3%	
Postage, Freight and Delivery	-	293	293	-100.0%	3,395	3,688	293	8.0%	
Rentals	-	116	116	-100.0%	1,271	1,386	115	8.3%	
Supplies	-	564	564	-100.0%	5,645	6,894	1,250	18.1%	
Communications	-	336	336	-100.0%	3,693	4,029	336	8.3%	
Insurance	1,045	3,462	2,417	69.8%	39,128	41,545	2,417	5.8%	
Tangible Personal Property	-	175	175	-100.0%	1,920	2,094	174	8.3%	
Quality	-	-	-	0.0%	28	28	-	0.0%	
Travel	390	1,816	1,427	78.5%	25,623	27,382	1,760	6.4%	
Other Operating	6,760	17,238	10,477	60.8%	54,290	64,779	10,489	16.2%	
Other Operating Expenses	27,717	31,529	3,813	12.1%	252,433	341,084	88,651	26.0%	
ELCHC Operating	81,100	149,560	68,461	45.8%	1,759,674	1,821,600	61,926	3.4%	
Total Voluntary Pre-Kindergarten	611,819	1,441,257	982,712	68%	31,440,043	32,196,911	756,867	2%	
VPK Change in Net Assets	17,039	-	(17,039)	100.0%	10,310	-	(10,310)	100.0%	
GOALS									
< 5.00 %	VPK - Admin	12.5% *	8.9%	3.6%	40.1%	4.7%	5.0%	-0.3%	0.0%
Total Revenue	8,029,336	8,624,746	(595,410)	-6.9%	116,776,376	113,832,301	2,944,075	2.6%	
Total Expenses	7,908,201	8,624,746	(716,545)	-8.3%	116,674,482	113,832,301	2,842,182	2.5%	
Change in Net Assets	121,135	-	121,135	100.0%	101,894	-	101,894	100.0%	

* - Actual VPK Admin percentage exceeds the year-end grant requirement goal, but this typically happens early in the fiscal year as VPK is slow to ramp up and generate sufficient revenue to meet the goal. (July revenues are cash advances before enrollment begins.) This is not a concern: it is forecasted that we will meet the Admin goal by September.

We record expenses two ways: categories and functions



Personnel Category



Quality Function

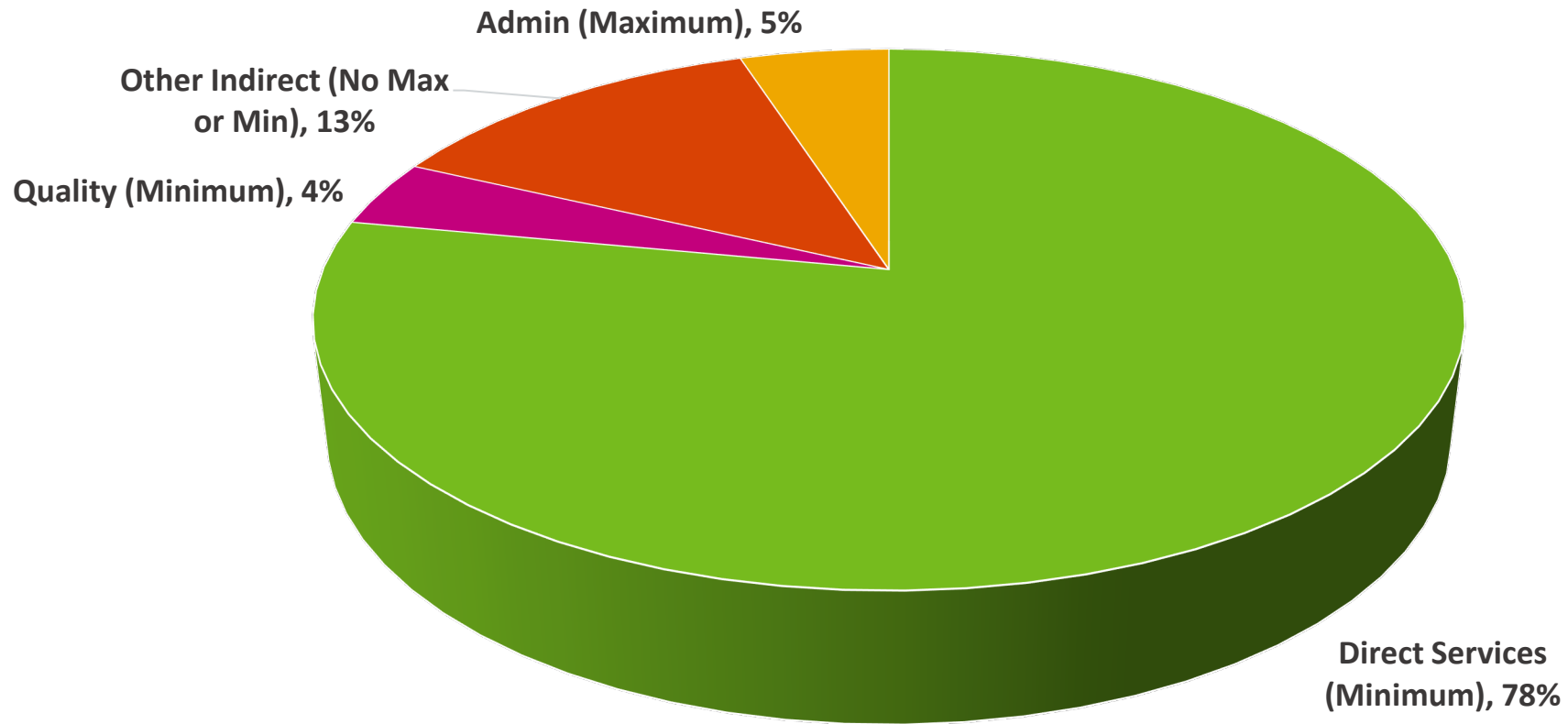


Categories with like items:

- Personnel: all people
- Rent: all building

Functions like Quality with unlike items: Personnel, Vendor Expense, Rent

What are the DEL Function grant requirements?



Where do I see School Readiness Functions on the report?



GOALS

< 5.00 %	School Readiness - Admin	1.9%
> 4.00 %	School Readiness - Quality	3.5%

< 22.00%	School Readiness - Non-Direct	8.9%
> 78.00 %	School Readiness - Direct	91.1%

All year-end grant requirement goals are currently met except the Quality goal. Quality expenditures are slow to ramp up. It is not a concern, as we have met the goal during August.

Where do I see VPK Functions on the report?



GOALS

< 5.00 %	VPK - Admin	12.5%
----------	-------------	-------

Actual VPK Admin percentage exceeds the year-end grant requirement goal, but this typically happens early in the fiscal year as VPK is slow to ramp up and generate sufficient revenue to meet the goal. (July revenues are cash advances before enrollment begins.) This is not a concern: it is forecasted that we will meet the Admin goal by September.

ELCHC Board of Directors Meeting – November 4, 2024

INFORMATION **ITEMS IX. A & B**

ISSUE: Information items for review.

NARRATIVE:

- Division of Early Learning Survey Results
- 2023 – 2024 ELCHC Annual Report

(2 attachments)

ELC of Hillsborough

Group 1: Families seeking CCR&R Services

Q1: How did you hear about the Coalition? (All that apply, will not equal 100%; n=248)		
	Number	Percent
Online	56	22.6%
Through a friend or family member	94	37.9%
Advertisements	6	2.4%
Community organizations	30	12.1%
Child care provider	76	30.6%
Other	31	12.5%

Q2: What services were you looking for from the Coalition? (All that apply, will not equal 100%; n=248)		
	Number	Percent
School Readiness Program (SR) - child care financial assistance	220	88.7%
Voluntary Pre-kindergarten (VPK)	88	35.5%
Child care provider listing	85	34.3%
Parenting tips and / or similar information	18	7.3%
Help in understanding characteristics of quality child care	14	5.6%
Developmental screenings	40	16.1%
Family activities	31	12.5%
Other support for household needs (food, housing, cash assistance, healthcare)	31	12.5%
Special needs services / Inclusion	15	6.0%
Other	3	1.2%

Q2a: (Asked only if respondent wanted information about SR or VPK) Please provide more specifics on why you contacted the Coalition. (n=238)		
	Number	Percent
For help with a child care financial assistance or voluntary pre-kindergarten application	112	47.1%
For help with child care financial assistance eligibility or re-determination	51	21.4%
For information about my place on the child care financial assistance waiting list	10	4.2%
To enroll my child at a provider	44	18.5%
For general information	21	8.8%
Total	238	100.0%

Q3: How did you first contact the Coalition? (n=248)		
	Number	Percent
Phone	108	43.5%
Office visit	25	10.1%
Email	27	10.9%
Coalition website / chat	84	33.9%
Other (Please specify)	4	1.6%
Total	248	100.0%

Q3a: (Asked only of those who contacted by phone) When you called, did you.... (n=108)		
	Number	Percent
speak with someone immediately?	54	50.0%
wait on hold before speaking with someone?	43	39.8%
leave a message to receive a call back?	11	10.2%
Total	108	100.0%

3a1a: (Asked only of those who were put on hold) How long were you on hold? (n=43)		
	Number	Percent
Less than 5 minutes	16	37.2%
5-15 minutes	18	41.9%
More than 15 minutes	4	9.3%
Not sure / Don't remember	5	11.6%
Total	43	100.0%

Q3a1b: (Asked only of those put on hold) Did you feel that the length of time you were on hold was... (n=38)		
	Number	Percent
Reasonable	28	74%
Too long, but I waited	7	18%
So long that I hung up	2	5%
Not sure / Don't remember	1	3%
Total	38	100%

<i>Q3a1c: (Asked only of those who were put on hold)</i> How satisfied or dissatisfied were you with the length of time you were on hold? (n=37)		
	Number	Percent
1 <i>Very Dissatisfied?</i>	1	2.7%
2	1	2.7%
3	2	5.4%
4	0	0.0%
5	6	16.2%
6	7	18.9%
7	2	5.4%
8	2	5.4%
9	5	13.5%
10 <i>Very Satisfied?</i>	11	29.7%
Total	37	100.0%

<i>Q3a2a: (Asked only of those who left a message for callback)</i> How long did it take to receive a call back? (n=11)		
	Number	Percent
Less than 1 business days	2	18.2%
1 to 2 business days	6	54.5%
More than 2 business days	2	18.2%
Not Sure / Don't Remember	1	9.1%
Total	11	100.0%

<i>Q3a2b: (Asked only of those who left a message for callback)</i> How satisfied or dissatisfied were you with the length of time it took to receive a callback? (n=10)		
	Number	Percent
1 <i>Very Dissatisfied?</i>	0	0.0%
2	0	0.0%
3	0	0.0%
4	1	10.0%
5	1	10.0%
6	0	0.0%
7	1	10.0%
8	3	30.0%
9	1	10.0%
10 <i>Very Satisfied?</i>	3	30.0%
Total	10	100.0%

Q3b1: (Asked only of those who visited the office)		
When you visited the office, how long did you wait before you were seen? (n=25)		
	Number	Percent
Less than 5 minutes	16	64.0%
5-15 minutes	5	20.0%
More than 15 minutes	1	4.0%
Not Sure / Don't Remember	3	12.0%
Total	25	100.0%

Q3b2: (Asked only of those who visited the office)		
How satisfied or dissatisfied were you with the length of time you waited to be seen? (n=22)		
	Number	Percent
1 <i>Very Dissatisfied?</i>	0	0.0%
2	0	0.0%
3	0	0.0%
4	0	0.0%
5	2	9.1%
6	1	4.5%
7	1	4.5%
8	0	0.0%
9	0	0.0%
10 <i>Very Satisfied?</i>	18	81.8%
Total	22	100.0%

Q3c1: (Asked only of those who sent email)		
How long did it take to receive an email response? (n=27)		
	Number	Percent
Less than 1 business day	6	22.2%
1 to 2 business days	10	37.0%
More than 2 business days	5	18.5%
No response needed	0	0.0%
No response received	2	7.4%
Not Sure / Don't Remember	4	14.8%
Total	27	100.0%

<p style="text-align: center;">Q3c2: (Asked only of those who sent email) How satisfied or dissatisfied were you with the length of time it took to receive an email response? (n=23)</p>		
	Number	Percent
1 <i>Completely Dissatisfied?</i>	1	4.3%
2	0	0.0%
3	1	4.3%
4	1	4.3%
5	1	4.3%
6	0	0.0%
7	3	13.0%
8	1	4.3%
9	2	8.7%
10 <i>Completely Satisfied?</i>	13	56.5%
Total	23	100.0%

<p style="text-align: center;">Q3d: (Asked only of those who contacted via website) How easy was it to find what you needed on the Coalition website? (n=84)</p>		
	Number	Percent
1 <i>Very Difficult?</i>	2	2.4%
2	0	0.0%
3	2	2.4%
4	2	2.4%
5	6	7.1%
6	8	9.5%
7	8	9.5%
8	10	11.9%
9	5	6.0%
10 <i>Very Easy?</i>	41	48.8%
Total	84	100.0%

Q4: How would you rate the helpfulness of the support you received from the Coalition? (n=248)		
	Number	Percent
1 <i>Not Helpful?</i>	9	3.63%
2	4	1.61%
3	3	1.21%
4	2	0.81%
5	12	4.84%
6	5	2.02%
7	11	4.44%
8	25	10.08%
9	26	10.48%
10 <i>Very Helpful?</i>	151	60.89%
Total	248	100.00%

Q5: Why do you feel this way? (Please type NA if you don't have a comment.)

- The person I spoke with on the phone was very nice and helped with sending me a listing of providers who accept school readiness. The person helping me via email said she gave me an extension to find a daycare that accepts school readiness but then I received an email that I was no longer eligible due to not enrolling my child. I had my child enrolled into a daycare before the extension period was up. I do not have any funding and have to reapply again and wait on the waitlist again.
- Some people I spoke with were very helpful and friendly, but a couple people who answered the main call center line didn't seem to want to listen to what I had to say or answer questions I had. One of the people who was reviewing my application denied assistance because he said I didn't work enough. When I called to clarify he said "oh that's my fault I only looked at the first 2 pages of your tax return". The return I uploaded was 21 pages with 4 Schedule C's, so I could've been denied for pure laziness.
- My case manager was knowledgeable and nice, call center representative look into my case every time I called, provider me with providers in my area.

Q6: How satisfied were you with the level of RESPECT shown to you by Coalition staff? (n=248)		
	Number	Percent
1 <i>Completely Dissatisfied?</i>	5	2.02%
2	1	0.40%
3	2	0.81%
4	4	1.61%
5	13	5.24%
6	4	1.61%
7	11	4.44%
8	11	4.44%
9	21	8.47%
10 <i>Completely Satisfied?</i>	176	70.97%
Total	248	100.00%

Q7: Why do you feel this way? (Please type NA if you don't have a comment.)

- At one point a staff member was rude with me for abruptly changing my kid's childcare location and not giving them a heads up, when in reality my foster kid was kicked out of that daycare with one days notice.
- I feel I always receive Respect from staff and people there

Q8: How likely are you to recommend the Coalition to someone else? (n=248)		
	Number	Percent
1 <i>Not at All Likely?</i>	4	1.6%
2	3	1.2%
3	1	0.4%
4	3	1.2%
5	14	5.6%
6	7	2.8%
7	7	2.8%
8	10	4.0%
9	10	4.0%
10 <i>Very Likely?</i>	189	76.2%
Total	248	100.0%

Q9: How do you describe yourself? (All that apply, will not equal 100%; n=248)		
	Number	Percent
Hispanic or Latino	66	26.61%
African American or Black	107	43.15%
Asian	5	2.02%
Native American or Alaskan Native	1	0.40%
White	62	25.00%
Other	3	1.21%
Prefer not to answer.	25	10.08%

Q10: Including the child for which you contacted the Coalition, how many children in your family are under the age of 13? (n=248)		
	Number	Percent
1	100	40.32%
2	90	36.29%
3	29	11.69%
4	16	6.45%
5 or more	13	5.24%
Total	248	100.00%

Participant Language		
	Number	Percent
English	229	92.34%
Spanish	19	7.66%
Haitian Creole	0	0.00%
Total	248	100.00%

Group 2: Families with a child determined to be eligible (Hillsborough)

Q1: What were the MAIN REASONS for which you were looking for child care with the coalition? (All that apply, will not equal 100%; n=2467)		
	Number	Percent
So that I could work	1720	69.7%
So that I could go to school	311	12.6%
To provide my child educational or social enrichment	1843	74.7%
To find before/after school care	578	23.4%
To find additional child care during holidays	196	7.9%
To find a different child care provider	84	3.4%
To reduce child care expenses	915	37.1%
Previous child care provider stopped providing care	28	1.1%
Other	90	3.6%

Q2: Did you experience challenges while completing the online application? (n=2467)		
	Number	Percent
Yes	265	10.7%
No	2202	89.3%
Total	2467	100.0%

Q2a: <i>(Asked only if respondent experienced challenges while completing the online application)</i> What part of the online application process was difficult? (All that apply, will not equal 100%; n=265)		
	Number	Percent
Too much paperwork	59	22.3%
Did not know what documentation needed to be submitted	102	38.5%
Difficulties with logging in	55	20.8%
Took too much time	67	25.3%
Other	103	38.9%

Q2b: <i>(Asked only if respondent experienced challenges while completing the online application)</i> Did these difficulties interfere with your employment or education? (n=265)		
	Number	Percent
Yes	81	30.6%
No	153	57.7%
Not Sure/Don't Remember	31	11.7%
Total	265	100.0%

Q3: Did you contact the coalition for help with applying for child care? (n=2467)		
	Number	Percent
Yes	1001	40.6%
No	1466	59.4%
Total	2467	100.0%

Q3a: (Asked only of those who contacted the coalition for help with applying for child care) How did you contact the coalition to get help with applying for child care? (All that apply, will not equal 100%; n=1001)		
	Number	Percent
Phone	802	80.1%
Office visit	186	18.6%
Email	306	30.6%
Online/website	235	23.5%
Other	17	1.7%

Q3b: (Asked only of those who contacted the coalition for help with applying for child care) How helpful was the coalition staff member in assisting you? (n=1001)		
	Number	Percent
1 <i>Not helpful</i>	10	1.0%
2	10	1.0%
3	10	1.0%
4	11	1.1%
5	22	2.2%
6	25	2.5%
7	35	3.5%
8	86	8.6%
9	96	9.6%
10 <i>Very helpful</i>	696	69.5%
Total	1001	100.0%

Q3c: Why do you feel this way about the assistance provided by the [Coalition]?

- We were in a weird gray area where we were moving to Tampa but still residing in Ft Myers. I was trying to get everything done before we moved but it created some hiccups in regards to the residency part of the application. I contacted the Hillsborough County ELC and they were able to guide me through the process flawlessly
- They were very helpful and I never felt rushed off of the line. They listened and answered all of my questions. Very kind and caring staff.
- They were great. The website sucks. The personale that answer the phones are absolutely incredible. If my number can be tracked with who I spoke to, please give them all a raise. Yes, a raise. County pay is not comparable to their employees.
- s:Because the information they gave me was accurate and concise. Also, they were diligent with their work.

Q4: Please rate how EASY it was to enroll your child in a child care provider that met your needs. (n=2467)		
	Number	Percent
1 <i>Not easy</i>	28	1.1%
2	16	0.6%
3	36	1.5%
4	35	1.4%
5	57	2.3%
6	78	3.2%
7	149	6.0%
8	375	15.2%
9	351	14.2%
10 <i>Very easy</i>	1342	54.4%
Total	2467	100.0%

Q5: If you had a challenge, what was your main challenge?

- When contacting the providers they ask if you have the ELC and they stated they are full. If you call same provider and ask for private payment they will enroll your child.
- Phone staff should better explain that vpk voucher transfer cannot be reviewed until child is no longer on existing school property... wasted my time by not clearly explaining process on call.
- Finding a provider that offers a M,W,F schedule that aligns with my part-time job. It was too complicated so I quit my job and am staying home again with my kids.
- Providing documentation was frustrating and unclear as to why it was rejected (provided drivers license with current address, recent utility bill with current address and recent pay stub)

Q6: In what ways did the coalition support your search for a child care provider? (All that apply, will not equal 100%; n=2467)		
	Number	Percent
I didn't need help; I knew which provider I wanted to use	1710	69.3%
Reviewed types of child care available	309	12.5%
Discussed schedule of care needed	165	6.7%
Provided list of providers that met my needs	516	20.9%
Other	96	3.9%

Q7: How likely are you to recommend the coalition to someone else? (n=2467)		
	Number	Percent
1 <i>Not likely</i>	17	0.7%
2	6	0.2%
3	11	0.4%
4	6	0.2%
5	82	3.3%
6	56	2.3%
7	78	3.2%
8	177	7.2%
9	205	8.3%
10 <i>Very Likely</i>	1829	74.1%
Total	2467	100.0%

Q8: How do you describe yourself? (All that apply, will not equal 100%; n=2467)		
	Number	Percent
Hispanic or Latino	863	35.0%
African American or Black	735	29.8%
Asian	138	5.6%
Native American or Alaskan Native	19	0.8%
White	826	33.5%
Other	34	1.4%
Prefer not to answer	145	5.9%

Q9: Including the enrolled child, how many children in your family are under the age of 13? (n=2467)		
	Number	Percent
1	868	35.2%
2	992	40.2%
3	415	16.8%
4	135	5.5%
5 or more	57	2.3%
Total	2467	100.0%

Participant Language		
	Number	Percent
English	2221	90.0%
Spanish	244	9.9%
Creole	2	0.1%
Total	2467	100.0%

Group 3: Providers (Hillsborough)

Q1: What is your role in your business? (All that apply, will not equal 100%; n=156)		
	Number	Percent
Owner	40	25.6%
Director/Co-Director	103	66.0%
Assistance Director	3	1.9%
Supervisor	2	1.3%
Other Manager	6	3.8%
Other	22	14.1%

Q2: What is your preferred method for communicating with the Coalition/RCMA? (n=154)		
	Number	Percent
Email	113	73.4%
Phone	36	23.4%
In-person conversations	5	3.2%
Total	154	100.0%

When thinking about your experience with the [Coalition Name] during the contract process in the last year, please indicate whether you agree or disagree with these statements.

Q3: "I feel that the staff care about my concerns and my program's success." (n=156)

	Number	Percent
1 <i>Strongly Disagree</i>	3	1.9%
2	1	0.6%
3	4	2.6%
4	5	3.2%
5	9	5.8%
6	6	3.8%
7	15	9.6%
8	24	15.4%
9	19	12.2%
10 <i>Strongly Agree</i>	70	44.9%
Total	156	100.0%

Q4: "The staff are open to discussing issues around SR/VPK contracting." (n=156)

	Number	Percent
1 <i>Strongly Disagree</i>	2	1.3%
2	3	1.9%
3	4	2.6%
4	5	3.2%
5	9	5.8%
6	8	5.1%
7	10	6.4%
8	22	14.1%
9	17	10.9%
10 <i>Strongly Agree</i>	76	48.7%
Total	156	100.0%

Q5: "The staff are helpful regarding SR/VPK enrollment." (n=156)

	Number	Percent
1 <i>Strongly Disagree</i>	1	0.6%
2	4	2.6%
3	3	1.9%
4	7	4.5%
5	8	5.1%
6	10	6.4%
7	9	5.8%
8	19	12.2%
9	22	14.1%
10 <i>Strongly Agree</i>	73	46.8%
Total	156	100.0%

Q6: "The Coalition/RCMA maintains communication with SR providers about new enrollments and redeterminations in a timely manner." (n=154)

	Number	Percent
1 <i>Strongly Disagree</i>	10	6.5%
2	3	1.9%
3	3	1.9%
4	3	1.9%
5	17	11.0%
6	3	1.9%
7	19	12.3%
8	24	15.6%
9	19	12.3%
10 <i>Strongly Agree</i>	53	34.4%
Total	154	100.0%

Q7: "The Coalition provided adequate information to providers for administering the coordinated screening and progress monitoring program (FAST)." (n=156)		
	Number	Percent
1 <i>Strongly Disagree</i>	6	3.8%
2	4	2.6%
3	2	1.3%
4	5	3.2%
5	15	9.6%
6	13	8.3%
7	13	8.3%
8	26	16.7%
9	21	13.5%
10 <i>Strongly Agree</i>	51	32.7%
Total	156	100.0%

Q8: Please select all Coalition supports for which you participate. (All that apply, will not equal 100%; n=156)		
	Number	Percent
I haven't needed support	25	16.0%
Coaching	49	31.4%
Mentoring	21	13.5%
Technical Assistance	68	43.6%
Training	86	55.1%
Financial Support (stipends, subgrants, scholarships, accreditation assistance, etc.)	87	55.8%
Quality Initiatives	62	39.7%
Other	16	10.3%

Q9: What were your main reasons for getting support from the Coalition/RCMA? (All that apply, will not equal 100%; n=131)		
	Number	Percent
To improve my CLASS score	46	35.1%
To support children with special needs	26	19.8%
To resolve a corrective action plan	11	8.4%
To maintain contract as an SR or VPK provider	47	35.9%
To complete the ARPA and/or CARES Grant application	45	34.4%
To support my program's overall success	59	45.0%
To get support using the Provider Portal	26	19.8%
Other	11	8.4%

Q10a: Please rate your satisfaction with the support services that you have received for COACHING. (n=48)		
	Number	Percent
1 <i>Very Dissatisfied</i>	2	4.2%
2	0	0.0%
3	0	0.0%
4	2	4.2%
5	2	4.2%
6	2	4.2%
7	5	10.4%
8	3	6.3%
9	11	22.9%
10 <i>Very Satisfied</i>	21	43.8%
Total	48	100.0%

Q10b: Please rate your satisfaction with the support services that you have received for MENTORING. (n=21)		
	Number	Percent
1 <i>Very Dissatisfied</i>	2	9.5%
2	0	0.0%
3	0	0.0%
4	0	0.0%
5	0	0.0%
6	0	0.0%
7	0	0.0%
8	3	14.3%
9	7	33.3%
10 <i>Very Satisfied</i>	9	42.9%
Total	21	100.0%

Q10c: Please rate your satisfaction with the support services that you have received for TECHNICAL ASSISTANCE. (n=68)		
	Number	Percent
1 <i>Very Dissatisfied</i>	2	2.9%
2	1	1.5%
3	0	0.0%
4	2	2.9%
5	3	4.4%
6	6	8.8%
7	5	7.4%
8	8	11.8%
9	13	19.1%
10 <i>Very Satisfied</i>	28	41.2%
Total	68	100.0%

Q10d: Please rate your satisfaction with the support services that you have received for TRAINING. (n=86)		
	Number	Percent
1 <i>Very Dissatisfied</i>	3	3.5%
2	1	1.2%
3	3	3.5%
4	0	0.0%
5	2	2.3%
6	5	5.8%
7	12	14.0%
8	8	9.3%
9	14	16.3%
10 <i>Very Satisfied</i>	38	44.2%
Total	86	100.0%

Q10e: Please rate your satisfaction with the support services you have received for FINANCIAL support. (n=87)		
	Number	Percent
1 <i>Very Dissatisfied</i>	0	0.0%
2	2	2.3%
3	0	0.0%
4	2	2.3%
5	4	4.6%
6	7	8.0%
7	4	4.6%
8	13	14.9%
9	12	13.8%
10 <i>Very Satisfied</i>	43	49.4%
Total	87	100.0%

Q10f: Please rate your satisfaction with the QUALITY INITIATIVES support services. (n=62)		
	Number	Percent
1 <i>Very Dissatisfied</i>	1	1.6%
2	1	1.6%
3	1	1.6%
4	3	4.8%
5	1	1.6%
6	3	4.8%
7	7	11.3%
8	13	21.0%
9	7	11.3%
10 <i>Very Satisfied</i>	25	40.3%
Total	62	100.0%

Q10g: Please rate your satisfaction with the OTHER (respondent-specified) support services. (n=16)		
	Number	Percent
1 <i>Very Dissatisfied</i>	1	6.3%
2	0	0.0%
3	2	12.5%
4	0	0.0%
5	0	0.0%
6	0	0.0%
7	0	0.0%
8	0	0.0%
9	2	12.5%
10 <i>Very Satisfied</i>	11	68.8%
Total	16	100.0%

Q11: Are there any other supports you would like that are currently not offered by the Coalition/RCMA?
(Free text)

- Quicker resolutions from start to finish with contracts. Also we need more \$ on our daily rates!!
- Parent supports are needed when a child is having challenging behaviors and providers should be considered reliable sources when concerns are reported.

Q12: Are there any supports that you do NOT find useful and would recommend discontinuing? (All that apply, will not equal 100%; n=156)		
	Number	Percent
Coaching	7	4.5%
Mentoring	8	5.1%
Technical Assistance	2	1.3%
Training	2	1.3%
Financial Support (stipends, subgrants, scholarships, accreditation assistance, etc.)	2	1.3%
Quality Initiatives	1	0.6%
Other	2	1.3%
None	127	81.4%

Q13a-g: Why do you find [support service] NOT useful? (free text)

Q14: How can the Coalition/RCMA better support your use of the Provider Portal? (All that apply, will not equal 100%; n=156)		
	Number	Percent
The support that is currently provided is appropriate	92	59.0%
Trainings on how to use the system	28	17.9%
Enhanced technical support	27	17.3%
Other	19	12.2%

Q15: What improvements to the provider portal do you recommend? (free text)

- I think you should gather 5-10 VPK school-based directors and go through each section and get their advice about how to make it more intuitive. Plus, stop with the "rejected" language. Ugh ... we hate it, but we now joke about it.
- Portal often is down at critical times

Q16: How likely are you to recommend the Coalition to a colleague? (n=155)		
	Number	Percent
1 <i>Very Unlikely</i>	3	1.9%
2	1	0.6%
3	1	0.6%
4	2	1.3%
5	9	5.8%
6	5	3.2%
7	12	7.7%
8	16	10.3%
9	15	9.7%
10 <i>Very Likely</i>	91	58.7%
Total	155	100.0%

User Language		
	Number	Percent
English	145	92.9%
Spanish	11	7.1%
Total	156	100.0%

Group 4: Board Members (Hillsborough)

Q1: About how many years have you served on this board? (n=6)		
	Number	Percent
Less than 1 year	0	0.0%
1 to 3 years	2	33.3%
4 to 5 years	4	66.7%
6 to 10 years	0	0.0%
More than 10 years	0	0.0%
Total	6	100.0%

Q2: (Asked only if respondent has served on the board less than one year) Are new board members provided with an orientation? (n=0)		
	Number	Percent
Yes	0	0.0%
No	0	0.0%
Not Sure	0	0.0%
N/A	0	0.0%
Total	0	0.0%

Q2a: (Asked only if respondent said new board members are provided with an orientation) Is this orientation provided by (n=0)		
	Number	Percent
Coalition Staff	0	0.0%
Other Board Members	0	0.0%
Both	0	0.0%
Total	0	0.0%

Q3: How satisfied were you with the length of time it took for you to receive information about board agenda items? (n=6)		
	Number	Percent
1 <i>Very Unsatisfied</i>	0	0.0%
2	0	0.0%
3	0	0.0%
4	0	0.0%
5	0	0.0%
6	0	0.0%
7	0	0.0%
8	2	33.3%
9	2	33.3%
10 <i>Very Satisfied</i>	2	33.3%
Total	6	100.0%

Q4: How satisfied were you with the meeting materials provided? (n=6)		
	Number	Percent
1 <i>Very Unsatisfied</i>	0	0.0%
2	0	0.0%
3	0	0.0%
4	0	0.0%
5	0	0.0%
6	0	0.0%
7	0	0.0%
8	1	16.7%
9	2	33.3%
10 <i>Very Satisfied</i>	3	50.0%
Total	6	100.0%

Q5: How satisfied are you with the FAIRNESS of the coalition board meetings? (n=6)		
	Number	Percent
1 <i>Very Unsatisfied</i>	0	0.0%
2	0	0.0%
3	0	0.0%
4	0	0.0%
5	0	0.0%
6	0	0.0%
7	0	0.0%
8	1	16.7%
9	0	0.0%
10 <i>Very Satisfied</i>	5	83.3%
Total	6	100.0%

Q6: How satisfied are you with the EFFICIENCY of the coalition board meetings? (n=6)		
	Number	Percent
1 <i>Very Unsatisfied</i>	0	0.0%
2	0	0.0%
3	0	0.0%
4	0	0.0%
5	0	0.0%
6	2	33.3%
7	0	0.0%
8	2	33.3%
9	1	16.7%
10 <i>Very Satisfied</i>	1	16.7%
Total	6	100.0%

Q7: How satisfied are you with the EFFECTIVENESS of the coalition board meetings? (n=6)		
	Number	Percent
1 <i>Very Unsatisfied</i>	0	0.0%
2	0	0.0%
3	0	0.0%
4	0	0.0%
5	0	0.0%
6	0	0.0%
7	2	33.3%
8	1	16.7%
9	2	33.3%
10 <i>Very Satisfied</i>	1	16.7%
Total	6	100.0%

Q8: Is the coalition on track to meet organizational goals for the year? (n=6)		
	Number	Percent
1 <i>Very Unlikely</i>	0	0.0%
2	0	0.0%
3	0	0.0%
4	0	0.0%
5	0	0.0%
6	0	0.0%
7	0	0.0%
8	2	33.3%
9	1	16.7%
10 <i>Very Likely</i>	3	50.0%
Total	6	100.0%

Q35: If you have any other information about your experience as a Board member that you would like to share, please use the free text box below.

- Board leadership is selected by EOG and does create limited opportunities for highly effective board leaders to grow within the structure of the board.

Participant Language		
	Number	Percent
English	6	100.0%
Spanish	0	0.0%
Total	6	100.0%

Annual Report

2023 - 2024



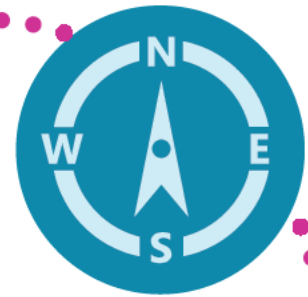
Our Mission:

The Early Learning Coalition of Hillsborough County provides children, birth to 5 years, high quality, equitable, and inclusive early learning experiences, preparing them for success in school and life through the collaboration of families, educators, and the community.



elchc.org

TABLE OF CONTENTS



EVALUATION OF DIRECT ENHANCEMENT SERVICES

Message from the CEO	3
Comprehensive Consumer Education	4
Provider Financial Supports	6
Training and Technical Assistance	7
Quality Activities for Infant and Toddler Care.....	19
Monitoring.....	22
Inclusion	23
American Rescue Plan Act Discretionary Grant.....	25

DATA SUMMARY

Children Served in School Readiness.....	27
Child Disenrollment	30
Provider Type.....	31
School Readiness Provider Revocation.....	31*
Voluntary Prekindergarten Provider Revocation..	31
Children Served by Provider	32

FISCAL SUMMARY

Program Funds	58
Details of Expenditures by Fund Source	59
Coalition Staff and Related Expenditures.....	59

ELCHC BOARD OF DIRECTORS.....

60

**Page 31 contains sensitive information. If you wish to view this page, please contact Community Relations at communityrelations@elchc.org*

EVALUATION OF DIRECT ENHANCEMENT SERVICES

MESSAGE FROM THE CEO



Welcome to the Early Learning Coalition of Hillsborough County's (ELCHC) fiscal year 2024 annual report! As we reflect on the past year, we are filled with pride for our mission: to prioritize children from birth to age five by ensuring they have access to high-quality, equitable, and inclusive early learning experiences. These experiences lay the foundation for their future success in school and life.

We are honored to collaborate with over 30,000 families, thousands of educators, and our vibrant community. In the face of various challenges, we remain steadfast in our commitment to finding solutions, knowing that the children we serve depend on us to eliminate barriers to their success.

Our dedicated staff and childcare providers have worked tirelessly to stabilize the early learning workforce, build capacity, and support families. We listen actively to our stakeholders, analyze data, and hold ourselves accountable for the outcomes we achieve.

The 2023-2024 year brought its own set of challenges, but we responded with determination. Through discussions with local business leaders, family consultations, and staff outreach, we identified effective solutions. Thanks to the support of the Florida Legislature, we saw increased funding for childcare subsidies, new tax credits for businesses, and critical safeguards for families facing eligibility cliffs. Additionally, we developed a successful demonstration project to support parents of children with special needs, addressing the troubling issue of expulsion.

As Hillsborough County grows, we adapt to ensure quality early learning opportunities are available to all. We are inspired by the compassionate early learning professionals who serve our community day in and day out. Throughout this past year, the ELCHC team has enhanced the resources available to childcare providers, supporting working parents and the companies that rely on them. Our dedicated staff has assisted countless families in finding childcare, always listening respectfully to their needs. We are overcoming childcare barriers by fostering strong partnerships with parents, childcare providers, and our staff, one child at a time.

Thank you to the ELCHC team for their unwavering commitment to our vision of ensuring thriving community where every child has what they need to succeed from the moment they are born. We also thank our board of directors for their governance and trust in our operations. Join us in supporting the early education experience of children in our county. We are here to serve!

With gratitude,

Dr. Fred L. Hicks

Chief Executive Officer of ELCHC

EVALUATION OF DIRECT ENHANCEMENT SERVICES



COMPREHENSIVE CONSUMER EDUCATION

Parents seeking childcare often face challenges finding a program that offers quality services, is convenient, affordable, and aligns with their educational goals for their child. In response, the Early Learning Coalition of Hillsborough County's (ELCHC) Family Services Operations team developed a comprehensive strategy to deliver resources and support to families in need of childcare placement.

ELCHC's Intake and Eligibility Counselors, certified in Child Care Resource and Referral (CCR&R) services, provide unbiased information and guidance about childcare options. CCR&R is a free service for all families in Hillsborough County, helping them identify quality early learning programs, explore financial assistance, and connect with other community programs and resources as needed.

In the 2023-2024 fiscal year, ELCHC's Intake and Eligibility staff provided in-person services at the ELCHC office, where the lobby remains a vital resource for families needing technology assistance to complete the online School Readiness (SR) and/or Voluntary Prekindergarten (VPK) application process. Virtual support was also offered to families, ensuring broad access to services. The ELCHC website offers comprehensive information about the School Readiness Program, including eligibility criteria, the application process, and provider listings, allowing parents and the public to access resources at their convenience.

Family Support and Service Delivery: Average Response Metrics for Fiscal Year 2023-2024



902 online submissions related to Child Care Resource and Referral (CCR&R) services.

108,392 phone calls from Hillsborough County families seeking information about School Readiness (SR), Voluntary Prekindergarten (VPK), and additional resources for young children.

5,135 families served in person, with 90% receiving assistance within 10 minutes of arrival.

90% of CCR&R calls and online inquiries responded to within 24 hours by the Customer Relations Center.

ELCHC emphasizes the importance of family involvement in early childhood education, encouraging parents and guardians to actively participate in their child’s learning through various events and initiatives.

DAY OF PLAY

During the fiscal year, ELCHC hosted three Day of Play events in high-needs zip codes. These events provided parents with literacy and early childhood education insights while their children engaged in play. Families also connected with local resources such as Champions for Children, the Children’s Board of Hillsborough County, and WIC.

ON MY WAY TO KINDERGARTEN

The “On My Way to Kindergarten” program helps families prepare their children for Voluntary PreK (VPK) at age 4, ensuring a smooth transition to kindergarten. This year, the program hosted two major events, a Backpack Event and Trunk or Treat, where families learned about developmental activities related to key learning domains.

COMMUNITY OUTREACH

ELCHC participated in over 100 outreach events in high-needs zip codes, focusing on literacy and providing information about ELCHC resources and programs. Additionally, in partnership with Bess the Book Bus, ELCHC hosted 30 “Joy of Reading” pop-up events at provider sites near transformation schools, offering valuable resources to both providers and parents.



24,000+ books given to children



100+ community outreach events



3,000+ backpacks given to rising kindergarteners throughout Hillsborough County.



1,000+ packs of diapers were distributed to local community partners.



PROVIDER FINANCIAL SUPPORTS

The ELCHC remains committed to incentivizing and assisting providers in meeting childcare performance standards, implementing curricula, and offering professional development opportunities. These efforts are key to enhancing the consistency and quality of School Readiness Programs across Hillsborough County. In the fiscal year 2023-2024, the ELCHC embraced exciting opportunities to support the childcare provider community through several new grants. These workforce initiatives were aimed at recruiting, upskilling, and retaining Early Childhood staff and providers.

Vlocity Master Class and Accreditation Academy

This intensive, four-part Master Class series provided training on various aspects of business from community business experts, focusing on creating individualized business plans tailored to the specific challenges and opportunities of providing high-quality care and education for children and families.

Participants:

Six Family Child Care Homes (FCCH) and six centers participated in a two-year process. An additional six programs participated in the Master Class for the first year only.

Achievement Bonus:

Providers earned a \$1,000 achievement bonus and had the opportunity to work with a coach toward accreditation.

Accreditation options: Apple (FACCM) for centers and NAFCC for Family Child Care Homes.

Eligibility:

The Vlocity Master Class was offered to all 223 graduates of the "Invest in Your Future" business leadership training funded by initial ARPA Workforce grants.

Total Awarded:

\$20,000 was awarded in total.

Metropolitan Ministries CareCorps Initiative

This partnership with the Metropolitan Ministries CareCorps initiative provided professional development to Early Childhood interns preparing to enter the workforce. Participants received an achievement bonus, CPR & First Aid certification, and opportunities to participate in CLASS-focused professional development.

Eligibility:

Participants were either residents of Metropolitan Ministries or at risk of losing housing.

Total Awarded:

\$3,650 in total.

United Way Quality Childcare Initiative

The Quality Childcare Initiative is a three-year partnership led by United Way Suncoast, in collaboration with the Early Childhood Council and the Early Learning Coalition of Hillsborough County. The goal of the initiative is to improve outcomes for children attending childcare in areas with a high concentration of ALICE (Asset Limited, Income Constrained, Employed) families.

Eligibility:

Staff at the chosen sites who complete professional development from a menu we provide were able to submit for achievement bonuses upon completion. Sites were also eligible to submit for a one-time bonus for improving their class scores.

Total Awarded:

\$27,345 was awarded in total.

Educator Tech Trainings

Providers were given the opportunity to participate in a series of technology trainings which included the basic functions of a computer, how to use different applications, AI related to classroom use and other related topics. Those who successfully completed the series were given the choice of a laptop or tablet to keep and continue their professional development journey.

Eligibility:

Successful completion of course

Total Awarded:

70 pieces of technology

INCENTIVE\$

INCENTIVE\$ rewards teachers, directors and family childcare providers working with children ages birth to five with financial payments based on their level of education and sustained employment.

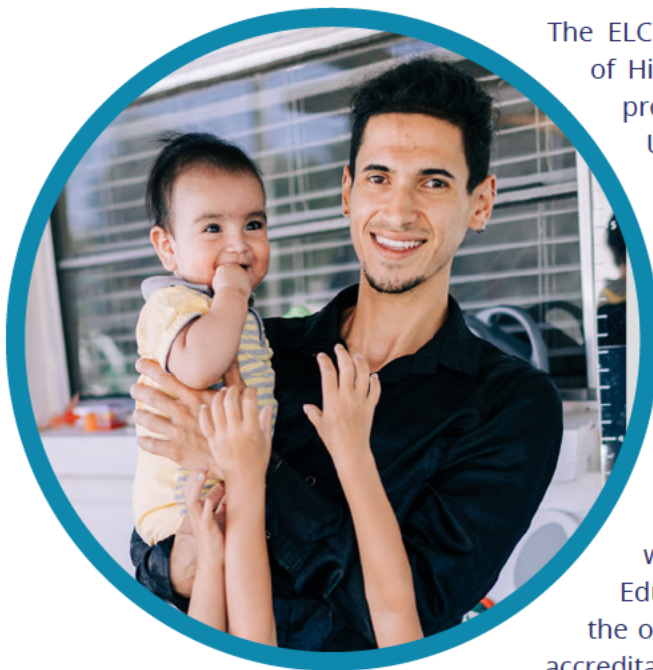
Eligibility:

- Earn less than \$25.00 per hour as an early childhood educator in Hillsborough County.
- Work in a School Readiness or VPK contracted site
- Be employed for at least six months with children birth to 5 years of age for at least 20 hours per week.
- Have at least one of the education levels listed on the INCENTIVE\$ Scale.

Total Awarded:

517 participating educators

TRAINING AND TECHNICAL ASSISTANCE



The ELCHC partnered with the Early Childhood Council (ECC) of Hillsborough County, University of South Florida (USF) program-wide Behavioral Supports, Florida State University's (FSU) 10 Components for Quality Care for Infants and Toddlers, Champions for Children, Florida Department of Education's Division of Early Learning (DEL), Frameworks, Teachstone, Redefiners World Languages and WEDU to offer over 150 virtual, in-person, and asynchronous trainings and learning events in English and Spanish, when possible, to our providers and families.

The ELCHC Education team also completed a tremendous accomplishment by becoming reaccredited with The International Accreditors for Continuing Education and Training (IACET). IACET is the developer of the original Continuing Education Unit (CEU) and acts as the accreditation authority allowing training organizations like the ELCHC to issue IACET CEU's. This accreditation is a rigorous process that required over 600 pages of documentation to be submitted for review in addition to a 2-hour site review, which resulted in the ELCHC receiving successful reaccreditation and the ability to offer IACET CEU courses through 2029.

Teacher's Night Out 2024 at the Museum of Science and Industry Museum

Early learning teachers and professionals hold one of the most vital roles in our community: nurturing and educating our children. As we pursue our work, these dedicated educators focus on delivering high-quality early learning experiences, ensuring that our children are well-prepared for kindergarten and beyond. To honor and celebrate the significant impact that early learning teachers and professionals have on our children and our community, the Early Learning Coalition of Hillsborough County hosted a special event designed to combine professional development with fun, play, and purpose.

Teacher's Night Out at the Museum of Science and Industry: Out of this World provided educators with a unique opportunity to reconnect with their inner child while exploring the museum's interactive exhibits. These experiences offered fresh ideas that educators could bring back to their classrooms to enhance child outcomes. The event was a great success, with 221 guests including 1 ELC board member in attendance and 42 volunteers.

Technical Assistance and Coaching

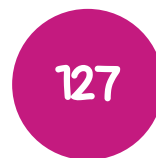
Coaches completed 2190.5 hours of coaching and 99.67 hours of technical assistance in the following training and initiatives:

- **Jump Start Your CLASS:** A series of virtual and/or in person trainings that promoted high quality Teacher Child interactions and focused on using the University of Florida's Lastinger Center's Model for Coaching to support teachers in their classroom environments to improve depth duration and frequency of interactions.
- **Hillsborough Infant & Toddler Initiative (HITI):** Through the HITI program. Teachers work with their assigned coaches to choose which of the 10 Components they want to focus on. Using the pre component observation as a guide for coaching conversations with each educator. The intent is to increase scores when post observation is made.
- **MMCI CLASS Group Coaching:** A 12-session series, designed to support teachers in their environments to improve depth duration and frequency of interactions. Additional resources and materials were provided when available.
- **Literacy All Year:** On-site coaching and technical assistance centered on emergent literacy strategies was provided to teachers of three and four- year old's in participating programs in addition, teachers were also provided coaching on implementation of resources and materials provided through their attended learning events
- **FSU 10 Components:** Centers with infants and toddlers were invited to join in training and coaching for directors and teachers. Directors and teachers chose one of the components and coaches used a pre component observation as a guide for coaching to increase scores when post observation is made at the end of the first of the two's years of this initiative. Materials were provided to support areas that scored low on the CLASS tool.

TRAINING AND PROFESSIONAL DEVELOPMENT METRICS



Learners registered for training sessions offered by the ELCHC in 2023 -2024.



Trainings sessions were provided, which included 49 in-person, 76 virtual and 2 hybrid (in-person and virtual) sessions.



Completion rate, 1,353 learners successfully completed their courses out of the 1,869 learners who attended the training sessions.



Training hours were completed. 726.5 of those hours were conducted by ELCHC staff. Additionally, we offered 32 Continuing Education Unit (CEU) courses—30 provided by ELCHC staff—and 89 in-service courses, with 65 provided by ELCHC staff.

EARLY LEARNING STANDARDS

Literacy & STEM Combo

This learning event is designed for new and veteran preschool teachers. Learners will learn how to create a literacy-rich environment that will also integrate STEM education preparing preschoolers for kindergarten. Learners will also have an opportunity to create developmentally appropriate literacy lessons & conduct STEM design challenges. Learners will receive copies of the NAEYC resource learning about language and literacy & NAEYC's Making & Tinkering with STEM and much, much more.

Classroom with a Twist

Learners will learn how to prepare a classroom for optimal learning experiences and interactions using brain-based learning strategies while also creating positive affirmation signs for their environment.

Toddlers and Centers

Please join us to learn how center time can be the most productive instructional time in your day. We will discuss how to set up, equip and use your classroom centers to engage Toddlers in play-based instruction and effective interactions.

Baby, Let's Get Chatty!

This session will focus on the importance of communicating with infant and toddlers from an early age. Participants will gain an understanding of infants and toddlers' communication abilities and desires to connect with others. Participants will identify strategies to encourage the use of language while considering the natural progression of their development. Participants will enhance their knowledge by viewing videos demonstrating meaningful adult-child interactions during routine and play.

¡Bebe Hablemos de Todo un Poco!

Esta sesión se centrará en la importancia de comunicarse con los bebés y niños pequeños desde una edad temprana. Los participantes obtendrán una comprensión de las habilidades de comunicación de los bebés y niños pequeños y los deseos de conectarse con los demás. Los participantes identificarán estrategias para fomentar el uso del lenguaje mientras consideran la progresión natural de su desarrollo. Los participantes mejorarán su conocimiento a través de videos que demuestran interacciones efectivas entre adultos y niños durante la rutina y el juego.

FSU 10 Components of Quality Care for Infants and Toddlers - Component 3: Environments for Learning

Participants will look at the importance of providing environments for infants and toddlers that support their unique developmental needs. The areas of focus will include comfortable environments, social-surroundings, thoughtfully planned caregiving settings, settings for exploration, opportunities for active movement & learning and fresh air living environments.

FSU 10 Components of Quality Care for Infants and Toddlers - Componente 3: Entornos para el aprendizaje

Los participantes observarán la importancia de proporcionar entornos para bebés y niños pequeños que respalden sus necesidades de desarrollo únicas. Las áreas de enfoque incluirán entornos cómodos, entornos sociales, entornos de cuidado cuidadosamente planificados, entornos para la exploración, oportunidades para el movimiento activo y el aprendizaje y entornos de vida con aire fresco.

Literacy in the Early Childhood Classroom

The Trainer will share ideas for incorporating literacy activities into the curriculum that promote early reading skills in young learners. Activities are based on Sesame Street and PBS properties and early learning research. Participants will discover ways to set a foundation for reading in the classroom; as well as strategies to share with families to use at home. The literacy training will also include a special section on Storytelling!

Increasing Instructional Support During Circle Time

This training will focus on incorporating Concept Development, Quality of Feedback and Language Modeling into your circle time routines.

School Preparedness

The presenter will discuss important school readiness skills and share relevant PBS digital resources. Providers will gain access to free, ready-to-use activities for student use at school and for families at home.

Hook Them with Books

This learning event is designed for new and veteran preschool teachers. Learners will learn how to create a literacy-rich environment preparing preschoolers for Kindergarten. Learners will also have an opportunity to create developmentally appropriate literacy activities and materials. Learners will receive a copy of the NAEYC resource learning about language and literacy.

Phonological Awareness Development for Preschoolers

This 3-hour instructor-led training is designed for VPK instructors and directors. Participants will have an opportunity to participate in hands-on activities supporting developmentally appropriate instruction in phonological awareness as well as explore the developmental stages of phonological awareness. The training is designed to complement the initial training Implementing the Florida Standards in Preschool Classrooms: 3 Years Old to Kindergarten and Emergent Literacy for VPK Instructors online course.

Onset, Rime and Alphabet Time

This learning event is designed to discuss the many hands on methods for teaching emergent literacy skills including writing in the preschool years as well as the differences between phonological awareness and phonics skills.

Comienzo, Rima, y Escritura Alfabética

Este evento de aprendizaje está diseñado para discutir los diferentes metodos acerca de las habilidades de enseñanza emergente de literatura, incluyendo la escritura durante los años en pre-escolar así como las diferencias entre conocimiento fonológico y habilidades fónicas.

Implementing the Florida Standards in Preschool Classroom: 3 Years Old to Kindergarten

The goal of this course is to support preschool teachers in implementing the Florida Early Learning and Developmental Standards, which is a comprehensive document containing age-appropriate information and reflections about how young children explore, create and think. Examples of developmentally appropriate instructional strategies for preschool age children are provided throughout the training along with information about purposeful planning, reflective practice and qualities of an effective educator. Through an

interactive presentation, video clips, and hands on activities, participants will become familiar with the Standards and understand the elements of quality instruction in preschool classrooms. The Standards are grounded in Florida's conviction that children's early experiences are directly related to later success in school, in workforce and in life.

Usando vocabulario para describir

En este entrenamiento usted tendrá la oportunidad de aprender a usar las palabras y el vocabulario para aumentar las descripciones y el lenguaje compartido en la sala de clases. Este adiestramiento le será útil para mejorar sus puntuaciones en las herramientas de observación en la sala de clases. Sus estudiantes aprenderán nuevas palabras y su sala de clases será mas entretenida.

CHILD SCREENINGS

ASQ-3 en español

En este training se presentará la herramienta de ASQ-3 y ASQ-SE2 y como realizar las mismas como parte del avalúo de los niños.

Florida Training on the ASQ®-3 & ASQ®:SE-2: Part 1 Ages & Stages Questionnaires®, Third Edition (ASQ®-3) and Ages & Stages Questionnaires®: Social-Emotional, Second Edition (ASQ®:SE)

The purpose of this training is to equip professionals working with young children and families with the knowledge and skills necessary to effectively administer and interpret the Ages & Stages Questionnaires, Third Edition (ASQ-3) and Ages & Stages Questionnaires: Social-Emotional, Second Edition (ASQ:SE-2). The training will provide an overview of the Florida's screening requirements for the School Readiness Program along with the intervention process which include referral to assigned agencies and community resources. It will emphasize on the importance of positive communication with parents when addressing and discussing screening results. The training will promote the communication between parent/teacher relationship. Lastly participants will receive tools and strategies to educate parents about development age-appropriate milestones and how to support the child in the process.

CHILD ASSESSMENTS

Introduction to Teaching Strategies Gold

Teaching Strategies Gold is an authentic, ongoing, observation-based assessment system that

helps teachers and administrators focus on what matters most for children's success. This training will explore the basic gold platform which allows documentation to be added and used to track a child's educational progress.

CHILD DEVELOPMENT RESEARCH AND BEST PRACTICE

Developmental Milestones for Infants and Toddlers

When should an infant begin to roll over or sit up? How old are toddlers when they begin to feed themselves or say 50 words? Teachers and directors will learn about the different ages infants and toddlers should be at when they master a new skill using the CDC's updated developmental milestones. Teachers will learn about facts and statistics for early identification of areas of concern and how to talk to the parents about it. Teachers and directors will know what resources are available to them from the county.

Características del Desarrollo para Bebés y Niños Pequeños

Cuándo debe un bebé comenzar a darse la vuelta o sentarse? ¿Qué edad tienen los niños pequeños cuando comienzan a alimentarse o dicen 50 palabras? Los maestros y directores aprenderán sobre las diferentes edades en las que deben estar los bebés y niños pequeños cuando dominan una nueva habilidad utilizando los hitos de desarrollo actualizados de los CDC. Los maestros aprenderán sobre hechos y estadísticas para la identificación temprana de áreas de preocupación y cómo hablar con los padres al respecto. Los maestros y directores sabrán qué recursos están disponibles para ellos en el condado.

Teaching With Respect: Strategies for Addressing Challenging Behaviors

Respect is important in the interactions we have with all human beings, but particularly so with young children who spend much of their day in our classrooms. By using the Exchange article "Addressing Children's Challenging Behavior" as a starting point for information, discussion and activities, learners will come to understand what it means to teach with respect and how an environment designed around respect is important in the classroom. Learners will be encouraged to develop concrete ways to express respect and apply respectful strategies for positively guiding behaviors in their everyday interactions with children.

Behavior Guidance and Management for Toddlers and Preschoolers: Using Positive Language and Proactive Strategies

"Stop hitting!" "No running!" "Don't bite!" These are familiar phrases many teachers say to children. This training will review how the CLASS tool defines Behavior Guidance and Management for children and different behavioral strategies teachers can use to build relationships by using positive language and proactive strategies with children to reduce inappropriate behaviors and improve learning.

Preschool Social Studies

Please join as we explore how to apply social studies concepts to the preschool classroom environment with intentional learning and experiences. Topics will cover how to incorporate the main themes of social studies such as culture and identity within your classroom, all while challenging us to view our classrooms with an equitable, inclusive lens.

Toddler CLASS and Supporting Independence

What is the connection between encouraging toddlers' independence and helping them develop important basic skills? Toddlers need many meaningful opportunities to make decisions, develop responsibility, practice self-care skills and engage with other toddlers. This interactive course is designed to give learners strategies to facilitate toddlers' competency in navigating and exploring their world. Using Toddler CLASS Dimensions as a guide, learners will explore how to adapt their current classroom practices and increase the intentionality of their interactions with children to effectively promote autonomy and success in the classroom.

Managing Behavior with a Creative Mind and a Playful Spirit

Sooner or later every child experiences difficulty... for some it is a fleeting moment, for others the difficult behaviors spread into longer stages consistent with the issues of the child's development. The Exchange article "Hard Joys: Managing Behavior with a Creative Mind and a Playful Spirit" will be a starting point for discussing the uniqueness of children's 'signals' and recognizing different energy zones and how they apply to children's behavior. Learners will consider how 'energy zones' affect children's behavior. Learners will also discuss strategies and solutions for addressing children's needs based on the 6 tools for reshaping difficult behaviors.

Art Attack! Promoting Children’s Creativity

Creating is one of the highest levels of thinking and learning, yet often squelched in the child care setting. This learning event will help learners connect the provision of appropriate art experiences in the classroom with intentional, effective interactions with toddlers and preschool children (CLASS). We will review the developmental stages of art for children birth through 9 years of age and examine how this informs appropriate expectations for their artwork. Learners will compare teacher-directed projects with child-directed art experiences, discuss how each affects children’s development and learning, and discuss strategies for facilitating children’s creativity and free-expression.

Traumatic Experiences

The training will focus on traumatic experiences that students may bring to learning centers and preschools. We will use PBS and Sesame Street online resources to identify different traumas that children may experience, the behaviors that may be present after or during trauma, and how to help these children cope. We will also discuss ways to work with families experiencing trauma.

Setting the stage: Building your Classroom into a Trauma Informed environment

This training will explore the effects of trauma and how we can best set up early childhood classrooms for the best environment for all children to learn.

Seeds in the City

This training consists of experiential learning through hands-on demonstrations and engagement in the material delivered to ECE providers on incorporating nature into the classroom environment. The development of the training is based on Cambourne’s Conditions of Learning Theory, which states immersion, demonstration, and engagement are necessary to promote learners to develop a more meaningful understanding by collaborating to construct meaning and knowledge.

DEVELOPMENTALLY APPROPRIATE CURRICULA AND CHARACTER DEVELOPMENT

Creative Curriculum for Preschool 6th Edition – English

This 4-day virtual learning event will be conducted on Zoom. It is designed to help teachers of all levels implement The Creative Curriculum for Preschool

6th Edition in their classroom. Teachers will become familiar with the 38 objectives for Development and Learning that inform every aspect of teaching. They will explore and practice using the knowledge-building volumes and daily resources. Through group discussions, activities, and homework assignments, teachers will learn how to implement a study, use Teaching Guides, create a lesson plan, and discover how to integrate content into daily events through intentional teaching experiences.

Introduction to The Creative Curriculum for Infants, Toddlers & Twos

The training will explore the three volumes (The Foundation, Routines and Experiences, and The Objectives for Development and Learning) of the curriculum, that outlines the importance and benefits of a responsive environment and individualized care. The 38 research-based objectives will also enable teachers to focus on factors that are most important for very young children.

Frog Street Curriculum PreK 2020 – English

Frog Street is a comprehensive, research-based curriculum that integrates instruction across developmental domains and early learning disciplines.

Frog Street Curriculum PreK 2020 – Español

Frog Street es un programa de estudios integral basado en investigaciones que integra la enseñanza en todos los dominios del desarrollo y las disciplinas de aprendizaje temprano. Asegúrate de estar listo para el nuevo año escolar.

Frog Street Curriculum- Infant – Español

Frog Street es un programa de estudios integral basado en investigaciones que integra la enseñanza en todos los dominios del desarrollo y las disciplinas de aprendizaje temprano. Asegúrate de estar listo para el nuevo año escolar.

Frog Street Curriculum- Infant – English

Frog Street is a comprehensive, research-based curriculum that integrates instruction across developmental domains and early learning disciplines. Make sure you’re ready for the new school year.

Integrating Arts into the Early Childhood Classroom

Creating art gives children an opportunity to express themselves. The trainer will share the

different art forms and ways to incorporate them into the preschool classroom. Using our digital resources, participants will discover unique and fun ways to help children express themselves through art. Art is also a great tool for reinforcing social and emotional skills.

Summer Boost Curriculum Training – English

This learning event, conducted on Zoom, is required for conducting the Summer Boost program. It is designed to provide guidance and resources for implementing the Getting Ready for Kindergarten curriculum during the 4-week Summer Boost program in their VPK/Preschool classroom. Through instruction, group discussions, videos, and activities, teachers will learn how to use the Teaching Guide and resources from the Creative Curriculum for Preschool 6th Edition to create an environment rich in opportunities and experiences that will boost children’s learning and development. Teachers will explore how to use age-appropriate learning strategies, quality interactions, intentional teaching and thoughtful lesson planning in order to effectively integrate content into daily events and support children’s outcomes.

Entrenamiento de Currículo- Summer Boost - Español

Este evento de aprendizaje, realizado en Zoom, es necesario para llevar a cabo el programa Summer Boost. Está diseñado para brindar orientación y recursos para implementar el plan de estudios Getting Ready for Kindergarten durante el programa Summer Boost de 4 semanas en su salón de clases de VPK/preescolar. A través de instrucción, debates grupales, videos y actividades, los maestros aprenderán cómo utilizar la Guía de enseñanza y los recursos del Currículo creativo para preescolar, sexta edición, para crear un entorno rico en oportunidades y experiencias que impulsarán el aprendizaje y el desarrollo de los niños. Los maestros explorarán cómo utilizar estrategias de aprendizaje apropiadas para la edad, interacciones de calidad, enseñanza intencional y planificación de lecciones reflexiva para integrar eficazmente el contenido en los eventos diarios y apoyar los resultados de los niños.

FSU 10 Components of Quality Care for Infants and Toddlers Component 7: Curriculum & Individualization

This training will look at curriculum for infants and toddlers and the importance of individualized programming. Practitioners will explore

curriculum within the context of relationships and the importance of observing children for individualization.

FSU 10 Components of Quality Care for Infants and Toddlers Componente 7: Currículo e Individualización

Esta capacitación analizará el currículo para bebés y niños pequeños y la importancia de la programación individualizada. Los profesionales explorarán el currículo dentro del contexto de las relaciones y la importancia de observar a los niños para la individualización.

TEACHER-CHILD INTERACTIONS

CLASS Group Coaching (MMCI) PRE-K

CLASS Group Coaching (MMCI) helps early childhood professionals engage with the Classroom Assessment Scoring System (CLASS) in order to identify and understand the high- quality interactions which increase children’s learning and development. Through in-depth study of the CLASS Tool, observation and discussion of exemplar videos, and self-reflection exercises, participants will have opportunities to deepen their knowledge, examine, strengthen and apply CLASS concepts in their work with children.

CLASS Group Coaching (MMCI) Infant Toddler

CLASS Group Coaching (MMCI) helps early childhood professionals engage with the Classroom Assessment Scoring System (CLASS) in order to identify and understand the high- quality interactions which increase children’s learning and development. Through in-depth study of the CLASS Tool, observation and discussion of exemplar videos, and self-reflection exercises, participants will have opportunities to deepen their knowledge, examine, strengthen and apply CLASS concepts in their work with children.

JumpStart your CLASS Cohort 1: VPK Only

This series of 4 Community of Practice sessions will cover the Pre-k Class observation tool. Participants will review data from previous observations and will be provided strategies for a successful VPK observation. The sessions will cover the following dimensions: Positive and Negative Feedback, Teacher Sensitivity, Regard for Student Perspectives, Behavior Management, Instructional Learning Formats, Productivity, Quality of feedback, and Language Modeling & Concept Development.

JumpStart Your CLASS SRPA - English

This series of 4 Community of Practice sessions will cover the Infant- Toddler and Pre-k Class observations tool. Participants will review data from previous observations and will be provided with strategies for a successful observation. The sessions will cover the following dimensions: Positive and Negative Feedback, Teacher Sensitivity, Regard for Child/ Student Perspectives, Relational Climate, Behavior Guidance/ Management, Facilitated Exploration/ Facilitation of Learning and Development/ Instructional Learning Formats, Productivity, Quality of feedback, and Language Modeling/ Early Language Support, & Concept Development.

JumpStart Your CLASS SRPA - Spanish

Esta serie de 4 sesiones de comunidad de práctica cubrirá la herramienta de observaciones de clases para bebés, niños pequeños y preescolar. Los participantes revisarán datos de observaciones anteriores y se les proporcionarán estrategias para una observación exitosa. Las sesiones cubrirán las siguientes dimensiones: retroalimentación positiva y negativa, sensibilidad del maestro, respeto por las perspectivas del niño/estudiante, clima relacional, orientación/gestión del comportamiento, exploración facilitada/facilitación del aprendizaje y desarrollo/formatos de aprendizaje de instrucción, productividad, calidad de la retroalimentación, y modelado del lenguaje/apoyo temprano del lenguaje y desarrollo de conceptos.

Supporting Language and Literacy in your CLASS

Supporting Language and Literacy in your CLASSroom.

CoP for VPK CLASS Assessments

To provide ongoing support in relation to the CLASS observation process and scoring system

FSU 10 Components of Quality Care for Infants and Toddlers - Component 8: Emerging Language & Literacy

The path to language and literacy begins with interactions between adults and young children. In quality programs, teachers build language experiences within daily routines. When possible, teachers speak the primary or home language of the children. They respond to the sounds made by infants and toddlers and use words to give meaning to what children are expressing. Teachers maintain

a balance between listening to and talking with each child. Books and other print materials are available throughout the classroom. Shared reading is enjoyed daily, and families are encouraged to read with their children at home. Songs, nursery rhymes, finger plays, and pre-writing materials promote the development of language and literacy. This training will provide strategies to promote these early language and literacy for children birth to 36 months.

FSU 10 Components of Quality Care for Infants and Toddlers - Componente 8: Lenguaje emergente y alfabetización

El camino hacia el lenguaje y la alfabetización comienza con las interacciones entre adultos y niños pequeños. En programas de calidad, los maestros construyen experiencias lingüísticas dentro de las rutinas diarias. Cuando sea posible, los maestros hablan el idioma principal o del hogar de los niños. Responden a los sonidos que hacen los bebés y niños pequeños y usan palabras para dar significado a lo que los niños expresan. Los maestros mantienen un equilibrio entre escuchar y hablar con cada niño. Los libros y otros materiales impresos están disponibles en todo el salón de clases. La lectura compartida se disfruta a diario y se anima a las familias a leer con sus hijos en casa. Las canciones, las rimas infantiles, los juegos con los dedos y los materiales previos a la escritura promueven el desarrollo del lenguaje y la alfabetización. Esta capacitación proporcionará estrategias para promover este lenguaje y alfabetización tempranos para niños desde el nacimiento hasta los 36 meses.

INCLUSION AND SPECIAL NEEDS

Supporting Sensory Sensitivity: Nurturing Preschoolers in a Post-Pandemic

This comprehensive training is designed to equip preschool educators, particularly in the context of the post-pandemic world, with strategies and tools that support Preschool Sensory Processing and the growing number of children requiring additional supports. Sensory processing challenges can significantly impact a child's behavior, learning, and overall well-being, and understanding how to navigate these challenges is crucial for their development. During our time together, we will dive into the aspects of Sensory Processing Disorder and other forms of neurodivergence in preschoolers, exploring the specific impact that the pandemic and its aftermath have had on their sensory experiences. Participants will gain insights into the intersection of sensory processing difficulties and the unique stressors that emerged due to changes such as

routine and social isolation during the pandemic.

STEM

Literacy & STEM Combo

This learning event is designed for new and veteran preschool teachers. Learners will learn how to create a literacy-rich environment that will also integrate STEM education preparing preschoolers for kindergarten. Learners will also have an opportunity to create developmentally appropriate literacy lessons & conduct STEM design challenges. Learners will receive copies of the NAEYC resource learning about language and literacy & NAEYC's Making & Tinkering with STEM and much, much more.

Early Childhood STEM

The presenter will share PBS STEM digital resources for ready-to-use ideas in the classroom. All attendees will have access to resources for free. In addition, participants will receive ideas for communicating with parents about science and math.

Building Future Engineers through STEM

This training is specifically designed to incorporate all Dimensions of the PRE-K CLASS Observation and educate learners on how to solve design challenges with young children. Practitioners will have the opportunity to make and tinker while learning how to conduct design challenges which include Math and Literacy using NAEYC's Making & Tinkering with STEM.

Construyendo futuros ingenieros a través de STEM

Esta capacitación está diseñada específicamente para incorporar todas las dimensiones de la observación de PRE-K CLASS y educar a los alumnos sobre cómo resolver desafíos de diseño con niños pequeños. Los practicantes tendrán la oportunidad de hacer y retocar mientras aprenden a realizar desafíos de diseño que incluyen Matemáticas y Alfabetización usando Making & Tinkering with STEM de NAEYC.

Marvelous Magnets

Embark on an enchanting journey of discovery with our "Marvelous Magnetic" magnet training! Designed specifically for curious minds aged 3 to 5, this hands-on experience promises a world of wonder and exploration through the captivating realm of magnets.

This magnet training for preschoolers is filled with interactive and age-appropriate activities that make learning about magnets a joyous adventure. Each activity is carefully crafted to capture the imagination of young learners.

Coding and Robotics in Preschool Classroom (iSpy)

In today's digital age, preparing young learners with foundational skills in coding and robotics is essential. This training program is designed to equip pre-kindergarten educators with the knowledge, tools, and strategies to effectively integrate coding and robotics activities into their classrooms. During this training, participants will delve into the fundamental concepts of coding and robotics and explore developmentally appropriate approaches to teaching these concepts to young children.

Codificación y robótica en preescolar (iSpy)

En la era digital actual, es esencial preparar a los jóvenes estudiantes con habilidades fundamentales en codificación y robótica. Este programa de capacitación está diseñado para equipar a los educadores de preescolar con el conocimiento, las herramientas y las estrategias para integrar de manera efectiva las actividades de codificación y robótica en sus aulas. Durante esta capacitación, los participantes profundizarán en los conceptos fundamentales de codificación y robótica y explorarán enfoques apropiados para el desarrollo para enseñar estos conceptos a niños pequeños.

HEALTH, SAFETY AND NUTRITION

FSU 10 Components of Quality Care for Infants and Toddlers - Component 1: Safe & Healthy Program Practices

This training will look at the context of close relationships, social-emotional development, and best program practices for health and safety, and the effect these practices have on quality care.

FSU 10 Componentes de la atención de calidad para bebés y niños pequeños - Componente 1: Prácticas seguras y saludables del programa

Este entrenamiento analizará el contexto de las relaciones cercanas, el desarrollo socioemocional y las mejores prácticas del programa para la salud y la seguridad, y el efecto que estas prácticas tienen en la atención de calidad.

Nutricion & STEAM en Espanol

El tiempo de comer también puede ser un tiempo para aprender. En este taller usted aprenderá a utilizar el tiempo de la comida para desarrollar los conceptos de Ciencias, Matemáticas, Ingeniería, Tecnología y Arte (STEAM, por sus siglas en ingles).

JumpStart Your CLASS SRPA – Spanish

Esta serie de 4 sesiones de comunidad de práctica cubrirá la herramienta de observaciones de clases para bebés, niños pequeños y preescolar. Los participantes revisarán datos de observaciones anteriores y se les proporcionarán estrategias para una observación exitosa. Las sesiones cubrirán las siguientes dimensiones: retroalimentación positiva y negativa, sensibilidad del maestro, respeto por las perspectivas del niño/estudiante, clima relacional, orientación/gestión del comportamiento, exploración facilitada/facilitación del aprendizaje y desarrollo/formatos de aprendizaje de instrucción, productividad, calidad de la retroalimentación. y modelado del lenguaje/apoyo temprano del lenguaje y desarrollo de conceptos.

Emergency Preparedness

Participants will receive training on how to help families and children cope with and prepare for emergency situations. Emergencies such as natural disasters, house/building fires, and community violence will be discussed. Strategies for preparation will be shared using PBS and Sesame Street Characters and resources. Also, we will be sharing resources that can help providers support grief-stricken children and families recover after loss.

SOCIAL EMOTIONAL COMPETENCY

Navigating Stress and Trauma and Avoiding Burnout

This training will assist learners in understanding the three main types of stress and the effects on children and adults. Learners will also comprehend what trauma is and how it affects our daily lives as well as how to incorporate selfcare to avoid burnout.

Preschool Social Emotional Growth

The training will include the use of PBS online resources to share ways to promote healthy social-emotional growth in preschoolers. The facilitator will share videos, hands on activities, books, games, and creative ideas to help children navigate emotions and social situations, as well as communications strategies to use with families.

Learners will leave with ideas to use immediately in their learning centers.

Teacher Self-Care CoP

Introducing Teacher Self-care guidance tips and techniques to help promote healthy functioning, enhance wellbeing and quality of life within daily routines and in the classroom.

Pyramid Model Classroom Practices

Training on classroom practices to promote social and emotional competence, teaching practices to prevent challenging behavior, and behavior intervention strategies.

FSU 10 Components of Quality Care for Infants and Toddlers - Component 4: Small Groups With Optimal Ratios AND Component 5: Primary Caregiving & Continuity of Care - Component: 4

To allow teachers and young children the opportunity to develop close and caring relationships with children, Component 4 addresses: Optimal ratios and workable group sizes. Component: 5 - To promote ongoing, meaningful relationships that extend over time between teachers, children, and families Component 5 includes the Assignment of Primary Caregivers and Continuity of Care.

FSU 10 Components of Quality Care for Infants and Toddlers - Componente 4: Grupos pequeños con proporciones óptimas Y Componente 5: Atención primaria y continuidad de la atención - Componente: 4

Para permitir que los maestros y los niños pequeños tengan la oportunidad de desarrollar relaciones cercanas y afectuosas con los niños, el Componente 4 aborda: Proporciones óptimas y tamaños de grupos viables. Componente: 5- Promover relaciones continuas y significativas que se extiendan en el tiempo entre maestros, niños y familias. El Componente 5 incluye la Asignación de cuidadores primarios y la Continuidad de la atención.

FSU 10 Components of Quality Care for Infants and Toddlers - Component 6: Active & Responsive Caregiving

Responsive caregiving helps infants and toddlers begin to understand and regulate their emotions, and provides predictability, safety, and security. Responsive caregivers take cues from each child and know when to expand on their initiative, when to guide, and when to intervene. They respond to

signs of stress in children and provide comfort and security as needed. Caregivers promote the child's emerging sense of self and relationships with others and show acceptance and respect for all children. This training will provide strategies to support children's relationships with adults, support for transitions, how to nurture young children during routines and provide responsive guidance.

FSU 10 Components of Quality Care for Infants and Toddlers - Componente 6: Atención activa y receptiva

El cuidado receptivo ayuda a los bebés y niños pequeños a comenzar a comprender y regular sus emociones, y brinda previsibilidad, seguridad y protección. Los cuidadores receptivos siguen las señales de cada niño y saben cuándo ampliar su iniciativa, cuándo guiar y cuándo intervenir. Responden a los signos de estrés en los niños y brindan comodidad y seguridad según sea necesario. Los cuidadores promueven el sentido emergente de sí mismo del niño y las relaciones con los demás y muestran aceptación y respeto por todos los niños. Esta capacitación brindará estrategias para apoyar las relaciones de los niños con los adultos, apoyo para las transiciones, cómo nutrir a los niños pequeños durante las rutinas y brindar orientación receptiva.

FIRST AID/CARDIOPULMONARY RESUSCITATION

CPR, First Aid & Fire Safety Training

This training, in accordance with guidelines released by national, state, and local governments, is designed to train and prepare our child care providers with CPR, First Aid and Fire Extinguisher skills.

Entrenamiento de RCP, Primeros Auxilios y Extintor de Fuegos

Este entrenamiento, de acuerdo a las guías publicadas por el gobierno nacional, del estado y locales, está diseñada para capacitar y preparar a nuestros proveedores de cuidado infantil en técnicas de resucitación cardiopulmonar, primeros auxilios y extinción de incendios.

COMMUNITY SUPPORTS

FSU 10 Components of Quality Care for Infants and Toddlers- Componente 10: Servicios Integrales de Apoyo

Esta capacitación buscará vincular las necesidades de los niños y las familias con los servicios en la comunidad. Los bebés, los niños pequeños y sus familias se fortalecen cuando los programas ayudan a conectarlos con los apoyos comunitarios que necesitan.

FSU 10 Components of Quality Care for Infants and Toddlers- Component 10: Comprehensive Support Services

This training will look at linking the needs of children and families with services in the community. Infants, toddlers, and their families are strengthened when programs help link them to needed community support.

FAMILY INVOLVEMENT

Conferencias Padre y Maestros: Involucrando las Familias en la Educación

Conferencias Padre y Maestros: Involucrando las Familias en la Educación es un adiestramiento para ayudar a los maestros y directores a realizar conferencias con los padres que sean efectivas para mejorar el desarrollo de los niños en la sala de clases y en el hogar.

FSU 10 Components of Quality Care for Infants and Toddlers Component 9: Family Engagement & Cultural Continuity

In the context of meaningful relationships with families who are essential partners in their child's care, Component 9 addresses: Approach to Working with Families, Ongoing Communication, Family Input & Engagement and Cultural Continuity.

FSU 10 Components of Quality Care for Infants and Toddlers Componente 9: Participación familiar y continuidad cultural

En el contexto de relaciones significativas con familias que son socios esenciales en el cuidado de sus hijos, el Componente 9 aborda: Enfoque para trabajar con familias, comunicación continua, aportes y participación de la familia y continuidad cultural.

LEADERSHIP & BUSINESS ADMINISTRATION

¿Las quejas son bienvenidas Que sigue?

¿Frustrado por las quejas de los padres, maestros y otras partes interesadas? Explore la mejor manera de recibir y responder eficazmente a las quejas en su negocio de cuidado infantil. Use sus nuevas habilidades para recibir comentarios y recuperarse de manera efectiva. Los estudiantes utilizarán técnicas en grupos pequeños para desarrollar sus habilidades y crear los próximos pasos en sus propias políticas del programa.

Complaints Welcomed: What's Next?

Frustrated by complaints from parents, teachers, and stakeholders? Explore the best way to receive and effectively respond to complaints in your childcare business. Use your new skills to take feedback and recover effectively. Learners will use techniques in small groups to develop their skills and create the next steps in their program policies.

Diversity in the Workplace

In this training participants will gain a clear understanding of what diversity is, raise a greater awareness and sensitivity to diversity issues that go well beyond the assumed categories, and learn behavioral tools for fostering a more cohesive workplace.

FSU 10 Components of Quality Care for Infants and Toddlers - Component 2: Staff Well Trained

Teachers who competently care for children will have the capacity to develop warm and positive relationships with children, families, and staff. Component 2 addresses program systems, practices, and requirements for a well-trained staff.

FSU 10 Componentes de la atención de calidad para bebés y niños pequeños - Componente 2: Personal bien capacitado

Los maestros que cuidan a los niños de manera competente tendrán la capacidad de desarrollar relaciones cálidas y positivas con los niños, las familias y el personal. El componente 2 aborda los sistemas, prácticas y requisitos del programa para un personal bien capacitado.

ESOL Trabajo Y Finanzas

Este interesante e interactivo curso de Trabajo y Finanzas de 12 semanas está diseñado para apoyar el desarrollo de la competencia lingüística en inglés. Los participantes practican habilidades de el lenguaje de inglés para interactuar en el mundo real, desarrollan confianza para hablar inglés y comprenden costumbres, prácticas y valores en un contexto seguro.

ESOL Vida Basica

Este interesante e interactivo curso de Trabajo y Finanzas de 12 semanas está diseñado para apoyar el desarrollo de la competencia lingüística en inglés. Los participantes practican habilidades de el lenguaje de inglés para interactuar en el mundo real, desarrollan confianza para hablar inglés y comprenden costumbres, prácticas y valores en un contexto seguro.

Creando una página de Internet para mi centro

En este curso usted aprenderá a como crear una página de Internet para promocionar su centro de una forma sencilla y económica.

QUALITY ACTIVITIES FOR INFANT AND TODDLER CARE

THE HILLSBOROUGH INFANT & TODDLER INITIATIVE (HITI)



The Hillsborough Infant & Toddler Initiative (HITI) began its fifth year on July 1, 2023, for the 2023-2024 school year. The initiative aimed to increase families' access to infant/toddler care in their local communities and improve the quality of care that young children and their families receive. HITI targeted childcare programs in identified high-needs zip codes, newly operating school readiness contracted programs (less than a year), programs with 30% or more school readiness enrollment, and zip codes identified as childcare deserts, where there were few providers serving children from birth to two years old.

Programs selected to participate in HITI agreed to increase their enrollment of children from birth to two years old by informing parents about available slots in existing classrooms and/or opening new classrooms for one or more of the targeted age groups. They also committed to improving the quality of care by providing staff professional development, implementing family engagement activities, and offering supportive teacher-child interactions in safe, age-appropriate learning environments.

These goals were supported by the ELCHC through coaching, technical assistance, provision of safe and appropriate classroom furnishings, equipment, materials, and stipends for professional development and coaching to encourage staff retention.

Each year, new programs were recruited for HITI, and programs that participated in previous years could continue on a limited basis. During the 2023-2024 initiative year, nine childcare programs (five Family Child Care Homes and four center-based programs) joined HITI, while eight programs agreed to continue their participation.

During the year, eight new infant/toddler classrooms were opened, and 12 environments were enhanced with safe, age-appropriate materials, furnishings, and equipment. A total of 95 infants and toddlers were enrolled in the nine participating programs from November 2023 to June 2024.

HITI sponsored family engagement activities in participating childcare programs on a voluntary basis. These activities included "Anytime is 3Ts Time," "Game Time with Dad," "Forever My Baby," and a community baby shower. Parents who participated in these activities were eligible to receive the Preschool to Home Library for Infants and Toddlers.

The ARPA Infant and Toddler Expansion Grant provided \$15,000 incentives for each new infant, toddler, and two-year-old classroom opened after July 1, 2023, until the application end date of April 1, 2024. As a result, 45 new classrooms for children from birth to age two were opened during the grant application and approval period.

FY 2023 - 2024 RESULTS:
45 New Classrooms for Children
Birth to 2 Years Old



The ELCHC launched the 10 Components Project on July 1, 2023, to support program quality improvement efforts for infants and toddlers using Florida State University's 10 Components of Quality Care for Infants and Toddlers. Four early childhood programs with School Readiness Program Assessment (SRPA) scores between 4.0 and 4.5 were recruited to participate. Implementation team members were trained on both the assessment tool and the training modules required to execute the project.

Throughout the year, 32 administrative and infant/toddler teaching staff participated in the project, with 23 participants remaining at the end of the first year, which concluded on June 30, 2023. The 10 Components implementation coaches conducted a total of 145 coaching visits, each lasting at least one hour. The 10 Components training courses were offered twice during the Fall and Spring of 2023-2024 and were available to both participants and the broader early childhood community. During the year, 152 training certificates were issued to project participants, and 22 of the 23 participants earned year-end incentives based on their level of participation in coaching, training completion, and pre/post 10 Components assessment tool results.

The ELCHC also sponsored five family engagement activities at the four 10 Components Project sites using ARPA Discretionary Funds. These activities included the Preschool to Home Library for Infants and Toddlers, "Sippy Cups and Paint," "Game Time with Dad," "Forever My Baby," a baby shower, and end-of-year parent surveys. "Anytime is 3Ts Time" was promoted in the programs, allowing children and families to earn books through the Preschool to Home Library by submitting their 3Ts certificate after completing the online modules.

The Preschool to Home Library for Infants and Toddlers (PHLIT) was implemented for its second year in HITI and 10 Components Project sites during 2023-2024. The project aimed to support infant/toddler literacy and bridge the gap between preschool and home by providing book bins and books to families who participated in family engagement activities at their child's preschool. During 2023-2024, 93 book bins and 436 books (109 sets of four books each) were issued to infants and toddlers to help create home libraries.

QUALITY ACTIVITIES FOR CHILDREN AGES 3-5

iSPY TAMPA BAY

The iSpy Tampa Bay program was designed to introduce and engage young learners in the exciting world of STEM, equipping them with foundational skills and knowledge that support their academic and career trajectories. During the 2023-2024 fiscal year, iSpy Tampa Bay reached 38 programs, with 751 children participating. Of the 38 programs, 19 were invited back for another year of participation. Teachers and directors involved in iSpy Tampa Bay were provided with materials to support loose parts play, specialized training to effectively teach STEM topics, and workshops through the Communities of Practice to help them integrate STEM concepts into their lesson plans and classroom activities.

This year, iSpy Tampa Bay introduced coding and robotics into preschool classrooms. The addition offered robot starter kits, professional development, and various activities for classroom implementation. Through special funding, 36 teachers from 19 different childcare sites currently participating in iSpy Tampa Bay were invited to take part in this new initiative.

Participating teachers received one robot, supplemental materials to encourage critical thinking, classroom libraries to support STEM-based lessons and storage for the materials. Through hands-on training, educators learned how to use the kits effectively, fostering creativity, problem-solving, and critical thinking in preschoolers. The program also provided ongoing support to ensure sustained engagement and successful implementation in the classroom.

Classroom environments were enhanced with new materials and equipment, and annual passes to local attractions such as Zoo Tampa, Glazer Children's Museum, the Florida Aquarium, and MOSI (Museum of Science and Industry) were provided. These passes allowed children and teachers participating in the program, along with up to four family members, to visit the attractions throughout the year. The professional development aspect of iSpy Tampa Bay aimed to nurture critical thinking, problem-solving, creativity, and collaboration skills through hands-on activities and projects.

Through the iSpy Tampa Bay program, teachers and directors completed over 330 hours of professional development, and 77 classrooms received STEM-based materials to enhance learning and the classroom environment. The partnering attractions were visited by providers and families over 900 times between January and June 2024. A total of \$45,240 in stipends was issued to teachers and directors for their successful completion of the program.

ON MY WAY TO KINDERGARTEN (OMW2K)

The OMW2K program consisted of two main components: the 5 for 5 Challenge and Literacy All Year. The 5 for 5 Challenge was designed to provide families with quick 5-minute activities in five key learning domains, helping to bridge learning at home. The Literacy All Year initiative aimed to create home libraries for children while equipping preschool teachers with literacy materials and training to help close the literacy gap, preparing children for kindergarten entry. This initiative also fostered community partnerships with neighboring elementary schools through a Zoom/Pen Pal program.

Four 5 for 5 community events were hosted for families and providers, with one event held at the Coalition and three others in partnership with local schools and the Day of Play. These events provided books to children and hands-on activities to support learning at home in five domains: Physical Development, Literacy, STEM, Social Studies, and Social-Emotional Development. Children and families took home these activities and books while connecting with community vendors. The final 5 for 5 Challenge event provided 350 backpacks to rising kindergarteners and drew over 165 attendees.

In the 2023-2024 contract year, participation in the Literacy All Year program increased. The initiative onboarded 34 programs, encompassing 50 classrooms for four-year-olds and 50 classrooms for three-year-olds. Classrooms received Big Book stands, a set of 10 Big Books, a fully stocked listening center with hardware, and lesson plans to accompany each Big Book. Additionally, children in the four-year-old rooms received home libraries with the same titles provided to teachers, along with take-home games to support hands-on literacy practice. Over 620 children received home libraries and a technology package, which included an Android tablet with a one-year subscription to Age of Learning™, a digital platform designed to support math and literacy education.

SUMMER BOOST

The grant was designed as an extension to the Literacy All Year program to support programs in preventing summer learning loss for rising kindergarten students. This was done by creating a 4-week extension camp from June 1st to June 30th, 2024. Each program was provided a \$5000 stipend for materials, supplies, and activities that would support literacy and math. Programs were also provided with a summer curriculum and appropriate training. Teachers and assistants were also provided a \$5000 stipend. The program served over 500 children and 88 educators.

Additionally, we developed the *On My Way to Kindergarten* board game, which focuses on Kindergarten Readiness skills across five developmental domains: Language & Literacy, Social Emotional, Social Studies, Movement, and Mathematics & Sciences. The game is centered around the Hillsborough County area and features our iSpy Tampa Bay initiative and local community partners, making it a unique tool to engage children in learning while connecting them to their local surroundings.

Families and teachers were also given a Family Zoo Tampa passes, which will have lasting effects on children's learning by offering real-life experiences that they can transfer to their academics, from STEM to reading comprehension.

JUMPSTART

The Jumpstart initiative comprised four Community of Practice sessions, focusing on the Infant-Toddler and Pre-K CLASS observation tool. Participants reviewed data from previous observations and received strategies to improve future observations.

The sessions focused on CLASS dimensions such as Positive and Negative Feedback, Teacher Sensitivity, Instructional Learning Formats, Productivity, Quality of Feedback, and Concept Development. A total of 164 providers and 218 teachers participated in the quarterly Jumpstart Your CLASS sessions. Providers who participated showed an average increase of 0.50 points on their CLASS scores, demonstrating the program's effectiveness.

VOLUNTARY PREKINDERGARTEN (VPK) COACHING COHORTS

In the 2023-2024 contract year, the Early Learning Coalition of Hillsborough County launched the Voluntary Prekindergarten (VPK) Coaching Cohorts, a new initiative in partnership with Bertelsen Education. The program consisted of four coaching cohorts—one for directors and three for teachers, each with 20 available spots. Over the course of eight weeks, participants engaged in live sessions and self-paced courses focused on the Renaissance FAST Star Early Literacy framework.

The coaching cohorts were tailored for VPK providers where at least 25% of students were identified as falling into the Urgent Intervention Benchmark based on the 2023-2024 Star Early Literacy Assessment. Teachers and directors were trained in literacy sub-strands, learning how to integrate these elements into lesson plans and use data to inform classroom decisions. Directors also gained expertise in guiding staff to incorporate literacy assessments into their teaching practices.

Among the 28 VPK programs that completed the eight-week coaching, 112 students who started in the Urgent Intervention Benchmark saw significant improvement. By Progress Monitoring Window 3, 50 students had advanced to the At/Above Benchmark. This remarkable progress underscores the impact of tailored coaching in improving educational outcomes and transforming early learning experiences.

Looking ahead to the 2024-2025 contract year, we plan to expand the VPK Coaching Cohorts to further enhance the lives of VPK children on a larger scale.

MONITORING

PROVIDER SUPPORTS

The ELCHC Provider Supports Team conducted on-site monitoring of contracted School Readiness and Voluntary Pre-Kindergarten (VPK) programs to ensure contract compliance. Consequences for noncompliance were determined according to the State of Florida Rule and law and the ELCHC's Progressive Enforcement Procedures.

Staff monitored each provider's program to ensure it met the terms and conditions outlined in the State of Florida Statewide Voluntary Pre-Kindergarten (VPK) Provider Contract (DEL VPK-20) or the State of Florida Statewide School Readiness Contract (DEL SR-20). The ELCHC monitored both private providers and Hillsborough County Public Schools (HCPS).

To prepare for these monitoring activities, the Provider Supports Team offered Technical Assistance (TA) to 118 contracted providers, conducting a total of 159 TA visits throughout the year. These visits often included reviews of required documentation, health and safety standards, attendance, and sign-in/out sheets.



INCLUSION

The Screening and Support Services team at the ELCHC provides essential services to children in the School Readiness program. Each year, all children from birth through kindergarten entry are screened for developmental milestones and concerns using the Ages and Stages Questionnaire 3 (ASQ-3). The results are reported to the ELCHC for follow-up, which may include intervention support plans, additional developmental and behavioral screenings, or referrals for developmental evaluations to Early Steps or Child Find. To address the growing need for social-emotional and behavioral support, the ELCHC Behavior Support Specialists developed a program aimed at reducing expulsion rates within the early childhood School Readiness community.

This initiative allows the Screening and Support staff to create intervention plans that focus on the whole child and all areas of development.

BEHAVIOR INTERVENTION

Behavior Intervention Plans: **91**

ASQ SCREENINGS

ASQ-3: **8,833**

ASQ-SE: **5,897**

ADDITIONAL SUPPORTS ISSUED

Intervention Support Plans: **197**

Children referred to Early Steps: **106**

Children referred to Child Find: **184**

Interagency children received: **54**

Parent/provider concerns: **139**

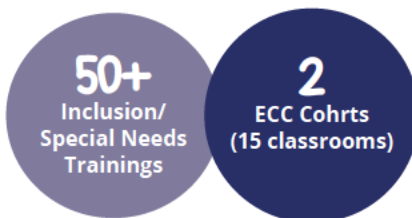
WARM LINES SERVICES

The ELCHC offers essential screening and support services to families and providers through the Hillsborough County Warm Line. This service is available to all childcare centers, family childcare homes, and parents who need assistance with childcare arrangements or concerns about children with special needs. In the 2023-2024 program year, the Warm Line supported over 115 families and providers, offering guidance and resources to ensure children receive the care and services they need.

INCLUSION EXPANSION PROGRAM

With funding from ARPA grants, the ELCHC Provider Supports team, in collaboration with community partners, launched the Inclusion Expansion Program. This initiative placed behavior experts in 11 locations across Hillsborough County to offer on-site intervention training, modeling, and strategy support. In addition to in-classroom training, participating educators completed 1,160 hours of outside required training during the six-month program. Providers received assistance with classroom setup, schedule creation, and sensory and classroom materials. Educators and providers were also given stipends to cover the costs of smaller classroom ratios, higher teacher wages, and participation in required trainings.

This program has successfully increased the number of inclusive sites in Hillsborough County and reduced suspensions and expulsions due to behavioral concerns. Additional training opportunities offered by the ELCHC included crisis management training, Touchpoints training, Rock Your Classroom trainings, and various sessions provided through PWPBS, HCC, ECC, and Champions for Children.



COORDINATED SCREENING AND PROGRESS MONITORING FOR VPK PROGRAMS

The ELCHC ensures that all VPK programs implement the Coordinated Screening and Progress Monitoring Program using the Florida Assessment of Student Thinking (FAST) Star Early Literacy. The assessment is administered three times during the program year: within the first 30 instructional days (PM1), when 40% to 60% of the instructional hours have been completed (PM2), and during the final 30 instructional days (PM3).

In the 2023-2024 program year, 9,302 children were assessed in PM1, with 68.45% scoring below the literacy benchmark and 31.55% meeting or exceeding expectations. Intervention strategies were provided for 15.65%, and 11.20% required urgent support. By PM2, the percentage of children below the benchmark dropped to 43.39%, with 10.36% needing further support. By the final assessment (PM3), the percentage of children below the benchmark had decreased further to 35.28%, reflecting continued progress across the year.

These assessments are integral to the VPK Provider Performance Metric, ensuring that providers track and support children's learning gains throughout the year.

		YR 23 - 34	
VPK FAST PM Benchmark Results	PM 1	Tested	9,302
		Under 690	68.45%
		At/Above 690	31.55%
		Intervention	15.65%
		Urgent Intervention	11.20%
	PM 2	Tested	9,351
		Under 690	43.39%
		At/Above 690	56.61%
		Intervention	10.36%
		Urgent Intervention	7.41%
	PM 3	Tested	9,332
		Under 690	27.20%
	At/Above 690	72.80%	
	Intervention	6.78%	
	Urgent Intervention	5.93%	

AMERICAN RESCUE PLAN ACT (ARPA) DISCRETIONARY GRANT



The ARPA (American Rescue Plan Act) Discretionary Grant made a significant and transformative impact on our early childhood local community through 26 strategic initiatives, totaling \$34 million. These initiatives directly benefited educators, early childhood programs (centers and family childcare homes), and families by offering financial incentives, promoting learning gains, and advancing the mission of the ELCHC to provide high-quality, equitable, and inclusive learning opportunities.

One of the key highlights was the direct financial support provided to 3,019 early childhood educators through our educator-targeted initiatives, with \$12 million disbursed.

This financial assistance was available to educators with at least one year of tenure at their program. It not only improved the livelihoods of our ECE professionals but also stimulated the local economy.

Notably, 1,640 educators received the maximum stipend of \$2,500 through the grant, underscoring the vital role they play in our community and the appreciation we have for early childhood educators at the Early Learning Coalition of Hillsborough County.

Educators also had the opportunity to apply for grants to offset rising medical costs, receive achievement bonuses for every eligible course successfully completed, participate in technology trainings, and attend self-care focused learning events, all with a \$2,500 stipend award.

The Playground Grant initiative was another major success, allowing centers and family childcare homes to apply for up to \$99,000 each to completely revitalize their outdoor play spaces. As a result, over 90 brand-new, age-appropriate, and safe play areas were established, ensuring that children in our community had access to engaging, secure outdoor environments. Programs that made a financial contribution to employees' healthcare were eligible to apply for up to \$55,000 to offset the cost of insurance. The Early Learning Coalition also provided spring and summer scholarships to enhance learning activities in programs.

Additionally, childcare centers that opened new infant and toddler classrooms received \$15,000 per classroom to assist with costs associated with preparing and launching new spaces to serve our youngest citizens and their families.

Families with children aged 2 to 12 years also benefited from ARPA through various grant opportunities, such as parent trainings, homelessness assistance, and family/home learning technology. Over 4,500 children received Android tablets with protective cases and child-sized headphones, along with an online home learning subscription, valued at over \$600. This initiative was specifically designed to prevent summer learning loss and support continued educational engagement at home.

These examples highlight just a few of the 26 impactful initiatives made possible through the ARPA Discretionary Grant. The grant not only enhanced the quality of early childhood education in our community but also provided vital resources and support to educators, families, and early childhood programs.

DATA SUMMARY

CHILDREN SERVED IN SCHOOL READINESS



The information on the following pages is based on data collected from July 1, 2023- June 30, 2024.

This chart represents the number of children served in the School Readiness Program by age, priority in which served, and provider type. This chart reflects the average enrollment by month during the year.

18,962
Total
Unduplicated
School Readiness
Children Served

11,620
Total
Unduplicated VPK
Children Served

29,176
Total School
Readiness & VPK
Children Served
in FY 23 - 24

CATEGORIES	2023						2024						MONTHLY AVERAGE
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
1. Licensed Private Centers	9,697	9,859	9,059	9,234	9,367	9,551	9,897	9,926	10,280	10,143	10,327	9,264	9,717
01 TCA	39	33	35	41	42	34	42	50	42	45	41	30	40
0-2 Years	12	10	14	18	21	16	16	18	16	15	13	9	15
3-5 Years	16	13	12	14	13	10	14	17	16	17	16	15	14
School Age	11	10	9	9	8	8	12	15	10	13	12	6	10
02 At Risk < 9	1,321	1,346	1,285	1,302	1,292	1,220	1,245	1,220	1,194	1,162	1,148	1,026	1,230
0-2 Years	546	561	576	573	562	517	501	498	499	495	471	442	520
3-5 Years	560	512	450	467	477	465	503	494	472	471	481	426	482
School Age	215	273	259	262	253	238	241	228	223	196	196	158	229
03 Econ Disadvantage < SCH Age	6,043	5,664	5,080	5,222	5,357	5,584	5,821	5,964	6,286	6,396	6,441	5,988	5,821
0-2 Years	2,502	2,490	2,376	2,333	2,328	2,410	2,484	2,525	2,640	2,653	2,589	2,449	2,482
3-5 Years	3,541	3,174	2,704	2,889	3,029	3,174	3,337	3,439	3,646	3,743	3,852	3,539	3,339
04 TCC < SCH Age	34	31	25	27	24	21	21	23	22	20	21	16	24
0-2 Years	22	24	19	20	16	15	13	15	13	11	10	8	16
3-5 Years	12	7	6	7	8	6	8	8	9	9	11	8	8
05 At Risk Age 9-12	69	74	63	66	68	74	71	69	75	72	78	68	71
School Age	69	74	63	66	68	74	71	69	75	72	78	68	71
06 Econ Disadvantage - SCH Age	2,160	2,647	2,504	2,508	2,519	2,552	2,633	2,539	2,595	2,383	2,531	2,103	2,473
School Age	2,160	2,647	2,504	2,508	2,519	2,552	2,633	2,539	2,595	2,383	2,531	2,103	2,473
07 TCC SCH Age	7	7	7	7	5	3	4	5	7	4	4	2	5
School Age	7	7	7	7	5	3	4	5	7	4	4	2	5
09 Head Start and VPK	0	35	42	44	41	43	39	38	36	37	34	0	32
3-5 Years	0	35	42	44	41	42	39	38	36	37	34	0	32
School Age	0	0	0	0	0	1	0	0	0	0	0	0	0
08 Special Needs	24	22	18	17	19	20	21	18	23	24	29	31	22
0-2 Years	2	2	3	1	0	0	0	0	0	0	0	0	1
3-5 Years	22	17	12	14	16	17	17	16	21	23	27	29	19
School Age	0	3	3	2	3	3	4	2	2	1	2	2	2
3. Large Family Child Care Home	310	274	269	281	274	275	285	303	320	323	326	329	297
02 At Risk < 9	16	13	12	14	11	11	16	21	25	21	21	23	17
0-2 Years	8	9	7	7	6	4	8	8	10	8	10	9	8
3-5 Years	6	2	4	6	4	6	6	7	8	8	7	10	6
School Age	2	2	1	1	1	1	2	6	7	5	4	4	3
03 Econ Disadvantage < SCH Age	245	207	203	216	216	216	222	234	245	258	260	260	232
0-2 Years	117	109	109	117	116	114	117	127	134	140	143	142	124
3-5 Years	128	98	94	99	100	102	105	107	111	118	117	118	108
05 At Risk Age 9-12	0	1	1	1	1	1	1	2	2	2	1	0	1
School Age	0	1	1	1	1	1	1	2	2	2	1	0	1
06 Econ Disadvantage - SCH Age	48	52	52	49	45	46	45	45	45	41	43	44	46

CATEGORIES	2023						2024						MONTHLY AVERAGE
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
School Age	48	52	52	49	45	46	45	45	45	41	43	44	46
08 Special Needs	1	1	1	1	1	1	1	1	3	1	1	2	1
3-5 Years	1	0	0	0	0	0	0	0	2	0	0	1	0
School Age	0	1	1	1	1	1	1	1	1	1	1	1	1
4. Licensed Family Child Care Home	583	554	528	522	520	535	544	569	582	574	595	567	556
01 TCA	3	2	1	3	2	2	3	5	4	4	5	5	3
0-2 Years	2	2	1	1	1	1	2	2	1	1	2	2	2
3-5 Years	0	0	0	1	0	1	1	3	3	3	3	3	2
School Age	1	0	0	1	1	0	0	0	0	0	0	0	0
02 At Risk < 9	49	52	53	48	50	49	47	47	41	46	44	33	47
0-2 Years	28	33	33	27	27	28	27	28	23	30	30	16	28
3-5 Years	14	13	12	13	14	12	12	12	13	10	6	10	12
School Age	7	6	8	8	9	9	8	7	5	6	8	7	7
03 Econ Disadvantage < SCH Age	379	330	314	325	329	342	357	381	404	393	408	398	363
0-2 Years	215	207	196	200	194	197	208	218	230	218	227	219	211
3-5 Years	164	123	118	125	135	145	149	163	174	175	181	179	153
04 TCC < SCH Age	2	2	1	1	1	0	0	0	0	0	0	0	1
0-2 Years	2	2	1	1	1	0	0	0	0	0	0	0	1
05 At Risk Age 9-12	1	3	3	3	3	3	3	4	3	4	6	5	3
School Age	1	3	3	3	3	3	3	4	3	4	6	5	3
06 Econ Disadvantage - SCH Age	148	163	155	142	135	138	134	132	130	127	132	125	138
School Age	148	163	155	142	135	138	134	132	130	127	132	125	138
07 TCC SCH Age	1	1	0	0	0	0	0	0	0	0	0	0	0
School Age	1	1	0	0	0	0	0	0	0	0	0	0	0
08 Special Needs	0	1	1	0	0	1	0	0	0	0	0	1	0
3-5 Years	0	1	1	0	0	1	0	0	0	0	0	1	0
7. Public School	660	1,204	1,244	1,245	1,248	1,305	1,373	1,429	1,440	1,412	1,405	576	1,212
01 TCA	4	10	11	13	8	6	4	6	6	7	5	3	7
School Age	4	10	11	13	8	6	4	6	6	7	5	3	7
02 At Risk < 9	38	66	79	84	79	82	77	87	89	89	85	38	74
School Age	38	66	79	84	79	82	77	87	89	89	85	38	74
05 At Risk Age 9-12	24	32	25	23	24	28	26	30	30	34	35	21	28
School Age	24	32	25	23	24	28	26	30	30	34	35	21	28
06 Econ Disadvantage - SCH Age	591	1,090	1,126	1,124	1,136	1,188	1,265	1,305	1,314	1,281	1,278	514	1,101
School Age	591	1,090	1,126	1,124	1,136	1,188	1,265	1,305	1,314	1,281	1,278	514	1,101
07 TCC SCH Age	3	6	3	1	1	1	1	1	1	1	2	0	2
School Age	3	6	3	1	1	1	1	1	1	1	2	0	2
2. License-Exempt Centers	92	282	343	349	379	390	449	467	456	461	425	102	350
01 TCA	0	1	1	2	2	2	2	2	2	2	2	0	2
School Age	0	1	1	2	2	2	2	2	2	2	2	0	2

CATEGORIES	2023						2024						MONTHLY AVERAGE
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
02 At Risk < 9	4	26	33	30	33	33	41	43	40	37	32	2	30
0-2 Years	1	3	3	3	3	5	6	6	5	2	1	1	3
3-5 Years	3	0	0	0	0	0	2	3	3	3	3	1	2
School Age	0	23	30	27	30	28	33	34	32	32	28	0	25
03 Econ Disadvantage < SCH Age	76	58	64	65	70	74	75	76	80	77	81	75	73
0-2 Years	27	23	26	27	29	29	27	26	30	30	30	31	28
3-5 Years	49	35	38	38	41	45	48	50	50	47	51	44	45
04 TCC < SCH Age	2	2	2	2	0	0	0	0	0	0	0	0	1
0-2 Years	1	1	1	1	0	0	0	0	0	0	0	0	0
3-5 Years	1	1	1	1	0	0	0	0	0	0	0	0	0
05 At Risk Age 9-12	0	5	6	6	8	7	11	14	12	10	9	1	7
School Age	0	5	6	6	8	7	11	14	12	10	9	1	7
06 Econ Disadvantage - SCH Age	10	190	236	243	265	273	319	332	322	335	301	24	238
School Age	10	190	236	243	265	273	319	332	322	335	301	24	238
08 Special Needs	0	0	1	1	1	1	1	0	0	0	0	0	0
School Age	0	0	1	1	1	1	1	0	0	0	0	0	0
6. Private School	14	8	21	22	22	22	24	24	24	31	24	6	20
03 Econ Disadvantage < SCH Age	0	6	6	6	6	7	7	6	6	13	6	4	6
3-5 Years	0	6	6	6	6	7	7	6	6	13	6	4	6
06 Econ Disadvantage - SCH Age	14	2	15	16	16	15	17	18	18	18	18	2	14
School Age	14	2	15	16	16	15	17	18	18	18	18	2	14
Monthly Total	11,356	12,181	11,464	11,653	11,810	12,078	12,572	12,718	13,102	12,944	13,102	10,844	12,152

CHILD DISENROLLMENT

Total number of children disenrolled from Child Care Provider during the year and the reasons for disenrollment.

REASON FOR DISENROLLEMT	NUMBER OF CHILDREN DISENROLLED
Child care provider dismisses child due to child's behavior	56
Child care provider does not meet parent's or guardian's expectations.	32
Child care provider has closed for economic or other business reasons.	106
Child deceased.	2
Child has a duplicate record.	1
Child has exceeded the age-limit for services.	44
Child is no longer residing with the guardian who completed the initial application. New paperwork must be completed by new guardian.	64
Child poses safety risk to other children at program.	4
Child was determined eligible for services but never enrolled with a child care provider.	10
Client deceased.	3
Client does not show up for redetermination.	141
Client failed to comply with program requirements.	2
Client failed to provide required documentation to maintain eligibility.	4
Client is eligible for services under a different funder (i.e., non funder 1).	2
Client is no longer eligible for services because the family income exceeds the allowable amount for eligibility.	77
Client moved out of the county in which funding is currently provided.	118
Client no longer has a valid purpose for care.	397
Client's contact information is no longer valid and fails to provide updated information by a specified date.	2
Custodian is involved in seasonal work (such as migrant or school district employees) and the child's enrollment is temporarily suspended while custodian is not working.	420
Parent declined Terms and Conditions	7
Parent or guardian lacks resources necessary to keep child in care.	21
Parent/guardian withdrew child from the program.	1994
Provider dismissed child for noncompliance with the provider's attendance policy.	499
Provider dropped child from the provider's program.	274
Provider no longer receiving SR or VPK funds due to noncompliance or low performance	94
Provider remains open, but no longer provides VPK or SR services.	24
Referral from referring agency has expired.	158
Referring agency has terminated the referral.	15
Suspected Fraud Case.	7
The enrollment record was updated.	1386
The next authorization period was approved.	46
The program where the child was receiving services changed ownership. The new owner has a new provider record.	10
Transfer from one SR funding source to another (i.e. BG3 to BG8).	20
Transfer to another provider record (even if the second record is owned by the same provider).	110
Total	6150

PROVIDER TYPE

Total number of providers by provider type.

PROVIDER TYPE	TOTAL PROVIDERS	OFFERED SR ONLY	OFFERED VPK ONLY	BOTH
1. Licensed Private Centers	415	99	97	219
2. License-Exempt Centers	41	38	1	2
3. Large Family Child Care Home	67	61	0	6
4. Licensed Family Child Care Home	181	179	1	1
6. Private School	20	1	16	3
7. Public School	168	56	37	75

SCHOOL READINESS PROVIDER REVOCATION



VOLUNTARY PREKINDERGARTEN PROVIDER REVOCATION

PROVIDER NAME	ADDRESS	CITY	PROVIDER TYPE	ELC NARRATIVE
No providers to report.				

**Page 31 contains sensitive information. If you wish to view this page, please contact Community Relations at communityrelations@elhc.org*

CHILDREN SERVED BY PROVIDER

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
3 LETTERS LEARNING CENTER	6710 N ARMENIA AVE	TAMPA	26	26	0
3 LITTLE DREAMERS LLC	1604 E MULBERRY DR	TAMPA	3	3	0
5 LITTLE STARS	6816 N HIMES AVE	TAMPA	1	1	0
A + LEARNING CENTER	1109 W GRANT ST	PLANT CITY	144	144	0
A BRIDGE OF LEARNING, CHILD DEVELOPMENT & LEARNING CENTER	3902 CORPOREX PARK DR SUITE 100	TAMPA	54	52	9
A BRIGHTER COMMUNITY, INC.	1613 N MARION ST	TAMPA	32	22	16
A CHILDREN'S KASTLE E.L.C. INC. AT WINTHROP	11297 WINTHROP MAIN ST	RIVERVIEW	26	26	0
A CHILD'S HAVEN PRIVATE PRESCHOOL	1520 BRENTWOOD HILLS BLVD	VALRICO	78	23	61
A CHILD'S WORLD LEARNING ACADEMY II	8474 W HILLSBOROUGH AVE	TAMPA	144	134	20
A CHILD'S WORLD LEARNING ACADEMY, INC.	3223 ALENE ST	TAMPA	193	184	26
A CHILDZ BIZZNESS LLC	7512 MORNING GLORY LN	TAMPA	7	7	0
A HEAD START FAMILY CHILD CARE HOME	4106 EAST OKARA ROAD	TAMPA	4	4	0
A LITTLE KIDS ACADEMY	11105 E US HIGHWAY 92	SEFFNER	152	142	16
A PERFECT START ELCC	2005 E 21ST AVE	TAMPA	57	57	0
A READINESS LEARNING ACADEMY INC.	489 APOLLO BEACH BLVD	APOLLO BEACH	98	88	23
A TODAY'S CHILD	2150 W. DR. M.L. KING JR. BLVD	TAMPA	79	76	10
A.J.'S ANGELS II	1139 1ST ST NW	RUSKIN	116	103	19
ABC KIDZ PRESCHOOL, INC	1745 W FLETCHER AVE	TAMPA	63	54	12
ABC WORLD LEARNING CENTER LLC	7345 JACKSON SPRINGS RD STE B	TAMPA	30	30	0
ABUELA'S HOUSE CHILDCARE LLC	2902 W IDLEWILD AVE	TAMPA	1	1	0
ACADEMY FOR LITTLE SCHOLARS	1216 E LINEBAUGH AVE	TAMPA	19	19	0
ACADEMY OF ACHIEVERS LLC	536 MAYDELL DR	TAMPA	42	34	11
ACADEMY OF BRANDON	722 LITHIA PINECREST RD	BRANDON	52	49	7
ACADEMY OF MONTESSORI INTERNATIONAL INC	15421 MORRIS BRIDGE RD	THONOTOSASSA	18	0	18
ACHIEVEMENT CENTER	4601 E BUSCH BLVD	TAMPA	237	228	20
ACHIEVEMENT CENTER DALE MABRY	5714 S DALE MABRY HWY	TAMPA	135	135	0
ACSH BRANDON LLC	733 W LUMSDEN ROAD	BRANDON	18	18	0
ADITA DAY CARE INC	7806 FELICE AVE	TAMPA	11	11	0
AEA WESTCHASE LLC	8080 COUNTRYWAY BLVD	TAMPA	38	0	38
AGNES CRAYTON FAMILY DAY CARE HOME	5454 SMITH RYALS RD	PLANT CITY	3	3	0
ALBERTINA'S CHILD CARE, LLC	3105 W ABDELLA ST	TAMPA	2	2	0

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
ALEXIS FAMILY DAY CARE HOME	12305 N TALIAFERRO AVE	TAMPA	3	3	0
ALFORD AND ASHE ACADEMY	7739 GIBSONTON DR	GIBSONTON	72	67	11
ALIAGNA CARRERAS-FERNANDEZ FAMILY DAY CARE HOME	8909 BRIAR HOLLOW CT	TAMPA	1	1	0
ALIDY CHILD CARE LLC	7507 AMBER CT	TAMPA	1	1	0
ALL 4 KIDS LEARNING CENTER	608 E MORGAN ST	BRANDON	23	19	7
ALL GODS KIDS ACADEMY INC	6501 N CENTRAL AVE	TAMPA	109	109	0
ALL NATIONS ACADEMY	10022 CHRISTINA DRIVE	RIVERVIEW	21	0	21
ALPHABET BOULEVARD FAMILY CHILDCARE HOME	2412 E 19TH AVE	TAMPA	14	14	0
ALPHABET LEARNING CENTER INC.	4423 KELLY RD	TAMPA	58	46	15
AMARO-REYNIER LARGE FAMILY CHILD CARE HOME	9122 CAMINO VILLA BLVD	TAMPA	9	9	0
AMAZING EXPLORERS ACADEMY CITRUS PARK	10011 WESTPARK PRESERVE BLVD	TAMPA	13	0	13
AMAZING EXPLORERS ACADEMY MARIPOSA	10308 CARDERA DR	RIVERVIEW	31	0	31
AMERICAN HOME CHILD DAYCARE LLC	7110 N WHITTIER ST	TAMPA	2	2	0
AMERICAN MONTESSORI PREPARATORY SCHOOL LLC	15102 AMBERLY DR	TAMPA	11	0	11
AMERICAN YOUTH ACADEMY INC.	5905 E 130TH AVE	TAMPA	35	0	35
ANAIRSY THE LITTLE ANGELS LLC	5459 PENTAIL CIRCLE	TAMPA	8	8	0
ANDERSON LARGE FAMILY CHILD CARE HOME	2434 WISHING WELL CIR	TAMPA	36	36	0
ANDES SMART ACADEMY LLC	19215 LIVINGSTON AVE.	LUTZ	39	19	23
ANDRIA'S LITTLE STARS LLC	2501 KRUEGER LN	TAMPA	13	13	0
ANGELA M NUNEZ LOPEZ	6807 MATILDA CT	TAMPA	6	6	0
ANGELAS HOME DAY CARE INC	409 DESIREE DR	BRANDON	8	8	0
ANGELENA BETHUNE FAMILY DAY CARE HOME	514 9TH STREET NORTHEAST	RUSKIN	4	4	0
ANIS FIGUEREDO-SOTTO LARGE FAMILY CHILD CARE HOME	10927 TAILFEATHER CT	TAMPA	2	2	0
ANNETTE WALLACE FAMILY DAY CARE HOME	5506 RAINWOOD MEADOWS DRIVE	APOLLO BEACH	4	4	0
ANOTHER HOME DAYCARE & LEARNING CENTER	706 N PARSONS AVE	BRANDON	12	0	12
ANTONIA CARRILLO-OCHOA FAMILY DAY CARE HOME	310 E 120TH AVE	TAMPA	3	3	0
APOLLO BEACH CHRISTIAN PRESCHOOL	6414 GOLF AND SEA BLVD	APOLLO BEACH	54	0	54
APOLLO BEACH RACQUET & FITNESS CLUB	6520 RICHIES WAY	APOLLO BEACH	13	8	5
ARAGON-TORRIJOS LARGE FAMILY CHILD CARE HOME	3226 LAS BRISAS DR	RIVERVIEW	2	2	0
ARENAS FAMILY DAY CARE HOME	3901 W OKLAHOMA AVE	TAMPA	8	8	0
ARETRINA'S FAMILY CHILD CARE HOME, LLC	5805 34TH AVE S	TAMPA	15	15	0
ARGUELLES SILVA, REINA DBA TINY FLOWERS HOME DAYCARE LLC	4827 ALVARADO DR	TAMPA	2	2	0
AUTUMN LEAF ACADEMY INC	3007 S. DANIELS ROAD	PLANT CITY	50	41	13

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
AYMARA'S LITTLE ANGELS HOME DAYCARE LLC	8825 OAK CIR	TAMPA	1	1	0
B & G DAY CARE AND KINDERGARTEN INC.	14419 DR MLK BOULEVARD	DOVER	24	19	11
BABY BLISS DAYCARE LCC	5307 SOUTHWICK DR	TAMPA	3	3	0
BABY STEPS/EARLY STEPS	811 S CASTLE COURT	TAMPA	21	21	0
BACKYARD BEARS DAY SCHOOLS	6602 N HABANA AVE	TAMPA	120	90	40
BAMBOO BAMBINO LEARNING ACADEMY	914 N CASTLE CT	TAMPA	22	22	0
BARBARA DE LA ROSA FAMILY DAY CARE HOME	3407 W KIRBY ST	TAMPA	9	9	0
BAY HOPE DAY SCHOOL	17030 LAKESHORE RD	LUTZ	113	0	113
BAYCREST ACADEMY AT BRANDON	202 PAULS DR	BRANDON	75	71	9
BAYCREST ACADEMY AT TAMPA INC	105 W DR MARTIN LUTHER KING JR BLVD	TAMPA	15	15	0
BELKIS BELLO-ESTRADA FAMILY DAY CARE HOME	6021 WILSHIRE DR	TAMPA	6	6	0
BELL SHOALS BAPTIST ACADEMY	2102 BELL SHOALS RD	BRANDON	76	0	76
BENITA JUNCO-CRUZ FAMILY DAY CARE HOME	8204 PENNYWELL PL	TAMPA	2	2	0
BEST FRIENDS FOR KIDZ LEARNING LABORATORY	408 E LUMSDEN RD	BRANDON	147	138	18
BIBLE TRUTH MINISTRIES INTL, INC.	4902 N 22ND ST	TAMPA	41	33	11
BIBLE TRUTH MINISTRIES INTL, INC. SCHOOL AGE	4902 N 22ND ST	TAMPA	18	18	0
BIBLE-BASED FELLOWSHIP CHILD CARE CENTER	8718 N 46TH ST	TEMPLE TERR	58	55	11
BLUE SUMMIT ACADEMY	19215 LIVINGSTON AVE	LUTZ	39	18	25
BOCC BEALSVILLE HEAD START CENTER	5100 HORTON ROAD	PLANT CITY	12	0	12
BOCC BRANDON COMMUNITY HEAD START	9547 E. COLUMBUS DRIVE	TAMPA	25	0	25
BOCC BUILDING BLOCKS HEAD START CENTER	2911 N 33RD ST	TAMPA	28	0	28
BOCC DEBORAH MCNAIR-CALHOUN HS/EHS	2911 E. HENRY STREET	TAMPA	22	0	22
BOCC DELORIS MCCLOUD HEAD START	2103 N. ROME AVENUE	TAMPA	46	0	46
BOCC GRANT PARK HEAD START	4422 E COLUMBUS DR	TAMPA	19	0	19
BOCC LEE DAVIS HEAD START	3402 N 22ND ST	TAMPA	15	0	15
BOCC MANGO HEAD START/EHS	11210 E. BROADWAY AVENUE	SEFFNER	40	0	40
BOCC MOSI HEAD START & PRESCHOOL CENTER	4901 E. FOWLER AVENUE	TAMPA	28	0	28
BOCC NORTH TAMPA COMMUNITY HEAD START	14013 N. 22ND AVENUE	TAMPA	44	0	44
BOCC NYE PARK HEAD START	630 SUNSET LANE	LUTZ	19	0	19
BOCC PLANT CITY HEAD START CENTER	1304 ALSOBROOK STREET	PLANT CITY	19	0	19
BOCC ROBLES PARK HEAD START CENTER	3814 N. CENTRAL AVENUE	TAMPA	23	0	23
BOCC SOUTH COUNTY HEAD START CENTER	215 SE. 14TH AVENUE	RUSKIN	30	0	30
BOCC STRAWBERRY HILLS HS EHS	701 TILLMAN PLACE	PLANT CITY	16	0	16

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
BOCC TOWN AND COUNTRY COMMONS HDST	7606 PAULA DRIVE	TAMPA	33	0	33
BOYS & GIRLS CLUBS EXCELSIOR PREP	2200 E FOWLER AVE	TAMPA	22	22	0
BOYS AND GIRLS CLUB BRANDON BILL CAREY	510 E. SADIE ST	BRANDON	15	15	0
BOYS AND GIRLS CLUB GARCIA SALESIAN	302 W. GLADYS STREET	TAMPA	8	8	0
BOYS AND GIRLS CLUB RIVERVIEW	6809 KRYCUL AVENUE	RIVERVIEW	25	25	0
BOYS AND GIRLS CLUB WEST PLANT CITY	901 WALLER ST	PLANT CITY	5	5	0
BOYS AND GIRLS CLUB WILBERT DAVIS	3515 SARAH STREET	TAMPA	6	6	0
BOYS AND GIRLS CLUBS FREDDIE SOLOMON	4805 EAST SLIGH AVENUE	TAMPA	23	23	0
BOYS AND GIRLS CLUBS TEMPLE TERRACE	7701 TEMPLE TERRACE HWY	TEMPLE TERR	5	5	0
BRADLEY'S LITTLE ANGELS	3004 LAUREL LN	PLANT CITY	10	10	0
BRIDGES AT WESLEY EARLY LEARNING CENTER	6100 MEMORIAL HIGHWAY	TAMPA	23	1	22
BRIGHT FUTURES OF MERKIS	704 BELT CT	TAMPA	1	1	0
BRIGHT HORIZONS CHILDREN'S CENTER- HUNTER'S OAK	18002 HUNTERS OAK CT	TAMPA	35	0	35
BRIGHT HORIZONS CHILDREN'S CENTERS- TAMPA PALMS	5171 CYPRESS PRESERVE DR	TAMPA	35	0	35
BRIGHT STARS CHILD CARE AND EARLY LEARNING CENTER LLC	325 WEST BUSCH BLVD -	TAMPA	97	94	8
BRIGHT STARS LEARNING ACADEMY	7815 TIDEWATER TRL	TAMPA	70	70	0
BRIGHTER DAYS LLC D/B/A STEPPING STONE	5506 E KIRBY ST	TAMPA	148	141	12
BRIGHTER DAYS-HWY 92	11825 E US HIGHWAY 92	SEFFNER	170	159	21
BRIGHTER DAYS-LAKEWOOD	119 S LAKEWOOD DR	BRANDON	145	138	20
BRIGHTER DAYS-PARSONS	1502 N PARSONS AVE	BRANDON	101	95	11
BROAD LITTLE THINKERS	2310 W. BROAD ST	TAMPA	1	1	0
BROOKINS FAMILY DAY CARE HOME	4108 E FERN ST	TAMPA	8	8	0
BRYANT FAMILY DAY CARE HOME	1125 W ARCH ST	TAMPA	6	6	0
BURNEY, ALISON D.	444 DUNAWAY DR	VALRICO	6	6	0
BUTLER FAMILY DAY CARE HOME	10029 MERRY FAWN COURT	SUN CITY CENTER	3	3	0
CABRERA FAMILY DAY CARE HOME	6425 AMUNDSON STREET	TAMPA	4	4	0
CABRERA-HERNANDEZ FAMILY DAY CARE HOME	8917 SABODA CT	TAMPA	4	4	0
CAMPBELL, CATHERINE ANN	8610 TUPELO DR	TAMPA	2	2	0
CARE BEARS LEARNING ACADEMY LLC	115 MARGARET ST STE A	BRANDON	48	48	0
CARE BEARS LEARNING ACADEMY LLC	115 MARGARET ST SUITE A STE A	BRANDON	17	17	0
CARE-A-LOT CHILD CARE CENTER, INC.	4002 W HUMPHREY ST	TAMPA	28	23	10
CARLTON ACADEMY DAY SCHOOL LLC	205 N BRUSH ST	TAMPA	23	0	23

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
CARMEN DIAZ FAMILY DAY CARE HOME	8706 N PACKWOOD AVE	TAMPA	3	3	0
CARMEN GONZALEZ LARGE FAMILY CHILD CARE HOME	809 PAPAYA DR	TAMPA	9	9	0
CARROLLWOOD VILLAGE KINDERGARTEN & DAY NURSERY INC	4405 EHRLICH RD	TAMPA	26	26	0
CASITA 4 KIDS LEARNING CENTER LLC	7415 DESTIN DR	TAMPA	16	16	0
CASTLES OF IMAGINATION	820 BRYAN RD	BRANDON	62	62	0
CATHERINE'S EARLY LEARNING ACADEMY	11418 BLOOMINGDALE AVE	RIVERVIEW	52	50	7
CECELIA LIVINGSTON FAMILY DAY CARE HOME	3002 N 46TH ST	TAMPA	4	4	0
CFM ROSA VALDEZ CENTER AT OAK GROVE	2707 W WATERS AVE	TAMPA	49	44	11
CFM-ROSA VALDEZ CENTER	1802 N ALBANY AVE	TAMPA	59	58	9
CHILDCARE OF BRANDON	730 BRANDON TOWN CENTER DR	BRANDON	45	0	45
CHILDCARE OF BRANDON BIG BEND	6050 BIG BEND ROAD	GIBSONTON	37	0	37
CHILDCARE OF BRANDON BLOOMINGDALE HILLS	10811 BLOOMINGDALE AVE	RIVERVIEW	19	0	19
CHILDCARE OF BRANDON BROADWAY	11002 E BROADWAY AVE	SEFFNER	111	81	37
CHILDCARE OF BRANDON LITHIA	3105 LITHIA PINECREST RD	VALRICO	29	1	28
CHILDCARE OF BRANDON LYNWOOD	5063 WHITE CHICORY DR	APOLLO BEACH	40	6	34
CHILDCARE OF BRANDON MISSOURI	10710 MISSOURI AVE	RIVERVIEW	49	3	46
CHILDLIFE PRESCHOOL-CARROLLWOOD/CITRUS PARK	13140 LYNN RD	TAMPA	68	41	32
CHILDLIFE PRESCHOOL-COUNTRYWAY/WESTCHASE	11201 W WATERS AVE	TAMPA	43	25	22
CHILDREN FIRST ACADEMY	9125 MEMORIAL HWY	TAMPA	21	21	0
CHILDREN OF THE WORLD ACADEMY I INC.	6033 MEMORIAL HWY	TAMPA	97	89	13
CHILDREN OF THE WORLD ACADEMY II INC.	8731 JACKSON SPRINGS RD	TAMPA	129	111	28
CHILDREN OF THE WORLD ACADEMY III INC	4901 N HABANA AVE	TAMPA	98	77	29
CHILDREN'S ACADEMY FISHHAWK LLC	10560 BROWNING RD	LITHIA	68	51	22
CHILDREN'S ACADEMY INC.	506 LIMONA RD	BRANDON	121	72	63
CHILDREN'S ARK EARLY LEARNING	950 S MULRENNAN RD	VALRICO	72	51	23
CHILDREN'S DISCOVERY	13101 N. 23RD STREET	TAMPA	252	237	19
CHILDREN'S GARDEN NURSERY & PRESCHOOL	4106 N 15TH ST APT A	TAMPA	2	2	0
CHILDREN'S NEST DAY SCHOOL - 62ND ST	11504 N 62ND ST	TEMPLE TERR	99	78	32
CHILDREN'S NEST DAY SCHOOL - BRYAN	3221 BRYAN RD	BRANDON	91	73	23
CHILDREN'S NEST DAY SCHOOL - DELEON	2601 W DE LEON ST	TAMPA	40	21	21
CHILDREN'S NEST DAY SCHOOL - MAPLEDALE	15713 MAPLEDALE DR	TAMPA	69	45	27
CHILDREN'S NEST DAY SCHOOL - MENDONSA	1311 MENDONSA RD	PLANT CITY	128	91	41

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
CHILDREN'S TREE HOUSE LLC	7001 ALMENDARIZ WAY	TAMPA	7	7	0
CITIGROUP FAMILY CENTER	3701 QUEEN PALM DRIVE	TAMPA	27	0	27
CITRUS PARK DAY SCHOOL	11112 HENDERSON RD	TAMPA	139	96	61
CITRUS PARK DAY SCHOOL NORTH	11602 N HENDERSON ROAD	TAMPA	31	31	0
CLARK FAMILY DAY CARE HOME	8707 N WICK PL	TAMPA	10	10	0
CLIMBING THE LATTA CHILDCARE LLC	1609 E LOUISIANA AVE	TAMPA	61	61	0
COLLEGE HILL COGIC PRESCHOOL	1002 E. MLK BLVD.	TAMPA	64	57	8
COLLINS FAMILY DAY CARE HOME	8422 N RIVER DUNE ST	TAMPA	13	13	0
COPELAND FAMILY DAY CARE HOME	8317 CROTON AVE	TAMPA	7	7	0
COUNTRY WAY VILLAGE CHILD CARE INC	8810 W NORFOLK ST	TAMPA	32	32	0
CREATE MANGO	4220 COUNTY ROAD 579	SEFFNER	48	48	0
CREATIVE KIDZ LEARNING ACADEMY LLC	6130 FLORENCE ST	GIBSONTON	54	50	10
CREATIVE LEARNING ACADEMY	5557 W WATERS AVE	TAMPA	85	59	36
CREATIVE LEARNING ACADEMY ARMENIA	7912 N ARMENIA AVE	TAMPA	57	49	10
CREATIVE WORLD CAUSEWAY	9815 CAUSEWAY BLVD	TAMPA	189	135	72
CREATIVE WORLD FISHHAWK	5525 OSPREY RIDGE DR	LITHIA	44	15	31
CREATIVE WORLD RIVERVIEW	11361 SYMMES RD	RIVERVIEW	89	12	80
CREATIVE WORLD SCHOOL APOLLO BEACH	5931 FROND WAY	APOLLO BEACH	224	134	110
CREATIVE WORLD SCHOOL CROSS CREEK	10693 CROSS CREEK BLVD	TAMPA	65	0	65
CREATIVE WORLD SCHOOL TAMPA PALMS	5365 PRIMROSE LAKE CIR	TAMPA	106	44	62
CRISTI`S LITTLE OWLS LLC	8408 WOODDRIFT DR	TAMPA	3	3	0
CROSSROADS BAPTIST CHURCH OF LITHIA INC.	10405 S COUNTY ROAD 39	LITHIA	37	30	10
CURBELO LARGE FAMILY CHILD CARE HOME	7012 COBBLEWOOD CT	TAMPA	7	7	0
DANIA ABRAHANTES FAMILY CHILD CARE, LLC	4411 W HANNA AVE	TAMPA	2	2	0
DAYAMI HAPPY GROW LLC	8420 WOODLAKE DR	TAMPA	12	12	0
DE LA ROSA LARGE FAMILY CHILD CARE HOME	2612 ARMENIA CT	TAMPA	1	1	0
DEBRA S. RICHARDSON, LLC	8405 ASH AVE	TAMPA	8	8	0
DELORES M SMITH ACADEMY OF TAMPA BAY INC	2001 PINE LAKE DR	TAMPA	1	1	0
DESIREE BRUCE FAMILY DAY CARE HOME	1949 GREGORY DR	TAMPA	3	3	0
DEVINED LITTLE STEPS ACADEMY LLC	2004 E HAMILTON AVE	TAMPA	20	16	6
DIAZ FAMILY DAY CARE HOME	13101 N ROME AVE	TAMPA	1	1	0
DIAZ, YUNELIS	406 SEMINOLE LAKE BLVD	PLANT CITY	1	1	0
DISCOVERY POINT #54	3472 KINGS COMMERCIAL CT	VALRICO	92	63	33
DISCOVERY POINT #70	13011 SUMMERFIELD CROSSING BLVD	RIVERVIEW	39	0	39
DISCOVERY POINT CHILD DEVELOPMENT CENTER #60	11719 SYMMES RD	RIVERVIEW	39	0	39

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
DISCOVERY POINT DEVELOPMENT CENTER #34	5203 W LUTZ LAKE FERN RD	LUTZ	64	10	54
DIXON FAMILY DAY CARE HOME	2518 W WALNUT ST	TAMPA	7	7	0
DOLPHIE FAMILY CHILD CARE HOME LLC	2118 W ROBSON ST	TAMPA	2	2	0
DOMINION LIFE CHRISTIAN ACADEMY	9390 N FLORIDA AVE	TAMPA	139	129	21
DONDE SIEMPRE BRILLA EL SOL LLC	406 W SITKA ST	TAMPA	7	7	0
DREAM CHASERS ACADEMY PRESCHOOL AND CHILDCARE	14324 N BOULEVARD	TAMPA	62	57	9
DREAMLAND CHILDCARE LLC	1810 HEATHER AVE	TAMPA	15	15	0
EARLY CHILD DEVELOPMENT CENTER OF TAMPA LLC	8405 N 40TH ST	TAMPA	102	102	0
EARLY SCHOLARS LEARNING ACADEMY LLC	9321 N ARMENIA AVE	TAMPA	34	25	13
EARLY STEPS MONTESSORI ACADEMY, LLC	10701 ANDERSON RD	TAMPA	15	0	15
EARTH ANGEL'S LEARNING ACADEMY	9714 N BOULEVARD	TAMPA	136	123	24
EAST TAMPA ACADEMY EARLY LEARNING PROGRAM	4309 N 34TH ST	TAMPA	60	54	11
EASTER SEALS CHILD DEVELOPMENT CENTER	2401 E HENRY AVE	TAMPA	9	9	0
ECHO LEARNING CENTER BILINGUAL	6535 E HILLSBOROUGH AVE	TAMPA	57	42	21
ECHO LEARNING CENTER BILINGUAL MONTESSORI	1420 W. BUSCH BLVD. N/A	TAMPA	6	6	0
EDUCATED MINDS ACADEMY INC.	10025 W HILLSBOROUGH AVE	TAMPA	71	53	21
ELIZABETH MACHADO-CORREA FAMILY DAY CARE HOME	813 PATBUR AVE	TAMPA	5	5	0
ELLIES SMALL WORLD, LLC	3115 W LAMBRIGHT ST	TAMPA	40	36	9
ELSA KIDS DAYCARE CENTER LLC	6315 W CHELSEA ST	TAMPA	40	28	20
ERVIN-ROBINSON LARGE FAMILY CHILD CARE HOME	1736 WINDSOR WAY	TAMPA	4	4	0
ESPAILLAT, GUADALUPE G. DBA MORNINGSTAR JOY CC	7805 GARRISON ST	TAMPA	5	5	0
ESSENTIAL LEARNING ACADEMY INC	1000 N MACDILL AVE	TAMPA	16	16	0
ESTERZIE NIXON FAMILY DAY CARE HOME	4116 E 99TH AVE	TAMPA	2	2	0
EVERETT FAMILY DAY CARE HOME	3420 SAND DUNE LN	TAMPA	13	13	0
FAITH CHRISTIAN ACADEMY PRESCHOOL	1202 S COLLINS ST	PLANT CITY	2	2	0
FAITH CHRISTIAN ACADEMY PRESCHOOL	1202 S COLLINS ST	PLANT CITY	16	16	0
FAITH OUTREACH ACADEMY	7607 SHELDON RD	TAMPA	14	9	7
FAITH VILLAGE PRESCHOOL	11737 ALBATROSS LN	RIVERVIEW	5	5	0
FAMILY CHILD CARE HOME FANTASIAS	5108 SALEM ST	TAMPA	12	12	0
FAMILY LEARNING CENTER	4422 COLUMBUS DR.	TAMPA	3	3	0
FAMILY LOVING DAYCARE INC	9912 N MYRTLE ST	TAMPA	45	45	0
FAMILY OF CHRIST LUTHERAN CHURCH CHILD DEVELOPMENT CENTER	16190 BRUCE B DOWNS BLVD	TAMPA	63	0	63
FAT ALBERT'S DAYCARE CENTER, INC.	4201 E HANNA AVE	TAMPA	19	19	0
FINLEY FAMILY DAY CARE HOME	4116 W GRACE ST	TAMPA	6	6	0

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
FIRST BAPTIST BRANDON CHRISTIAN ACADEMY	216 N PARSONS AVE	BRANDON	34	0	34
FIRST BAPTIST CHURCH TEMPLE TERRACE WEE WORLD	10002 N 56TH ST	TEMPLE TERR	56	0	56
FIRST BAPTIST LEARNING CENTER	3309 JAMES L. REDMAN PKWY	PLANT CITY	57	0	57
FIRST BAPTIST RUSKIN CHRISTIAN SCHOOL	820 W COLLEGE AVE	RUSKIN	43	0	43
FIRST DISCOVERIES ACADEMY	1311 BROOKER RD	BRANDON	29	13	17
FIRST PRESB PRESCHOOL OF BRANDON INC	121 CARVER AVE	BRANDON	21	0	21
FISH HAWK EARLY LEARNING CENTER	5632 OSPREY PARK PL	LITHIA	43	0	43
FISHHAWK EARLY LEARNING PRESCHOOL	6001 PARKSET DR	LITHIA	73	0	73
FLORES-NUNEZ FAMILY DAY CARE HOME	8103 RIDEIN RD	TAMPA	5	5	0
FOREST HILLS PRESBYTERIAN LEARNING CENTER, INC.	709 W LINEBAUGH AVE	TAMPA	43	23	23
FOSTER, THUMBELINA	2712 E 24TH AVE	TAMPA	3	3	0
FOUNDATION CHRISTIAN ACADEMY, INC	3955 LITHIA PINECREST RD	VALRICO	13	0	13
FRANKIE'S FAMILY CHILD CARE HOME INC	1004 YORK CT	BRANDON	6	6	0
FRANQUI, MARIA C. DBA NANA'S DAYCARE	6414 N GRADY AVE	TAMPA	4	4	0
FREDDIE JEAN LEARNING ACADEMY #3	4215 ORIENT RD	TAMPA	130	122	10
FRESH BEGINNINGS AND BEYOND LLC	1909 N 35TH ST	TAMPA	9	9	0
FUTURE LEADERS ACHIEVEMENT LLC II	10030 N 30TH STREET	TAMPA	83	83	0
FUTURE LEADERS ACHIEVEMENT LLC III	6910 KARIN CT	TAMPA	51	51	0
FUTURE STARS DAY CARE	2608 W HENRY AVE	TAMPA	2	2	0
GALILEO MONTESSORI ACADEMY	6620 GUNN HWY	TAMPA	23	7	17
GARCIA, MAYLIN DBA MAYLI'S FAMILY HOME DAYCARE LLC	518 DONNA DR	BRANDON	1	1	0
GARCIA, MORAIMA	6204 N HUBERT AVE	TAMPA	2	2	0
GENTLE HANDS ACADEMY LLC	10709 CARLOWAY HILLS DR	WIMAUMA	1	1	0
GLADYS HOME DAYCARE	7608 W LOUISIANA AVE	TAMPA	2	2	0
GOD'S GARDEN PRESCHOOL	3223 GALLAGHER RD	DOVER	40	0	40
GOLDEN HANDS CHILDCARE LLC	6920 TROUT ST	TAMPA	10	10	0
GOLDEN RULE CHILD CARE CENTERS LLC	104 GOLDEN RULE LN	PLANT CITY	123	123	0
GONZALEZ-DUARDO FAMILY DAY CARE HOME	525 N LARRY CIR	BRANDON	3	3	0
GOOD SHEPHERD DAY SCHOOL	501 S DALE MABRY HWY	TAMPA	18	0	18
GOODWIN FAMILY DAY CARE HOME	407 W SADIE ST APT B	BRANDON	11	11	0
GRAHAM FAMILY DAY CARE HOME,	2009 BALFOUR CIR	TAMPA	12	12	0
GRANT PARK CHRISTIAN ACADEMY	5107 E 32ND AVE	TAMPA	15	12	4
GREAT HOPE PRESCHOOL - LAKE MAGDALENE	1745 W FLETCHER AVE	TAMPA	15	15	0

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
GREEN HOUSE LEARNING ACADEMY OF TAMPA	4121 W COMANCHE AVE	TAMPA	33	22	17
HAND IN HAND HOME CHILDCARE LLC	4202 GAME DAY CT	TAMPA	16	16	0
HAPPY PEQUES DAYCARE INC	8707 WOODVINE CT	TAMPA	13	13	0
HAPPY PLACE CHILD CARE, LLC	7507 PARADISE PL	TAMPA	13	13	0
HAPPY TIMES DAYCARE LLC	3708 ARGON DR	TAMPA	9	9	0
HARMON PREP SCHOOL	5030 E BUSCH BLVD 400	TAMPA	14	14	0
HARRIETTE JACKSON FAMILY DAY CARE HOME	1623 CARNEGIE CIRCLE	TAMPA	4	4	0
HCPS ADAMS MIDDLE	10201 N. BOULEVARD	TAMPA	2	2	0
HCPS ALAFIA ELEM	3535 CULBREATH ROAD	VALRICO	30	0	30
HCPS ALEXANDER ELEM	5602 NORTH LOIS AVENUE	TAMPA	56	56	0
HCPS APOLLO BEACH ELEM	501 APOLLO BEACH BOULEVARD	APOLLO BEACH	40	31	9
HCPS BAILEY ELEM	4630 GALLAGHER RD.	DOVER	49	28	21
HCPS BALLAST POINT ELEM	2802 BALLAST POINT BOULEVARD	TAMPA	67	17	50
HCPS BARRINGTON MIDDLE	5925 VILLAGE CENTER DR.	LITHIA	1	1	0
HCPS BAY CREST ELEM	4925 WEBB RD	TAMPA	76	41	35
HCPS BELLAMY ELEM	9720 WILSKY BOULEVARD	TAMPA	61	31	30
HCPS BELMONT ELEM	14150 GATE DANCER RD	SUN CITY CENTER	10	0	10
HCPS BENITO MIDDLE	10101 CROSS CREEK BOULEVARD	TAMPA	3	3	0
HCPS BING ELEM	6409 36TH AVENUE SOUTH	TAMPA	63	36	27
HCPS BOYETTE SPRINGS ELEM	10141 SEDGEBROOK DRIVE	RIVERVIEW	25	14	11
HCPS BROOKER ELEM	812 DEWOLF ROAD	BRANDON	10	0	10
HCPS BROWARD ELEM	400 WEST OSBORNE AVENUE	TAMPA	33	23	10
HCPS BRYAN ELEM	2006 WEST OAK AVENUE	PLANT CITY	55	44	11
HCPS BRYANT ELEM	13910 NINE EAGLES ROAD	TAMPA	18	8	10
HCPS BUCHANAN MIDDLE	1001 WEST BEARS AVENUE	TAMPA	4	4	0
HCPS BUCKHORN ELEM	2420 BUCKHORN SCHOOL COURT	VALRICO	58	18	40
HCPS BURNETT MIDDLE	1010 NORTH KINGSWAY ROAD	SEFFNER	4	4	0
HCPS BURNEY ELEM	901 S. EVERS STREET	PLANT CITY	9	9	0
HCPS BURNS MIDDLE	615 BROOKER ROAD	BRANDON	11	11	0
HCPS CANNELLA ELEM	10707 NIXON ROAD	TAMPA	89	43	46
HCPS CARROLLWOOD ELEM	3516 MCFARLAND ROAD	TAMPA	10	0	10
HCPS CHIARAMONTE ELEM	6001 SOUTH HIMES AVENUE	TAMPA	26	18	8
HCPS CHILES ELEM	16541 TAMPA PALMS BOULEVARD W.	TAMPA	37	25	12
HCPS CIMINO ELEM	4329 CULBREATH ROAD	VALRICO	21	0	21
HCPS CITRUS PARK ELEM	7700 GUNN HWY	TAMPA	10	0	10
HCPS CLARK ELEM	19002 WOOD SAGE DRIVE	TAMPA	24	14	10
HCPS CLAYWELL ELEM	4500 NORTHDALD BLVD	TAMPA	35	15	20
HCPS CLEVELAND ELEM	723 EAST HAMILTON AVENUE	TAMPA	12	12	0
HCPS COLLINS ELEM	12424 SUMMERFIELD BOULEVARD	RIVERVIEW	24	15	9
HCPS COLSON ELEM	1520 LAKEVIEW AVENUE	SEFFNER	53	43	10

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
HCPS CORK ELEM	3501 N. CORK ROAD	PLANT CITY	46	26	20
HCPS CORR ELEM	13020 KINGS LAKE DRIVE	GIBSONTON	49	25	24
HCPS CRESTWOOD ELEM	7824 NORTH MANHATTAN AVENUE	TAMPA	45	28	17
HCPS CYPRESS CREEK ELEM	4040 19TH AVENUE NE	RUSKIN	49	37	12
HCPS DAVIDSEN MIDDLE	10501 MONTAGUE STREET	TAMPA	5	5	0
HCPS DAVIS ELEM	10907 MEMORIAL HIGHWAY	TAMPA	32	18	14
HCPS DE SOTO ELEMENTARY	2628 CORRINE ST	TAMPA	9	0	9
HCPS DEER PARK ELEM	11605 CITRUS PARK DRIVE	TAMPA	24	14	10
HCPS DICKENSON ELEM	4720 KELLY ROAD	TAMPA	15	15	0
HCPS DOBY ELEM	6720 COVINGTON GARDEN DRIVE	APOLLO BEACH	31	12	19
HCPS DOROTHY C. YORK PREK-8 MAGNET SCHOOL	5995 COVINGTON GARDEN DRIVE	APOLLO BEACH	37	17	20
HCPS DOVER ELEM	3035 NELSON AVENUE	DOVER	36	25	11
HCPS DR CARTER G WOODSON K-8 SCHOOL	8715 N 22ND ST	TAMPA	29	20	9
HCPS DUNBAR ELEM	1730 UNION STREET	TAMPA	37	37	0
HCPS EDISON ELEM	1607 EAST CURTIS STREET	TAMPA	52	52	0
HCPS EGYPT LAKE ELEM	6707 NORTH GLEN AVENUE	TAMPA	27	16	11
HCPS EISENHOWER MIDDLE	7620 OLD BIG BEND ROAD	GIBSONTON	7	7	0
HCPS ESSRIG ELEM	13131 LYNN ROAD	TAMPA	20	0	20
HCPS FARNELL MIDDLE	13912 NINE EAGLES DRIVE	TAMPA	2	2	0
HCPS FERRELL MIDDLE	4302 24TH STREET	TAMPA	4	4	0
HCPS FOLSOM ELEM	9855 HARNEY ROAD	THONOTOSASSA	35	25	10
HCPS FOREST HILLS ELEM	10112 N OLA AVE	TAMPA	70	60	10
HCPS FOSTER ELEM	2014 EAST DIANA STREET	TAMPA	10	0	10
HCPS FRANKLIN MIDDLE	3915 21ST. AVENUE	TAMPA	4	4	0
HCPS FROST ELEM	3950 FAULKENBURG ROAD	RIVERVIEW	8	0	8
HCPS GIBSONTON ELEM	7723 GIBSONTON DRIVE	GIBSONTON	43	31	12
HCPS GIUNTA MIDDLE	4202 SOUTH FALKENBURG ROAD	RIVERVIEW	2	2	0
HCPS GRADY ELEM	3910 W. MORRISON AVENUE	TAMPA	10	0	10
HCPS GRAHAM ELEM	2915 MASSACHUSETTS AVENUE	TAMPA	35	35	0
HCPS HAMMOND ELEM	8008 NORTH MOBLEY ROAD	ODESSA	44	4	40
HCPS HERITAGE ELEM	18201 EAST MEADOWS ROAD	TAMPA	11	0	11
HCPS HILL MIDDLE	5200 EHRLICH ROAD	TAMPA	3	3	0
HCPS HUNTER'S GREEN ELEM	9202 HIGHLAND OAK DRIVE	TAMPA	81	28	53
HCPS IPPOLITO ELEM	6874 S FALKENBURG RD	RIVERVIEW	7	0	7
HCPS JACKSON ELEM	502 EAST GILCHRIST ST.	PLANT CITY	58	28	30
HCPS JAMES ELEM	4302 EAST ELLICOTT STREET	TAMPA	38	38	0
HCPS KENLY ELEM	2909 66TH STREET	TAMPA	28	19	9
HCPS KIMBELL ELEM	8406 NORTH 46TH STREET	TAMPA	44	32	12
HCPS KINGSWOOD ELEM	3102 SOUTH KINGS AVENUE	BRANDON	10	0	10
HCPS KNIGHTS ELEM	4815 NORTH KEENE ROAD	PLANT CITY	20	10	10
HCPS LAKE MAGDALENE ELEM	2002 PINE LAKE DRIVE	TAMPA	34	0	34

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
HCPS LAMB ELEM	6274 S 78TH STREET	TAMPA	55	17	38
HCPS LANIER ELEM	4704 MONTGOMERY AVENUE	TAMPA	30	8	22
HCPS LEWIS ELEM	6700 EAST WHITEWAY DRIVE	TEMPLE TERRACE	34	23	11
HCPS LIBERTY MIDDLE	17400 COMMERCE PARK BLVD.	TAMPA	6	6	0
HCPS LINCOLN ELEM	1207 EAST RENFRO STREET	PLANT CITY	6	6	0
HCPS LOCKHART ELEM.	3719 NORTH 17TH STREET	TAMPA	47	47	0
HCPS LOMAX ELEM	4207 26TH STREET	TAMPA	43	28	15
HCPS LOPEZ ELEM	200 NORTH KINGSWAY ROAD	SEFFNER	45	23	22
HCPS LOWRY ELEM	11505 COUNTRY HOLLOW DRIVE	TAMPA	25	8	17
HCPS LUTZ ELEM	202 5TH AVENUE SE	LUTZ	16	7	9
HCPS MABRY ELEM	4201 ESTRELLA STREET	TAMPA	43	3	40
HCPS MACFARLANE ELEM	1721 NORTH MACDILL AVENUE	TAMPA	26	26	0
HCPS MADISON MIDDLE	4444 W BAY VISTA AVE	TAMPA	2	2	0
HCPS MANISCALCO ELEM	939 DEBUEL ROAD	LUTZ	24	15	9
HCPS MANN MIDDLE	409 EAST JERSEY AVE	BRANDON	8	8	0
HCPS MARTINEZ MIDDLE	5601 LUTZ LAKE FERN ROAD	LUTZ	4	4	0
HCPS MCDONALD ELEM	501 W. PRUETT ROAD	SEFFNER	65	27	38
HCPS MCKITRICK ELEM	5503 LUTZ LAKE FERN ROAD	LUTZ	5	5	0
HCPS MENDENHALL ELEM	5202 MENDENHALL DRIVE	TAMPA	19	8	11
HCPS MILES ELEM	317 E. 124TH AVENUE	TAMPA	39	28	11
HCPS MINTZ ELEM	1510 HEATHER LAKES BLVD	BRANDON	23	0	23
HCPS MITCHELL ELEM	205 BUNGALOW PARK	TAMPA	79	0	79
HCPS MONROE MIDDLE	4716 MONTGOMERY AVENUE	TAMPA	1	1	0
HCPS MORGAN WOODS ELEM	7001 ARMAND DRIVE	TAMPA	36	0	36
HCPS MORT ELEM	1806 BEARSS AVENUE	TAMPA	48	0	48
HCPS MULLER ELEM	13615 NORTH 22ND STREET	TAMPA	25	25	0
HCPS MULRENNAN MIDDLE	4215 DURANT ROAD	VALRICO	5	5	0
HCPS NELSON ELEM	5413 DURANT ROAD	DOVER	20	0	20
HCPS NORTHWEST ELEM	16438 HUTCHINSON ROAD	TAMPA	22	2	20
HCPS OAK GROVE ELEM	6315 N ARMENIA AVE	TAMPA	97	47	50
HCPS OAK PARK ELEM	2716 NORTH 46TH STREET	TAMPA	21	21	0
HCPS ORANGE GROVE MIDDLE	3415 16TH STREET	TAMPA	10	10	0
HCPS PALM RIVER ELEM	805 MAYDELL DRIVE	TAMPA	29	18	11
HCPS PINECREST ELEM	7950 LITHIA PINECREST RD	LITHIA	20	0	20
HCPS PIZZO ELEM	11701 USF BULL RUN DRIVE	TAMPA	9	0	9
HCPS PLANT CITY HIGH LITTLE SCHOOL	ONE RAIDER PLACE	PLANT CITY	6	0	6
HCPS POTTER ELEM	3224 EAST CAYUGA	TAMPA	63	63	0
HCPS PRIDE ELEM	10310 LION'S DEN DRIVE	TAMPA	55	44	11
HCPS PROGRESS VILLAGE MIDDLE MAGNET SCHOOL	8113 ZINNIA DRIVE	TAMPA	2	2	0
HCPS RAMPOLLO DOWNTOWN K-8TH	802 EAST WASHINGTON STREET	TAMPA	52	52	0
HCPS RANDALL MIDDLE	16510 FISHHAWK BOULEVARD	LITHIA	2	2	0
HCPS REDDICK ELEM	325 WEST LAKE DRIVE	WIMAUMA	23	11	12
HCPS RIVERHILLS ELEMENTARY MAGNET SCHOOL	405 RIVERHILLS DRIVE	TEMPLE TERRACE	20	0	20

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
HCPS RIVERVIEW ELEM	10809 HANNAWAY ROAD	RIVERVIEW	39	19	20
HCPS ROBINSON ELEM	4801 SOUTH TURKEY CREEK ROAD	PLANT CITY	51	20	31
HCPS ROBLES ELEM	4405 EAST SLIGH AVENUE	TAMPA	33	33	0
HCPS ROLAND PARK ELEM	1510 NORTH MANHATTAN AVENUE	TAMPA	16	16	0
HCPS ROOSEVELT ELEM	3205 FERDINAND AVE SOUTH	TAMPA	10	0	10
HCPS RUSKIN ELEM	101 EAST COLLEGE AVENUE	RUSKIN	68	48	20
HCPS SCHMIDT ELEM	1250 WILLIAMS ROAD	BRANDON	84	68	16
HCPS SCHWARZKOPF ELEM	18333 CALUSA TRACE BLVD	LUTZ	28	18	10
HCPS SEFFNER ELEM	109 CACTUS RD	SEFFNER	17	0	17
HCPS SEMINOLE ELEM	6201 CENTRAL AVENUE	TAMPA	29	20	9
HCPS SERGEANT PAUL R SMITH MIDDLE SCHOOL	14303 CITRUS POINTE DRIVE	TAMPA	3	3	0
HCPS SESSUMS ELEM	11525 RAMBLE CREEK DRIVE	RIVERVIEW	11	0	11
HCPS SHAW ELEM	11311 NORTH 15TH STREET	TAMPA	19	9	10
HCPS SHEEHY ELEM	6402 NORTH 40TH STREET	TAMPA	40	40	0
HCPS SHORE ELEM	1908 EAST 2ND AVENUE	TAMPA	58	29	29
HCPS SPRINGHEAD ELEM	3208 NESMITH ROAD	PLANT CITY	38	38	0
HCPS STEWART MIDDLE	1125 SPRUCE STREET	TAMPA	7	7	0
HCPS STOWERS ELEM	13915 BARRINGTON STOWERS DRIVE	LITHIA	11	0	11
HCPS SUMMERFIELD CROSSINGS ELEM	11050 FAIRWAY MEADOW DRIVE	RIVERVIEW	11	0	11
HCPS SUMMERFIELD ELEM	11990 BIG BEND ROAD	RIVERVIEW	48	0	48
HCPS SYMMES ELEM	6280 WATSON ROAD	RIVERVIEW	11	0	11
HCPS TAMPA BAY BLVD ELEM	3111 TAMPA BAY BLVD	TAMPA	29	20	9
HCPS TAMPA HEIGHTS ELEM	305 E COLUMBUS DR	TAMPA	27	27	0
HCPS TAMPA PALMS ELEM	6100 TAMPA PALMS BOULEVARD	TAMPA	10	0	10
HCPS TEMPLE TERRACE ELEM	124 FLOTTO AVENUE	TEMPLE TERRACE	53	36	17
HCPS THOMPSON ELEM	2020 E. SHELL POINT RD.	RUSKIN	86	57	29
HCPS THONOTOSASSA ELEM	10050 SKEW LEE ROAD	THONOTOSASSA	30	30	0
HCPS TINKER ELEM	8207 TINKER STREET	MACDILL AFB	23	0	23
HCPS TOMLIN MIDDLE	501 NORTH WOODROW WILSON ST.	PLANT CITY	2	2	0
HCPS TOWN AND COUNTRY ELEM	6025 HANLEY RD	TAMPA	19	0	19
HCPS TRAPNELL ELEM	1605 WEST TRAPNELL S	PLANT CITY	13	13	0
HCPS TURKEY CREEK MIDDLE	5005 SOUTH TURKEY CREEK ROAD	PLANT CITY	2	2	0
HCPS TURNER-BARTELS K-8	9190 IMPERIAL OAK BOULEVARD	TAMPA	45	25	20
HCPS TWIN LAKES ELEM	8507 N HABANA AVENUE	TAMPA	16	0	16
HCPS VALRICO ELEM	609 SOUTH MILLER ROAD	VALRICO	10	0	10
HCPS WALDEN LAKE ELEM	2800 TURKEY CREEK ROAD	PLANT CITY	38	22	16
HCPS WALKER MIDDLE	8282 NORTH MOBLEY ROAD	ODESSA	2	2	0
HCPS WARREN HOPE DAWSON ELEM	12961 BOGGY CREEK DRIVE	RIVERVIEW	20	0	20
HCPS WASHINGTON ELEM	1407 E. ESTELLE STREET	TAMPA	22	22	0

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
HCPS WEST SHORE ELEM	7110 SOUTH WEST SHORE BLVD	TAMPA	27	16	11
HCPS WEST TAMPA ELEM	2700 WEST CHERRY STREET	TAMPA	47	27	20
HCPS WESTCHASE ELEM	9517 WEST LINEBAUGH AVENUE	TAMPA	15	4	11
HCPS WILLIAMS MIDDLE	5020 NORTH 47TH STREET	TAMPA	15	15	0
HCPS WILSON ELEM	702 ENGLISH STREET	PLANT CITY	32	32	0
HCPS WILSON MIDDLE	1005 SWANN AVENUE	TAMPA	3	3	0
HCPS WIMAUMA ELEM	5709 HICKMAN	WIMAUMA	63	38	25
HCPS WITTER ELEM	10801 NORTH 22ND STREET	TAMPA	49	39	10
HCPS WOODBRIDGE ELEM	8301 WOODBRIDGE BLVD	TAMPA	27	9	18
HCPS YATES ELEM	301 KINGSWAY ROAD	BRANDON	63	40	23
HCPS YOUNG MIDDLE	1807 E.MARTIN LUTHER KING BLVD	TAMPA	6	6	0
HEAVEN SENT DAYCARE OF BRANDON, INC.	3003 S KINGS AVE	BRANDON	46	41	12
HEAVENLY ANGEL'S CHILDCARE	11207 CARRICK STONE ST	WIMAUMA	1	1	0
HEAVENLY ANGELS FAMILY CHILD CARE HOME	1502 HEATHER AVE	TAMPA	24	24	0
HEBREW ACADEMY	14908 PENNINGTON RD	TAMPA	15	10	5
HELPING HAND DAY NURSERY INC. II	6406 N 43RD STREET	TAMPA	75	74	10
HELPING HAND DAY NURSERY IV	12535 TINSLEY CIR	TAMPA	21	17	7
HENDERSON FAMILY DAY CARE HOME	4814 S. 87TH STREET	TAMPA	42	42	0
HERE WE GROW LEARNING CENTER	1211 WISHING WELL WAY	TAMPA	120	110	13
HIGH 5 INC AT BEVIS	5720 OSPREY RIDGE DR	LITHIA	4	4	0
HIGH 5 INC AT BROOKER	812 DEWOLF RD.	BRANDON	20	20	0
HIGH 5 INC AT CIMINO	4329 CULBREATH RD.	VALRICO	17	17	0
HIGH 5 INC AT FISHHAWK CREEK	16815 DORMAN RD	LITHIA	11	11	0
HIGH 5 INC AT KINGSWOOD	3102 S KINGS AVE	BRANDON	24	24	0
HIGH 5 INC AT LITHIA SPRINGS	4332 LYNX PAW TRL	VALRICO	7	7	0
HIGH 5 INC AT MINTZ	1510 HEATHER LAKES BLVD.	BRANDON	44	44	0
HIGH 5 INC AT STOWERS	13915 BARRINGTON STOWERS DR	LITHIA	15	15	0
HIGH 5 INC.	405 BEVERLY BLVD	BRANDON	17	17	0
HIGH 5 INC. AT SYMMES	6280 WATSON RD	RIVERVIEW	36	36	0
HIGHER CALLING LEARNING ACADEMY INC.	808 E OKALOOSA AVE	TAMPA	63	60	7
HILLEL ACADEMY	2020 W FLETCHER AVE	TAMPA	15	0	15
HILLSBOROUGH BAPTIST SCHOOL, INC.	6021 WILLIAMS RD	SEFFNER	53	42	13
HILLSBOROUGH COMMUNITY COLLEGE YBOR CHILD DEVELOPMENT CENTER	1505 E PALM AVE	TAMPA	24	10	17
HILLSDALE PRESCHOOL & ACADEMY	6201 EHRLICH RD	TAMPA	20	0	20
HOLMES, MARIAN FAMILY DAY CARE HOME	3601 E MOHAWK AVE	TAMPA	16	16	0
HOLY TRINITY LUTHERAN SCHOOL	3712 W EL PRADO BLVD	TAMPA	62	0	62
HOME AWAY FROM HOME LEARNING CENTER 1	3002 S 78TH ST	TAMPA	55	55	0

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
HUNDLEY FAMILY DAY CARE HOME	6420 GONDOLA DR	RIVERVIEW	6	6	0
IDARME FAMILY CHILD CARE HOME LLC	2801 W ROBSON ST	TAMPA	2	2	0
ILEANA CHILDCARE INC	8334 W FOREST CIR	TAMPA	13	13	0
INCARNATION CATHOLIC SCHOOL	5111 WEBB RD	TAMPA	15	0	15
INFINITY HOUSE OF LOVE	1806 E 115TH AVE	TAMPA	12	12	0
ISLAND GIRL FAMILY CHILDCARE LLC	4102 N 20TH ST	TAMPA	1	1	0
ISTABA PEACE ACADEMY	7326 E SLIGH AVE	TAMPA	63	15	50
IVONNE PAEZ-HERNANDEZ LARGE FAMILY CHILD CARE HOME	7208 N GRADY AVE	TAMPA	1	1	0
JACKSON FAMILY DAY CARE HOME	1101 S 58TH ST	TAMPA	7	7	0
JACKSON, REBECCA E.	732 S 58TH ST	TAMPA	7	7	0
JAMESENA MURDOCK FAMILY DAY CARE HOME	1520 E 26TH AVE	TAMPA	5	5	0
JERIANNE GONZALEZ CHILD CARE HOME LLC	8421 WOODHURST DR	TAMPA	5	5	0
JEWISH COMMUNITY CENTER PRESCHOOL	13013 COMMUNITY CAMPUS DR	TAMPA	19	0	19
JIMENEZ HURTADO, YANEISI DBA VERODAVID HOME CHILDCARE CORP	6805 GRAPEVINE CT	TAMPA	2	2	0
JONES FAMILY DAY CARE HOME	3221 N. 47TH STREET	TAMPA	13	13	0
JOYAS DEL FUTURO ACADEMY INC	7501 N HIMES AVE	TAMPA	90	72	22
JUGANDO APRENDEMOS CHILD CARE BILINGUAL LLC	1103 CLASSIC DR	VALRICO	2	2	0
JUST FOR TOTS ACADEMY	4417 N LOIS AVE	TAMPA	98	67	36
KATY'S KID CAVE LLC	8333 FOUNTAIN AVE	TAMPA	7	7	0
KEYSTONE CHILDREN'S ACADEMY	8643 GUNN HWY	ODESSA	49	20	29
KEYSTONE CHRISTIAN PRESCHOOL	16301 RACE TRACK RD	ODESSA	31	0	31
KID CITY USA PLANT CITY	105 THRASHER RD	PLANT CITY	54	47	8
KID CITY USA RIVERVIEW	11329 BIG BEND RD	RIVERVIEW	191	177	30
KIDDIE ACADEMY OF BLOOMINGDALE	1283 BLOOMINGDALE AVE	VALRICO	78	44	38
KIDDIE ACADEMY OF CARROLLWOOD	15320 CASEY RD	TAMPA	90	65	32
KIDDIE ACADEMY OF WESTCHASE	12101 W HILLSBOROUGH AVE	TAMPA	65	10	56
KIDDIE CAMPUS UNIVERSITY	111 MYRTLE RIDGE RD	LUTZ	137	118	30
KIDDIE CITY DAYCARE	5560 PENTAIL CIR	TAMPA	2	2	0
KIDDIE COUNTRY INC.	5301 MEMORIAL HWY	TAMPA	13	0	13
KIDDIE KOLLEGE 4 U LLC	2236 E 113TH AVE	TAMPA	10	10	0
KIDDIE KOLLEGE DAY CARE	4319 W FAIR OAKS AVE	TAMPA	23	0	23
KIDD'S R US FAMILY CHILD CARE, LLC	1907 E BOUGAINVILLEA AVE	TAMPA	22	22	0
KIDDY KORNER FAMILY CHILD CARE	1612 E OSBORNE AVE	TAMPA	10	10	0
KIDLIFE PRESCHOOL	1511 S US HIGHWAY 301	TAMPA	82	73	20
KIDS CLUB EARLY LEARNING CENTER LLC	608 N ALEXANDER ST	PLANT CITY	63	63	0
KID'S COMMUNITY COLLEGE	10550 JOHANNA AVE	RIVERVIEW	85	70	21
KID'S COMMUNITY COLLEGE RIVERVIEW SOUTH PRESCHOOL	10030 MATHOG RD	RIVERVIEW	84	38	47
KID'S COMMUNITY COLLEGE SOUTHEAST	11519 MCMULLEN RD	RIVERVIEW	41	0	41

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
KIDS CORNER	5511 N. 40TH STREET	TAMPA	181	181	0
KIDS CORNER ACADEMY	3401 W COLUMBUS DR	TAMPA	63	49	17
KIDS COVE LEARNING ACADEMY	12010 BALM RIVERVIEW RD	RIVERVIEW	190	140	66
KIDS FOREVER CHILDCARE	4540 W HENRY AVE	TAMPA	12	12	0
KIDS PARADISE	14502 MARKLAND GREENS PL	TAMPA	4	4	0
KIDS R IN US	6408 WALTON WAY	TAMPA	9	9	0
KIDS R IN US	1311 WARRINGTON WAY	TAMPA	11	11	0
KIDS R KIDS #15	5815 KIDS CROSSING DR	LITHIA	47	0	47
KIDS R KIDS SOUTHSHORE	13151 KINGS LAKE DR	GIBSONTON	111	0	111
KIDS R KIDS WATERSET	6406 COVINGTON GARDEN DR	APOLLO BEACH	105	0	105
KIDS R TOPS	215 KINGSWAY RD	BRANDON	137	108	44
KIDS WONDERLAND	6326 FROST DR	TAMPA	4	4	0
KIDS ZONE LEARNING CENTER	6432 W LINEBAUGH AVE	TAMPA	68	60	12
KIDZ 1ST CHOICE DAYCARE LLC	7402 N 56TH ST STE 200	TAMPA	17	17	0
KIDZ CARE ACADEMY	4936 NORTHDAL E BLVD	TAMPA	14	4	10
KIDZ CLUB ACADEMY LLC	1202 E SHELLPOINT RD	RUSKIN	51	51	0
KIDZ IN PLAY CHILDCARE CENTER 2	4201 E OSBORNE AVE	TAMPA	71	68	10
KIDZ PLANET	606 E WINDHORST RD	BRANDON	138	130	13
KINDERCARE LEARNING CENTER #1138 PREMIERE	15609 PREMIERE DR	TAMPA	55	49	12
KINDERCARE LEARNING CENTER #1139 BELL SHOALS	4304 BELL SHOALS RD	VALRICO	76	71	10
KINDERCARE LEARNING CENTER #30087 GUNN HWY	4250 GUNN HWY	TAMPA	52	43	11
KINDERCARE LEARNING CENTER #342 WEBB	4934 WEBB RD	TAMPA	81	72	11
KINDERCARE LEARNING CENTER 1254	11501 N 53RD ST	TEMPLE TERR	154	144	23
KINDERCARE LEARNING CENTER PARSONS	2524 S PARSONS AVE	SEFFNER	122	113	14
KINDERCARE LEARNING CENTER TIMBERLANE	1701 W TIMBERLANE DR	PLANT CITY	89	79	15
KINGDOM KIDS LEARNING CENTER OF TAMPA, LLC	4922 S 84TH ST	TAMPA	32	28	10
KINGS AVENUE CHRISTIAN PRESCHOOL	2602 S KINGS AVE	BRANDON	38	38	0
KING'S KIDS CHRISTIAN ACADEMY OF TAMPA INC	3000 N 34TH ST	TAMPA	62	57	14
KINGS TOTALLY KIDS LLC	9601 KINGSBURGH CT	TAMPA	7	7	0
KINGZ KIDZ CHRISTIAN PRESCHOOL	2908 BELL SHOALS RD	BRANDON	33	28	7
KOUASSI, BETTY NICOLAS	808 E OSBORNE AVE	TAMPA	3	3	0
KRESTVIEW KID'S ACADEMY LLC	11425 BALM RIVERVIEW RD	RIVERVIEW	18	0	18
LA PETITE ACADEMY BLOOMINGDALE	808 W BLOOMINGDALE AVE	BRANDON	119	100	22
LA PETITE ACADEMY CRISTINA	10025 CRISTINA DR	RIVERVIEW	186	171	24
LA PETITE ACADEMY GREENHOLLOW	1011 GREENHOLLOW LN	VALRICO	84	71	14
LA PETITE ACADEMY HUMPHREY	3818 W HUMPHREY ST	TAMPA	104	84	34
LA PETITE ACADEMY MAPLEDALE	15707 MAPLEDALE DR	TAMPA	62	44	21
LA PETITE ACADEMY PAULA	7511 PAULA DR	TAMPA	142	116	40
LA PETITE ACADEMY REGENTS PARK	9005 REGENTS PARK DR	TAMPA	130	114	22
LA PETITE ACADEMY SOUTH VILLAGE	13502 S VILLAGE DR	TAMPA	55	36	21

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
LADYBIRD ACADEMY OF FISHHAWK	16470 HAMMOCK CROSSING DR	LITHIA	45	0	45
LAKA CHILDCARE LLC	4701 N 15TH ST	TAMPA	99	99	0
LAKE MAGDALENE CHRISTIAN SCHOOL	2902 W FLETCHER AVE	TAMPA	58	0	58
LAND OF LEARNING ACADEMY	8809 W ROBSON ST	TAMPA	139	79	75
LATONYA CAMPBELL FAMILY DAY CARE HOME	203 W BOUGAINVILLEA AVE	TAMPA	10	10	0
LATOYA JONES FAMILY DAY CARE HOME	10220 GEESE TRAIL CIR	SUN CITY CTR	25	25	0
LAUNCHPAD LEARNING CENTER INC.	1405 S. SAINT CLOUD AVE	VALRICO	43	38	7
LEARN & GROW PRE-SCHOOL CORP.	2501 DURANT RD	VALRICO	14	0	14
LEVY, SHAMBRAY L.	8003 BEATY GROVE DRIVE	TAMPA	2	2	0
LG LEARNING EXPRESS LLC	10302 N NEBRASKA AVE	TAMPA	39	39	0
LIBERTY CHRISTIAN SCHOOL	2505 W GRANFIELD AVE	PLANT CITY	12	0	12
LIFE IN CHRIST SUSAN F. SCANNON CHRISTIAN LEARNING CENTER	9612 N 26TH ST	TAMPA	34	33	7
LIL EXPLORERS CHRISTIAN ACADEMY INC.	301 E ALSOBROOK ST	PLANT CITY	185	185	0
LIL MUNCHKINS LEARNING CENTER INC	702 S EVERS ST	PLANT CITY	146	146	0
LIL PALS	1010 S 76TH ST	TAMPA	69	56	15
LIL TOTS' LEARNING CENTER LLC	3042 S 78TH ST	TAMPA	86	77	12
LILISDEY MENDEZ DORTA FAMILY DAY CARE HOME	11019 AIRVIEW DR	TAMPA	1	1	0
LILY'S DAYCARE LLC	4544 W FERN ST	TAMPA	16	16	0
LIMONA VILLAGE CHAPEL CHILDREN'S CENTER	408 LIMONA RD	BRANDON	34	0	34
LINDA'S DAY CARE CENTER	3402 E 32ND AVE	TAMPA	26	26	0
LINDA'S LITTLE PEOPLE, INC.	1406 N WHEELER ST	PLANT CITY	37	37	0
LITTLE ACHIEVERS DAYCARE LLC	18268 N US HIGHWAY 41	LUTZ	23	23	0
LITTLE ANGELS ACADEMY OF TAMPA LLC	1506 WISHING WELL WAY	TAMPA	8	2	6
LITTLE ANGELS FCCH LLC	2817 W MARQUETTE AVE	TAMPA	4	4	0
LITTLE BUILDERS OF THE FUTURE LLC	7018 W POCAHONTAS AVE	TAMPA	2	2	0
LITTLE GIANTS LEARNING ACADEMY NORTH	10891 HACKNEY DR	RIVERVIEW	193	168	36
LITTLE GIANTS LEARNING ACADEMY SOUTH	13250 US 301 S	RIVERVIEW	201	163	51
LITTLE HEARTS HAPPY FEET CHILD CARE LLC	14009 N 20TH ST	TAMPA	16	13	4
LITTLE HOUSE KINDER LEARNING CENTER	6333 MEMORIAL HWY	TAMPA	53	42	14
LITTLE LEARNER'S ACADEMY OF TAMPA PHASE II	5240 E SLIGH AVE	TAMPA	120	120	0
LITTLE STEPS LEARNING ACADEMY	8325 N PACKWOOD AVE	TAMPA	99	99	0
LITTLE TEAM LEARNING ACADEMY	6929 N MANHATTAN AVE	TAMPA	81	81	0
LITTLE TOTS BUILDING BLOCKS ACADEMY INC	812 MAYDELL DR	TAMPA	104	104	0
LITTLE WONDERS FAMILY CHILD CARE CENTER	10923 N LANTANA AVE	TAMPA	7	7	0
LITTLE WONDERS LEARNING CENTER	7916 N HIMES AVE	TAMPA	27	13	15

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
LITTLE'S SMILE ACADEMY INC	15708 COUNTRY LAKE DR	TAMPA	2	2	0
LIZET ALFONSO-ALVAREZ FAMILY DAY CARE HOME	7915 WOODGLEN CIR	TAMPA	8	8	0
LOLA'S CHILD CARE CENTER, INC.	4017 N 34TH ST	TAMPA	80	80	0
LOS ZAPATICOS DE ROSA LLC	3108 W LEROY ST	TAMPA	4	4	0
LOVE & GLORY LEARNING CENTER INC.	4911 N 42ND STREET	TAMPA	74	73	4
LUTZ LEARNING CENTER, INC.	621 SUNSET LN	LUTZ	28	0	28
LUTZ MONTESSORI SCHOOL LLC	5604 W LUTZ LAKE FERN RD	LUTZ	20	0	20
LUTZ PRE-PREP	17951 N US HIGHWAY 41	LUTZ	85	0	85
MAGALY'S CHILD CARE LLC	4247 W NOME ST	TAMPA	1	1	0
MAGDA VALVERDE FAMILY DAY CARE HOME	7504 BRIGHTEN DR	TAMPA	7	0	7
MAGGIE DRUMMER FAMILY DAY CARE HOME	8323 BAHIA AVE	TAMPA	4	4	0
MANIFESTATIONS EARLY CHILDCARE CENTER	3102 E LAKE AVE	TAMPA	139	128	16
MANIFESTATIONS EARLY CHILDCARE CENTER EAST	2709 N 34TH ST	TAMPA	10	10	0
MANN, EILEEN FAMILY CHILD CARE HOME	4203 S COVINA CIR	TAMPA	5	5	0
MARGARET BLAIR FAMILY DAY CARE HOME	1611 HARTLEY RD	TAMPA	8	8	0
MARÍA BARRIOS-CABRERA FAMILY DAY CARE HOME	2911 W BRADDOCK ST	TAMPA	1	1	0
MARIA CARRILLO LARGE FAMILY CHILD CARE HOME	10909 RIVERVIEW DR	RIVERVIEW	15	13	4
MARIA NUNEZ FAMILY DAY CARE HOME	6025 MORNAY DR	TAMPA	4	4	0
MARIA PEREZ-VALDES FAMILY DAY CARE HOME	7007 LAMBRIGHT CT	TAMPA	2	2	0
MARIA'S LEARNING SUCESS LLC	7706 W CLIFTON ST	TAMPA	7	3	6
MARILIN RICARDO FAMILY DAY CARE HOME	7206 N HOWARD AVE	TAMPA	2	2	0
MARIN-SUAREZ FAMILY DAY CARE HOME	214 TERRACE DR	BRANDON	4	4	0
MARITZA FAMILY DAYCARE INC	9507 PEMBRIDGE CT	TAMPA	2	2	0
MARK OF EXCELLENCE ACADEMY, LLC	1905 LENNA AVE	SEFFNER	54	46	11
MARQUILA CHARLES FAMILY DAY CARE HOME	1013 E 12TH AVE	TAMPA	10	10	0
MARTA'S CHILD CARE, LLC	2522 W CORDELIA ST	TAMPA	1	1	0
MARTÍNEZ FAMILY DAY CARE HOME	2122 W HANNA AVE	TAMPA	2	2	0
MARY GO ROUND CHILD CARE CENTER, INC.	10810 HANNAWAY DR	RIVERVIEW	46	24	23
MARY GO ROUND SOUTH POINTE	10615 SOUTHERN POINTE BLVD	RIVERVIEW	71	15	57
MARY'S LITTLE LAMB PRESCHOOL INC	7311 N ARMENIA AVE	TAMPA	13	9	6
MCCALISTER FAMILY DAY CARE HOME	8711 RUTH PL	TAMPA	6	6	0
MCDUFFIE, VANESSA N	1814 FLAT BRANCH CT	VALRICO	6	6	0
MCGHIE, VERONICA E. DBA MELODY MAKERS KIDZ FCCH	1440 FOXBORO DR	BRANDON	6	6	0

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
MCMILLAN FAMILY DAY CARE HOME	4009 N 27TH ST	TAMPA	9	9	0
MEDEROS-HERNANDEZ FAMILY DAY CARE HOME	4528 W CLIFTON ST	TAMPA	2	2	0
MENENDEZ FAMILY CHILDCARE	7205 BEASLEY RD	TAMPA	4	4	0
MESSIAH LUTHERAN CHURCH PRESCHOOL	14920 HUTCHISON RD	TAMPA	11	0	11
MICHELLE A GUERRA, FAMILY DAYCARE HOME	10207 TAKOMAH TRL	TAMPA	5	5	0
MILESTONE ACADEMY LLC	8801 N 78TH ST	TEMPLE TERR	95	93	11
MIMI'S DAYCARE	1415 W YUKON ST	TAMPA	8	8	0
MINNIE MOUSE FAMILY HOME CHILDCARE LLC	7510 CAROLTON CIR	TAMPA	21	21	0
MIRACLE ACADEMY FAMILY CHILDCARE HOME	3819 BEECHWOOD BLVD	TAMPA	6	6	0
MIRTHA DIAZ-DELGADO FAMILY DAY CARE HOME	4537 W HENRY AVENUE	TAMPA	5	5	0
MISLEISY DAY CARE LLC	4912 N ARRAWANA AVE	TAMPA	3	3	0
MOFFITT CHILD DEVELOPMENT CENTER	10950 MCKINLEY DR	TAMPA	19	0	19
MOLEIRO FAMILY DAY CARE HOME	7702 WINGING WAY DR	TAMPA	5	5	0
MONTESSORI EARLY LEARNING CENTER	3823 HUDSON LN	TAMPA	32	0	32
MORNING GLORY ACADEMY	6001 CHRISTY LN	RIVERVIEW	105	90	26
MOTHER GOOSE PRESCHOOL	3407 N HABANA AVE	TAMPA	49	49	0
MOUNT CALVARY SEVENTH DAY ADVENTIST SCH	3111 E WILDER AVE	TAMPA	44	44	0
MUNOZ LARGE FAMILY CHILD CARE HOME	112 E 145TH AVE	TAMPA	3	3	0
MY BLUE STAR CORP.	3003 W ROBSON ST	TAMPA	4	4	0
MY CARROUSELL FAMILY DAY CARE HOME	14502 FARM HILLS PL	TAMPA	13	13	0
MY HAPPY HOUSE, LLC	7005 FERN CT	TAMPA	7	7	0
MY LITTLE GIANT'S CHILDCARE LLC	3618 E OSBORNE AVE	TAMPA	14	14	0
MY LITTLE GIANTS DAY SCHOOL	2828 W KIRBY ST	TAMPA	27	21	9
MY LITTLE GIANTS DAY SCHOOL	6503 N HIMES AVE	TAMPA	44	29	21
MY LITTLE SUNSHINE IN HOME DAYCARE LLC	8211 GREENLEAF CIRCLE	TAMPA	3	3	0
MZ ZANDRAS FAMILY DAYCARE LLC	7910 ALLAMANDA AVE	TAMPA	4	4	0
NANA'S LEARNING POST	3709 CASABA LOOP	VALRICO	8	3	5
NELLY'S HAPPY CHILDHOOD	6405 BROOK HOLLOW CT	TAMPA	7	7	0
NELSIE'S DAY CARE LEARNING CENTER LLC	2708 N BOULEVARD	TAMPA	27	27	0
NEOMIS FAMILY HOME CHILD CARE CORPORATION	9216 N 13TH ST	TAMPA	28	28	0
NEREYDA SASTRE- HERNANDEZ FAMILY DAY CARE HOME	6916 DIMARCO RD	TAMPA	2	2	0
NEW HEAVEN LEARNING CENTER LLC	16246 SAGEBRUSH ROAD	TAMPA	20	18	6
NEW HOPE EARLY LEARNING	120 N KNIGHTS AVE	BRANDON	16	0	16
NEW JERUSALEM CHRISTIAN ACADEMY	3101 S KINGSWAY RD	SEFFNER	21	7	18
NEWSOME FAMILY DAY CARE HOME	2614 E 12TH AVE	TAMPA	6	6	0

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
NEWTON FAMILY DAY CARE HOME	1318 LARSEN LN	TAMPA	15	15	0
NEXT GENERATION KIDZ EARLY CHILDHOOD LEARNING CENTER 2 INC	3211 SANCHEZ ST	TAMPA	96	94	9
NEXT GENERATION KIDZ EARLY CHILDHOOD LEARNING CENTER 3 INC	6815 E 21ST AVE	TAMPA	35	35	0
NEXT GENERATION KIDZ EARLY CHILDHOOD LEARNING INC	1207 E JUNEAU ST	TAMPA	34	34	0
NEXT JEN'ERATION KIDS ACADEMY LLC	410 S COLLINS ST	PLANT CITY	40	40	0
NICOLE'S ACADEMY OF EXCELLENCY LLC	311 DOWN PINE DR	SEFFNER	23	23	0
NORTH TAMPA CHRISTIAN ACADEMY EXPLORERS, INC	5585 E COUNTY LINE RD	WESLEY CHAPEL	46	8	40
NORTHDAL CHRISTIAN ACADEMY	15709 MAPLEDALE BLVD	TAMPA	16	0	16
NURTURED SPROUTS CHILDCARE LLC	2117 W KIRBY ST	TAMPA	6	6	0
O2B KIDS RIVERVIEW	11616 BOYETTE RD	RIVERVIEW	114	80	43
O2B KIDS SOUTH CREEK	10471 ALDER GREEN DR	RIVERVIEW	39	39	0
O2B KIDS SOUTH TAMPA	3202 W GANDY BLVD	TAMPA	77	49	32
O2B KIDS SOUTH WESTSHORE	4302 W EUCLID AVE	TAMPA	43	25	19
ODALI'S HOME DAYCARE INC	9503 BAYTREE CT	TAMPA	2	2	0
OLGA'S FAMILY CHILD CARE	6819 N CLEARVIEW AVE	TAMPA	12	12	0
OPEN ARMS LEARNING CENTER INC.	1217 BARMERE LN	BRANDON	1	1	0
ORTEGA FAMILY DAYCARE HOME	11311 N BOULEVARD	TAMPA	5	5	0
ORTIZ FAMILY DAY CARE HOME	14401 N18TH STREET	TAMPA	2	2	0
PALM RIVER EARLY CDFCC	1815 CADILLAC CIR FL 33619	TAMPA	29	29	0
PALMA CEIA ACADEMY, INC.	4230 HENDERSON BLVD	TAMPA	36	26	10
PALMA CEIA METHODIST CHURCH, INC.	3723 W BAY TO BAY BLVD	TAMPA	20	0	20
PALMER RODRIGUEZ, ISARELIS L.	10704 WINGATE DR	TAMPA	4	4	0
PAMELA WILLIAMS FAMILY DAY CARE HOME	706 E MADISON ST	PLANT CITY	4	4	0
PANDA HUGS ACADEMY	15051 BRUCE B DOWNS BLVD	TAMPA	165	125	51
PARADISE LEARNING CENTER	5605 N LINCOLN AVE	TAMPA	59	47	22
PARADISE LEARNING CENTER II	1205 W. HILLSBOROUGH AVENUE	TAMPA	66	60	11
PARADISE LEARNING CENTER III	820 W DR. MLK BLVD	TAMPA	53	48	12
PARADISE LEARNING CENTER IV	8012 N ARMENIA AVE	TAMPA	54	37	20
PARADISE LEARNING CENTER V	6704 N. HIMES AVENUE	TAMPA	117	97	30
PAULA LARGE FAMILY CHILD CARE HOME	8207 DRYCREEK DR	TAMPA	1	1	0
PAULA LONDONO LARGE FAMILY CHILD CARE HOME	6530 SPANISH MOSS CIR	TAMPA	1	1	0
PELAEZ-MACKLEM FAMILY DAY CARE HOME	217 W SENECA AVE	TAMPA	2	2	0
PEREZ-CAPDEVILLA FAMILY DAY CARE HOME	1416 W BURGER ST	TAMPA	3	3	0
PEREZ-VALDES FAMILY DAY CARE HOME	8107 BLOSSOM AVE	TAMPA	3	3	0
PINECREST MIRNIA'S ACADEMY	6605 N HALE AVE	TAMPA	96	82	19
PINOCCHIO LEARNING CENTER INC	3303 W SAINT LOUIS ST	TAMPA	32	23	17

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
PIT STOP 4 KIDS AFTER SCHOOL PROGRAM, INC.	11207 US HIGHWAY 301 S	RIVERVIEW	92	65	29
PLANET CHILDREN CARE HOME INC	1423 W MEADOWBROOK AVE	TAMPA	1	1	0
PLANT CITY EARLY LEARNING ACADEMY	503 N PALMER ST	PLANT CITY	50	41	11
PLANT CITY LEARNING CENTER INC	651 E ALEXANDER ST	PLANT CITY	167	167	0
PLATO ACADEMY PRESCHOOL TAMPA	7705 GUNN HWY	TAMPA	22	9	15
PLAY 'N LEARN CHILDREN'S DEVELOPMENT CENTER LLC	14706 N BOULEVARD	TAMPA	65	60	17
PLAYTIME LEARNING ACADEMY	4701 EHRlich RD	TAMPA	94	36	64
PLAYWORLD ACADEMY LLC	5002A W LINEBAUGH AVE STE A	TAMPA	32	32	0
POST SUNSHINE RANCH	1350 JOHN MOORE RD	BRANDON	25	4	21
PRECIOUS DAVIS LARGE FAMILY CHILD CARE HOME	1110 FERLITA WAY	TAMPA	7	3	4
PRECIOUS GEMS ACADEMY INC.	736 MARTIN LUTHER KING BLVD	SEFFNER	92	80	19
PRECIOUS ONES LEARNING CENTER	5810 N HALE AVE	TAMPA	21	21	0
PRECIOUS PEARLS LEARNING ACADEMY LLC	11412 N CENTRAL AVE	TAMPA	72	72	0
PREMIER ACADEMY OF TEMPLE TERRACE LLC	12420 TELECOM DR	TEMPLE TERR	36	14	23
PRESCHOOL PLACE LLC	8419 TUPELO DR	TAMPA	4	4	0
PRIMAVERA PRESCHOOL INC.	12881 BAYOU BRANCH AVE	TAMPA	29	0	29
PRIMROSE SCHOOL OF BLOOMINGDALE	1280 BLOOMINGDALE AVE	VALRICO	39	0	39
PRIMROSE SCHOOL OF CARROLLWOOD	1770 W BEARSS AVE	TAMPA	38	0	38
PRIMROSE SCHOOL OF CROSS CREEK	10301 CROSS CREEK BLVD	TAMPA	55	0	55
PRIMROSE SCHOOL OF LUTZ 2	5001 W LUTZ LAKE FERN RD	LUTZ	36	0	36
PRIMROSE SCHOOL OF SOUTH TAMPA	1700 W KENNEDY BLVD	TAMPA	72	0	72
PRIMROSE SCHOOL OF TAMPA PALMS - 3	5307 PRIMROSE LAKE CIR	TAMPA	55	0	55
PRIMROSE SCHOOL OF WESTCHASE	12051 WHITMARSH LANE	TAMPA	63	0	63
PRIMROSE SCHOOL OF WESTCHASE	12051 WHITMARSH LN	TAMPA	63	0	63
PRODIGY ELC AT CREEKSIDE, LLC	14036 US HIGHWAY 301 S	RIVERVIEW	29	0	29
PROGRESS VILLAGE CHRISTIAN ACADEMY	8616 PROGRESS BLVD	TAMPA	55	39	28
PROMISE LAND	2010 N FLORIDA AVE	TAMPA	211	211	0
QUINTANA-GARCIA LARGE FAMILY CHILD CARE HOME	9522 W FLORA ST	TAMPA	10	10	0
QUINTERO-GARCELL, ODALYS	9016 W FLORA ST	TAMPA	3	3	0
RAINBOW KIDS CHILD CARE CENTER, LLC.	4124 W WATERS AVE	TAMPA	55	47	11
RAINBOW OF KIDS ACADEMY	2708 N CENTRAL AVE	TAMPA	55	51	7
RAMOS LEARNING INC	2118 N MACDILL AVE	TAMPA	53	44	10
RAMOS-BLANCO FAMILY DAY CARE HOME	3409 W OSBORNE AVE	TAMPA	10	10	0
RAYITO DE SOL	5504 CARROLLWOOD MEADOWS DR	TAMPA	11	11	0

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
RCCG GSA PRESCHOOL	710 S KINGS AVE	BRANDON	25	25	0
REDDISH FAMILY DAY CARE HOME	3010 E 24TH AVE	TAMPA	2	2	0
RODRIGUEZ FAMILY DAY CARE HOME	8011 N CLARK AVE	TAMPA	3	3	0
ROSALES-GOODWIN FAMILY DAY CARE HOME	407 W SADIE ST APT A	BRANDON	10	10	0
ROSE ACADEMY OF ACHIEVERS LLC	4108 E ELLICOTT ST	TAMPA	64	60	10
RUIZ, DIANELIS FAMILY CHILD CARE HOME	6646 COUNTY ROAD 579	SEFFNER	5	5	0
RUSKIN METHODIST PRESCHOOL	105 4TH AVE NW	RUSKIN	42	24	21
SAFE AND SOUND LEARNING CENTER LLC	8516 RIDEIN RD	TAMPA	23	22	6
SAFETYLAND DAY NURSERY & KINDERGARTEN	13122 N 15TH ST	TAMPA	181	181	0
SANDRA THOMAS FAMILY ENRICHMENT CENTER INC.	1924 E. COMANCHE AVENUE	TAMPA	62	62	0
SANDRA'S FAMILY CHILD CARE INC	8532 BRIAR GROVE CIR	TAMPA	7	7	0
SANDY CASTANO LARGE FAMILY CHILD CARE HOME	8009 DELL DR	TAMPA	7	7	0
SANDY'S LEARNING CENTER	15923 N FLORIDA AVE	LUTZ	34	31	4
SEA LIFE DAYCARE LLC	8402 CATALINA DR	TAMPA	1	1	0
SEBASCO-GONZALEZ FAMILY DAY CARE HOME	9013 HICKORY CIR	TAMPA	1	1	0
SEE SAW JUNCTION DAYCARE & LEARNING CENTER INC	6812 N DIXON AVE	TAMPA	84	84	0
SEE SAW JUNCTION DAYCARE AND LEARNING CENTER II	8720 NORTH 40TH STREET	TAMPA	40	40	0
SEED OF LYGHT LOGISTICS SOL	2810 LINDEN TREE ST	SEFFNER	2	2	0
SEFFNER EARLY CHILDHOOD DEVELOPMENT CENTER INC	205 E US HIGHWAY 92	SEFFNER	60	60	0
SEKIRIME, SHIRA FAMILY DAY CARE HOME	4604 SERENA DR	TAMPA	9	9	0
SEMINOLE HEIGHTS UNITED METHODIST PRESCHOOL	509 E HANNA AVE.	TAMPA	40	15	27
SHINING STARS PRESCHOOL ACADEMY, INC.	603 E MORGAN ST	BRANDON	59	44	21
SIMMONS CHILD WORLD	107 E CLAY AVENUE	BRANDON	180	180	0
SMALL BLESSINGS PRESCHOOL	500 W. PLATT STREET	TAMPA	30	0	30
SMART KIDS ACADEMY LLC	3512 W BAKER ST	PLANT CITY	53	50	9
SMART START PRE-PREP LLC	13801 MCCORMICK DR	TAMPA	67	39	30
SMART STEPS LLC	9653 WILSKY BLVD	TAMPA	66	41	29
SMILE HOME DAY CARE INC	10905 ANCIENT FUTURES DR	TAMPA	3	3	0
SMILE HOME DAYCARE INC	10515 BLACKMORE DR	TAMPA	2	2	0
SMITH, AISHA L.	1509 EAST DR. MARTIN LUTHER KING JR. BLVD	PLANT CITY	6	6	0
SOUTHSHORE MONTESSORI	7006 SAIL VIEW LN	APOLLO BEACH	43	0	43
ST JOSEPH'S CHILD CARE CENTER	3001 W DR MARTIN LUTHER KING JR BLVD	TAMPA	33	17	19
ST. ANDREWS UNITED METHODIST PRESCHOOL	3315 BRYAN RD	BRANDON	46	0	46
ST. CLEMENT'S ACADEMY	706 W 113TH AVE	TAMPA	9	9	0
ST. JAMES UNITED METHODIST PRESCHOOL	16202 BRUCE B DOWNS BLVD	TAMPA	83	0	83

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
ST. JOSEPH CATHOLIC SCHOOL	2200 N GOMEZ AVE	TAMPA	29	0	29
ST. PAUL CATHOLIC PRESCHOOL	12708 N DALE MABRY HWY	TAMPA	40	0	40
ST. PETER CLAVER CATHOLIC SCHOOL	1401 N GOVERNOR ST	TAMPA	8	8	0
ST. TIMOTHY CATHOLIC EARLY CHILDHOOD LEARNING CTR	17512 LAKESHORE RD	LUTZ	22	0	22
STARFISH SCHOLARS OF VALRICO	4321 LYNX PAW TRL	VALRICO	53	20	35
STEAM PRESCHOOL ACADEMY AT NETPARK TAMPA BAY	5015 N 56 ST	TAMPA	199	175	51
STEAM PRESCHOOL ACADEMY OF PLANT CITY	1108 GOLDFINCH DR	PLANT CITY	93	65	35
STEP AHEAD ACADEMY	308 E 124TH AVE	TAMPA	113	110	10
STEPS TO MATURITY LEARNING CENTER	9508 N NEBRASKA AVE	TAMPA	97	97	0
STORYBOOK RANCH PRESCHOOL INC.	8401 W LINEBAUGH AVE	TAMPA	20	0	20
STRAWBERRY CREST EARLY CHILDHOOD DEV CENTER INC	3802 GALLAGHER RD	PLANT CITY	53	53	0
STREETS, VERONICA E	603 OVERHILL DR	BRANDON	5	5	0
SUAREZ FORNAGUERA, MARGARITA	926 HILLRISE DRIVE	BRANDON	4	4	0
SUNCOAST ACADEMY INFANT AND TODDLER CENTER	4210 HENDERSON BLVD	TAMPA	2	2	0
SUNCOAST ACADEMY PRESCHOOL	4207 W SAN MIGUEL ST	TAMPA	22	5	17
SUNRISE CHILDREN'S SERVICES, INC	1114 W SLIGH AVE	TAMPA	41	38	7
SUNSHINE CHILDREN'S LEARNING CENTER LLC - KELLY	4405 KELLY ROAD	TAMPA	54	50	8
SUNSHINE CHILDREN'S LEARNING CENTER, LLC - BAY	3923 W BAY AVE	TAMPA	76	67	20
SUNSHINE DAYCARE OF TAMPA LLC	8401 HILLSBOROUGH AVE STE:2	TAMPA	24	24	0
SWEET DREAMS FAMILY CHILD CARE	2105 W FLORA ST	TAMPA	5	5	0
SWEETHARTS HOME DAYCARE INC	810 W WHATLEY PL	TAMPA	4	4	0
SYLVIA WRIGHT-CASTILLO FAMILY DAYCARE HOME	10713 N SEMINOLE AVE	TAMPA	7	7	0
TAMAYO FAMILY DAY CARE HOME	2110 W HERMAN ST	TAMPA	1	1	0
TAMPA BAY ACADEMY INC.	14214 N NEBRASKA AVE	TAMPA	20	1	20
TAMPA BAY CHRISTIAN ACADEMY OF FLORIDA, INC.	6815 N ROME AVE	TAMPA	89	66	32
TAMPA COMMUNITY CENTER	1725 E FOWLER AVE	TAMPA	53	44	12
TAMPA DAYCARE CENTER LLC	7402 N 56TH STREET SUITE 200	TAMPA	83	75	12
TAYLOR FAMILY DAY CARE HOME	10424 STRAWBERRY TETRA DR	RIVERVIEW	15	15	0
TAYLOR FAMILY DAY CARE HOME	921 E LOTUS AVE	TAMPA	16	16	0
TAYMIR FAMILY HOME DAY CARE	9066 ARNDALE CIR	TAMPA	1	1	0
TEMPLE TERRACE PRESBYTERIAN WEEKDAY SCHOOL	420 BULLARD PKWY	TEMPLE TERR	112	80	43
THARPE FAMILY DAY CARE HOME	2909 E EMMA ST	TAMPA	2	2	0
THE ACADEMY AT TRUE SANCTUARY OF PRAISE	6528 US HIGHWAY 301 S STE 114	RIVERVIEW	50	42	10
THE BRANDON MONTESSORI SCHL AT RIVERHILL	4223 LYNX PAW TRL	VALRICO	34	0	34
THE CHILDREN OF DESTINY EARLY LEARNING CENTER	121 W PROSSER DR	PLANT CITY	11	11	0

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
THE DREAMS FACTORY DAY CARE SERVICES INC	6203 N COOLIDGE AVENUE	TAMPA	10	10	0
THE ENRICHMENT NEST CHILD DEVELOPMENT CENTER	2566 E STATE ROAD 60	VALRICO	17	17	0
THE GODDARD SCHOOL	13401 TAMPA OAKS BLVD	TEMPLE TERR	44	25	21
THE GODDARD SCHOOL	12964 BOGGY CREEK DR	RIVERVIEW	70	7	64
THE GODDARD SCHOOL	14106 SPECTOR RD	LITHIA	41	0	41
THE GODDARD SCHOOL BRICK PLACE	14607 BRICK PL	TAMPA	34	0	34
THE GODDARD SCHOOL OF SOUTH TAMPA	2401 W KENNEDY BLVD	TAMPA	21	21	0
THE GROWING TREE ACADEMY INC.	8718 SOUTH MOBLEY RD	TAMPA	54	37	21
THE JAMES FAMILY HOME DAYCARE	1102 KIRKLAND DR	TAMPA	3	3	0
THE LEARNING CENTER @ ST. JOHN	4110 N MACDILL AVE	TAMPA	15	6	9
THE LEARNING CENTER AT LAKE CARROLL	12012 NORTH ROME AVE.	TAMPA	27	9	19
THE LEARNING EXPERIENCE	3705 US HIGHWAY 301 S	RIVERVIEW	80	0	80
THE LEARNING EXPERIENCE	6302 30TH ST. NE	APOLLO BEACH	79	0	79
THE LEARNING EXPERIENCE	16232 BAYBERRY GLEN DR	LITHIA	91	43	53
THE LEARNING EXPERIENCE	20780 TROUT CREEK DRIVE	TAMPA	86	0	86
THE LEARNING EXPERIENCE - RIVERCREST	10709 CREST SIDE BLVD	RIVERVIEW	86	4	82
THE LEARNING EXPERIENCE BRANDON	413 E BLOOMINGDALE AVE	BRANDON	134	72	68
THE LEARNING GATE, INC.	16331 HANNA RD	LUTZ	19	0	19
THE LEARNING STATION, LLC	10611 CONE GROVE RD	RIVERVIEW	52	15	39
THE MAGIC TREE FAMILY HOME CHILDCARE LLC	13911 CHERRY BROOK LN	TAMPA	3	3	0
THE NEST SCHOOL INC.	23461 COLLIER PARKWAY	LUTZ	44	0	44
THE PEACOCK'S PLUME COMPANY	1094 BLOOMINGDALE AVE	VALRICO	70	60	14
THE RIVERVIEW MONTESSORI SCHOOL AT RIVERCREST, LLC	11520 RAMBLE CREEK DR	RIVERVIEW	37	0	37
THE SPRING OF TAMPA BAY INC	PO BOX 5147	TAMPA	4	4	0
THE TAMPA JCC/FEDERATION, INC.	2710 SOUTH YSABELLA AVE.	TAMPA	24	0	24
THE VILLAGE	1206 E. 124TH STREET	TAMPA	93	93	0
THE VILLAGE EARLY LEARNING CENTER	3741 CANOGA PARK DR	BRANDON	122	0	122
THERESA THOMPSON FAMILY CHILDCARE HOME LIMITED LIABILITY COMPANY	5012 E. CLUSTER AVENUE	TAMPA	13	13	0
TIME 4 KIDS CHILDCARE LLC	8303 STEAMBOAT LN	TAMPA	1	1	0
TIME OF WONDER ACADEMY	5130 SUNFOREST DR STE 180	TAMPA	34	24	11
TIMS PRESCHOOL INC.	601 SUNSET LN	LUTZ	53	0	53
TINY ADVENTURES PRESCHOOL OF NORTH TAMPA LLC	8108 N 10TH ST	TAMPA	7	7	0
TINY FEET LEARNING ACADEMY LLC	7902 W WATERS AVENUE	TAMPA	55	49	12
TLC GROUP HOME DAYCARE	1757 BROAD WINGED HAWK DRIVE	RUSKIN	1	1	0
TOGETHER TIME	15306 CASEY RD	TAMPA	35	33	4
TOP KIDS BILINGUAL PRESCHOOL 7 INC.	3805 JOHN MOORE RD	BRANDON	55	33	24

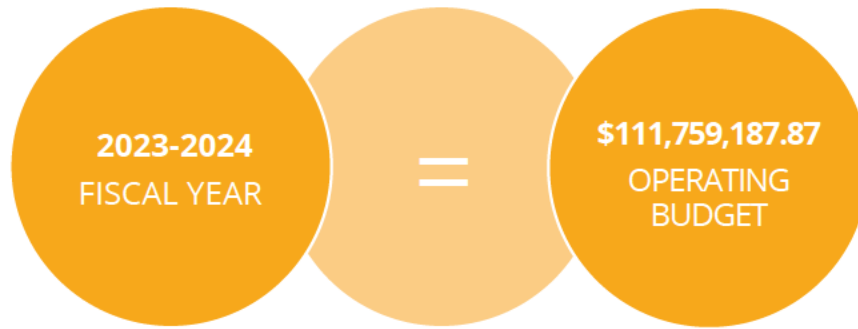
PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
TOP KIDS BILINGUAL PRESCHOOL INC.	6701 S MANHATTAN AVE STE D	TAMPA	78	57	26
TOP KIDS BILINGUAL PRESCHOOL MACDILL CAMPUS	6807 S MACDILL AVE	TAMPA	6	6	0
TOP KIDS BILINGUAL PRESCHOOL RIVERVIEW	10530 LAKE ST CHARLES BLVD	RIVERVIEW	131	101	48
TOP KIDS PRESCHOOL 5	202 E BROAD ST	TAMPA	79	65	17
TPA ELITE SPORTS ACADEMY INC.	8001 SHELDON RD	TAMPA	77	72	9
TWO STEPS AHEAD EARLY LEARNING CENTER LLC	3905 E REGNAS AVE	TAMPA	33	33	0
UNIVERSAL ACADEMY OF FLORIDA	6801 ORIENT ROAD	TAMPA	32	0	32
UNIVERSITY C.C.C.	1902 E. 131ST AVENUE	TAMPA	132	132	0
USAA CHILD DEVELOPMENT CENTER	17200 COMMERCE PARK BLVD	TAMPA	14	0	14
USF PRESCHOOL FOR CREATIVE LEARNING	11811 BULL RUN DRIVE	TAMPA	24	2	22
V.I.P CHILD CARE, INC.	3712 W MCKAY AVE	TAMPA	10	0	10
VALDES FAMILY DAY CARE HOME	6534 LA MESA CIR	TAMPA	7	7	0
VANGUARD KIDS	12660 SYDNEY RD	DOVER	89	82	11
VEITIA-CHAVIANO LARGE FAMILY CHILD CARE HOME	4932 ROCKLEDGE CIR	TAMPA	7	7	0
VERTICAL KIDS LEARNING CENTER	3820 COCONUT PALM DR	TAMPA	65	60	6
WALDEN LAKE EARLY LEARNING CENTER	2730 TURKEY CREEK ROAD	PLANT CITY	43	0	43
WALKER, SONYA J	4111 E RICHMERE ST	TAMPA	9	9	0
WALTON ACADEMY BEFORE & AFTERSCHOOL ENRICHMENT	4817 N FLORIDA AVE	TAMPA	55	55	0
WARD, IVORY A FAMILY CHILD CARE HOME DBA KIDZ 1ST CHOICE DAYCARE LLC	3003 N 43RD ST	TAMPA	11	11	0
WEE CARE	1823 E. 142ND AVE.	TAMPA	93	93	0
WEST TAMPA EARLY LEARNING CENTER LLC	3812 N ARMENIA AVE	TAMPA	82	82	0
WESTCHASE EARLY LEARNING CENTER LLC	9802 WESTCHASE DR	TAMPA	63	0	63
WESTMINSTER ACADEMY PRESCHOOL	402 E LUMSDEN RD	BRANDON	19	0	19
WESTTOWN CHRISTIAN ACADEMY INC.	13521 RACE TRACK RD	TAMPA	49	0	49
WHITEHEAD FAMILY DAY CARE HOME	1001 MALLEWOOD DR	BRANDON	2	2	0
WILLIAMS FAMILY DAY CARE HOME	1511 E. NEW ORLEANS AVENUE	TAMPA	13	13	0
WINDSOR LEARNING ACADEMY	6920 HANLEY RD	TAMPA	20	15	9
WONDER KIDZ ACADEMY II LLC	8018 HANLEY RD	TAMPA	97	87	17
WORLD OF COLORS	9022 TREE VALLEY CIR	TAMPA	9	9	0
WORLD OF LEARNING LLC.	6004 W JEAN ST	TAMPA	19	19	0
WORLDS OF IMAGINATION INC	402 N. COLLINS ST.	PLANT CITY	32	0	32
YAHIMA'S FAMILY CHILD CARE HOME LLC	8502 PADDOCK AVENUE	TAMPA	7	7	0
YAIMA FAMILY DAYCARE LLC	4530 W HIAWATHA ST	TAMPA	5	5	0
YAIMET MAYEA HOME DAYCARE LLC	907 COOLWOOD PL	BRANDON	8	8	0
YANI PLAYLAND DAYCARE LLC	4926 EL DORADO DR	TAMPA	8	8	0

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
YANNERIS PEREZ-GOMEZ DAYCARE LLC	4638 LANDSCAPE DR	TAMPA	2	2	0
YARDE FAMILY HOME DAYCARE LLC	7816 N BOULEVARD	TAMPA	4	4	0
YBOR EARLY LEARNING CENTER LLC	2003 N 36TH ST	TAMPA	110	110	0
YCDC LLC	15114 CARLTON LAKE ROAD	WIMAUMA	4	4	0
YMCA SUCCESS AFTERSCHOOL ALAFIA	3535 CULBREATH DR	VALRICO	11	11	0
YMCA SUCCESS AFTERSCHOOL ANDERSON	3910 FAIR OAKS AVE	TAMPA	5	5	0
YMCA SUCCESS AFTERSCHOOL BELMONT ELEMENTARY	14150 GATE DANCER RD.	SUN CITY CENTER	36	36	0
YMCA SUCCESS AFTERSCHOOL CARROLLWOOD	3516 MCFARLAND RD	TAMPA	10	10	0
YMCA SUCCESS AFTERSCHOOL CITRUS PARK	7700 GUNN HIGHWAY	TAMPA	3	3	0
YMCA SUCCESS AFTERSCHOOL ESSRIG	13131 LYNN ROAD	TAMPA	13	13	0
YMCA SUCCESS AFTERSCHOOL FROST	3950 FAULKENBURG ROAD	RIVERVIEW	13	13	0
YMCA SUCCESS AFTERSCHOOL GORRIE	705 WEST DELEON STREET	TAMPA	2	2	0
YMCA SUCCESS AFTERSCHOOL GRADY	3910 MORRISON AVE	TAMPA	6	6	0
YMCA SUCCESS AFTERSCHOOL HERITAGE	18201 MEADOWS RD	TAMPA	23	23	0
YMCA SUCCESS AFTERSCHOOL IPPOLITO	6874 S FALKENBURG ROAD	RIVERVIEW	20	20	0
YMCA SUCCESS AFTERSCHOOL LAKE MAGDALENE	2005 PINE LAKE DR	TAMPA	20	20	0
YMCA SUCCESS AFTERSCHOOL LIMONA	1115 TELFAIR	BRANDON	13	13	0
YMCA SUCCESS AFTERSCHOOL MITCHELL	205 BUNGALOW PARK AVE	TAMPA	13	13	0
YMCA SUCCESS AFTERSCHOOL NELSON	5413 DURANT RD	DOVER	8	8	0
YMCA SUCCESS AFTERSCHOOL PINECREST	7950 LITHIA-PINECREST RD	LITHIA	5	5	0
YMCA SUCCESS AFTERSCHOOL PIZZO/MOSI	11701 BULL RUN	TAMPA	34	34	0
YMCA SUCCESS AFTERSCHOOL RIVERHILLS	405 RIVERHILLS DRIVE	TEMPLE TERRACE	16	16	0
YMCA SUCCESS AFTERSCHOOL ROOSEVELT	3205 FERDINAND AVE	TAMPA	1	1	0
YMCA SUCCESS AFTERSCHOOL SEFFNER	109 CACTUS ROAD	SEFFNER	7	7	0
YMCA SUCCESS AFTERSCHOOL SESSUMS	11525 RAMBLE CREEK DRIVE	RIVERVIEW	14	14	0
YMCA SUCCESS AFTERSCHOOL SUMMERFIELD	11990 BIG BEND RD	RIVERVIEW	18	18	0
YMCA SUCCESS AFTERSCHOOL SUMMERFIELD CROSSINGS	11050 FAIRWAY MEADOW DR	RIVERVIEW	17	17	0
YMCA SUCCESS AFTERSCHOOL TAMPA PALMS	6100 TAMPA PALMS BLVD.	TAMPA	16	16	0
YMCA SUCCESS AFTERSCHOOL TWIN LAKES	8507 N HABANA AVE	TAMPA	10	10	0

PROVIDER NAME	ADDRESS	CITY	CHILDREN SERVED		
			UNDUPLICATED TOTAL	SCHOOL READINESS	VPK
YMCA SUCCESS AFTERSCHOOL WARREN HOPE DAWSON ELEMENTARY	12961 BOGGY CREEK DR	RIVERVIEW	18	18	0
YOLEIVI FAMILY DAYCARE HOME	1511 W KNOLLWOOD ST	TAMPA	6	6	0
YOLY HOME DAYCARE LLC	12693 N BOULEVARD	TAMPA	5	5	0
YOSLAYNE FAMILY CHILD CARE HOME LLC	2120 W IVY ST	TAMPA	8	8	0
YOUNG INNOVATORS ACADEMY FISHHAWK	16641 FISHHAWK BLVD	LITHIA	36	18	20
YUDITH ENRIQUEZ-GARCIA LARGE FAMILY CHILD CARE HOME	8220 DONALDSON DR	TAMPA	7	7	0
YUMILA'S DAYCARE, LLC	2308 W ORIENT ST	TAMPA	4	4	0
YURELKYS FAMILY CHILD CARE LLC	12701 TROWBRIDGE LN	TAMPA	2	2	0

Data is from the EFS Modernization Database as of August 21, 2024.

FISCAL SUMMARY



PROGRAM FUNDS

Segregation of funds and other local revenues available to the coalition.

FUND TYPE	AMOUNT
School Readiness (SR) Program Funds	\$ 78,004,697.00
SR Local Match Funds	\$ 1,462,446.87
Voluntary Prekindergarten (VPK) Education Program Funds	\$ 30,723,363.00
Other Local Revenues (including in-kind)	\$ 1,568,681.00
TOTAL	\$ 111,759,187.87

DETAILS OF EXPENDITURES BY FUND SOURCE

Details of expenditures by fund source, including total expenditures for administrative activities, quality activities, nondirect services, and direct services for children.

FUND TYPE	ADMINISTRATIVE ACTIVITIES	QUALITY SERVICES	NON-DIRECT SERVICES	DIRECT SERVICES FOR CHILDREN	TOTAL
SR Program	\$ 2,363,267.84	\$ 5,619,449.28	\$ 5,450,588.24	\$ 64,518,435.02	\$ 77,951,740.38
SR Local Match Funders	-	-	-	1,462,446.87	\$ 1,462,446.87
VPK	\$ 1,372,987.42	-	-	\$ 29,361,554.39	\$ 30,734,541.81
Other Local Revenues	-	-	-	\$ 1,523,650.96	\$ 1,523,650.96
TOTAL	\$ 3,736,255.26	\$ 5,619,449.28	\$ 5,450,588.24	\$ 96,866,087.24	\$ 111,672,380.02

AMERICAN RESCUE PLAN ACT (ARPA)

FUND TYPE	ADMINISTRATIVE ACTIVITIES	QUALITY SERVICES	NON-DIRECT SERVICES	DIRECT SERVICES FOR CHILDREN	TOTAL
ARPA	\$ 989,969.54	\$ 18,927,878.07	-	\$ 22,250,917.78	\$ 42,168,765.39

COALITION STAFF AND RELATED EXPENDITURES

Total number of coalition staff and the related expenditures for salaries and benefits.

STAFF TYPE	NUMBER OF STAFF	EXPENDITURES FOR SALARY & BENEFITS
EARLY LEARNING COALITION STAFF	156	\$ 12,568,457
SUBRECIPIENT STAFF	0	-

BOARD OF DIRECTORS

AAKASH PATEL

Board Chair

Founder & President, Elevate, Inc.

DR. SHAWN H. ROBINSON, ESQ.

Board Vice-Chair

Law Office of Shawn H. Robinson, Esq.

MICHELLE ZIEZIULA, MUP

Board Treasurer

CareerSource Tampa Bay

DR. DAIRA AVILA BARAKAT

Sunshine Dentistry

REBECCA BACON

The Children's Board of Hillsborough County

TRACYE H. BROWN

Hillsborough County Public Schools

GINO CASANOVA

Shumaker Advisors

DR. LISE FOX

Florida Center for Inclusive Communities-
University of South Florida

ANNETTE EBERHART

Private Provider Representative
Kidd's R Us Family Childcare

KELLEY FLANNERY

South Tampa Chamber of Commerce

DR. LISE FOX

University of South Florida

ADAM GIERY

Strategos Group

JONATHAN FERRO

Synovus Bank

AMANDA JAE

Faith - Based Provider Representative
Palma Ceia United Methodist Day School

DR. JACQUELINE JENKINS

Hillsborough County Head Start/Early Head
Start

GWEN MYERS

Hillsborough Board of County Commission-
ers

BETH PASEK

Florida Department of Children and Families

CHANTAL PORTE

Florida Department of Children and Families

ASHLEY PORCH

Americas Mortgage Professionals, LLC

DR. LARISSA RUIZ BAÍA

Hillsborough Community College (HCC) Ybor
City Campus

ALINA SHAFFER

Tampa Electric Company (TECO)

FELICIA THOMAS

Sunshine Health

BRIAN L. MAYS, CCIM

Patriot Mark Realty

NOELLE WOSTAL

RE/MAX Action First

*Board of Directors as of October 1, 2024



Funded by:



DIVISION OF
Early Learning
LEARN EARLY. LEARN FOR LIFE.

elchc.org