



ELCHC Executive Committee Regular Meeting

Monday, October 28, 2024

<https://us06web.zoom.us/j/86787599524?pwd=lzDaHIQBYaGUCyUB0mCnFP4077tBaj.1>

Meeting ID: 867 8759 9524

Passcode: 151589



ELCHC Executive Committee Regular Meeting

Monday, October 28, 2024

I. CALL TO ORDER

A. Patel

A. Roll Call/Quorum Verification

II. PUBLIC COMMENT I

A. Patel

Individuals wishing to address the Early Learning Coalition of Hillsborough County Board of Directors must complete a Public Comment Request Card and submit it to the official recorder prior to the noticed start time of the meeting. Said comments will be limited to three (3) minutes per individual on a first come, first serve basis, and only at such time as is identified on the official meeting agenda for public comment. All public comment in Public Comment I must pertain to an item on the approved agenda.

III. ACTION ITEMS

A. Patel

A. Approval of Draft Proposed November 4, 2024 Board of Directors Regular Meeting Agenda - 3

A. Patel

B. Approval of New Board Member Application - 6

A. Patel

C. Approval of CEO Merit Increase - 11

IV. COMMITTEE REPORTS

A. Finance Committee Report - 17

M. Zieziula

B. Service Delivery & Efficiency Committee Report - 24

A. Jae

V. CEO Report

Dr. Hicks

A. Post Hurricane Helene Update

B. Education of Young Children Summit 2024 Recap

VI. DISCUSSION ITEMS

VII. ADJOURNMENT

ELCHC Executive Committee Meeting – October 28, 2024

ACTION

ITEM III.A.

ISSUE: November 04, 2024 Draft Proposed Board of Directors Meeting Agenda

RECOMMENDED ACTION: Approve the November 04, 2024 Draft Proposed Board of Directors Meeting Agenda

NARRATIVE: Attached is the draft proposed agenda for the Board of Director's meeting scheduled for November 04, 2024. Chancellor Kari Miller will be delivering a special presentation during the meeting. To accommodate her presentation and Q&A's, the agenda will not include a Financial Report, Committee Reports, or Discussion Items.

(1 attachment)



ELCHC Board of Directors Regular Meeting DRAFT Agenda

Monday, November 04, 2024

I. WELCOME & INTRODUCTIONS

A. Patel

- A. Roll call/Quorum Verification
- B. Pledge of Allegiance

II. PUBLIC COMMENT I

A. Patel

Individuals wishing to address the Early Learning Coalition of Hillsborough County Board of Directors must complete a Public Comment Request Card and submit it to the official recorder prior to the noticed start time of the meeting. Said comments will be limited to three (3) minutes per individual on a first come, first serve basis, and only at such time as is identified on the official meeting agenda for public comment. All public comment in Public Comment I must pertain to an item on the approved agenda. Statements or remarks must be related only to the business of the Board. Statements or remarks are to be directed towards the Board and not to either a member of the staff or member of the public. Persons addressing the Board shall refrain from statements, remarks, or conduct that is uncivil, vulgar, profane or otherwise disruptive to the conducting of the Board's business.

III. CONSENT AGENDA

A. Patel

The "consent agenda" is a single agenda item typically addressed first after convening the board meeting and establishing that a quorum is present. The consent agenda encompasses all the routine, pro forma and noncontroversial items that the Board needs to vote on.

- A. Approval of November 04, 2024, Board of Directors Meeting Agenda
- B. Approval of Allocated Funds for Classroom Materials
- C. Approval of Allocated Funds for Independent Financial Audit and Tax Services

IV. ACTION ITEMS

A. Patel

- A. Approval of New Board Member Application
- B. Approval of CEO Merit Increase

A. Patel

A. Patel

V. SPECIAL PRESENTATION

Chancellor
Miller

VI. CEO REPORT

F. Hicks

- A. Post Hurricane Helene Update
- B. Education of Young Children Summit 2024 Recap
- C. 2023-2024 ELCHC Annual Report

VII. INFORMATION ITEMS

- A. Division of Early Learning Survey Results
- B. 2023-2024 ELCHC Annual Report

VIII. ANNOUNCEMENT

A. Patel

- A. Day of Play -December 7, 2024
Time: 10:00 a.m. to 12:00 p.m.
Location: Jackson Springs Community Center
- B. Board of Directors Regular Meeting- February 17, 2025
Time: 3:00 p.m.

IX. PUBLIC COMMENT II

Individuals wishing to address the Early Learning Coalition of Hillsborough County Board of Directors must complete a Public Comment Request Card and submit it to the official recorder prior to the noticed start time of the meeting. Said comments will be limited to three (3) minutes per individual on a first come, first serve basis, and only at such time as is identified on the official meeting agenda for public comment. Statements or remarks must be related only to the business of the Board. Statements or remarks are to be directed towards the Board and not to either a member of the staff or member of the public. Persons addressing the Board shall refrain from statements, remarks, or conduct that is uncivil, vulgar, profane or otherwise disruptive to the conducting of the Board's business.

A. Patel

X. ADJOURNMENT

A. Patel

ELCHC Executive Committee Meeting-October 28, 2024

ACTION

ITEM III.B.

ISSUE:	New Board Member Application
RECOMMENDED ACTION:	Review and recommend approval of Robert Hyde's board membership application for a 4-year term beginning November 04, 2024, and concluding on November 04, 2028

NARRATIVE: The Early Learning Coalition of Hillsborough County has received a board application from Mr. Robert Hyde. Following the cancellation of the September 23, 2024, Governance Committee, The Executive Committee will now review Mr. Hyde's application. Upon the Executive Committee's recommendation, the application will be presented for full board approval at the upcoming meeting on November 04, 2024.



Please type or print clearly

PERSONAL INFORMATION

HYDE

Last Name

ROBERT

First Name

Middle

DOB: mm/dd/yyyy

Employer/Affiliation **SUNCOAST CREDIT UNION**

Title **VP - COMMUNITY IMPACT**

6801 E HILLSBOROUGH AVE

Street Address

TAMPA, FL 33610

City/State/Zip Code

Phone

Mobile

Fax

Email Address: **ROBERT.HYDE@SUNCOASTCREDITUNION.COM**

Are you a parent?

Y

N

If yes, ages of Children

Is your employer

a private, for-profit enterprise,

a community based non-profit organization

Other (please specify):

COMMUNITY/CIVIC INVOLVEMENT

Please list up to five community, civic, professional, business, and other organizations of which you are or have been a member.

Organization Name	Dates of Membership	Position(s) Held
Tampa Bay Chamber	March '23 - present	Board Member
Tampa Bay Economic Development Council	Aug '24 - present	Bus Dev Committee
Moffitt Cancer Center - Tampa Bay Community Cancer Network (TBCCN)	Aug '23 - present	Board Member
Gus A. Stavros Center Advocacy Board @ USF	Aug '23 - present	Board Member
Feeding Tampa Bay Volunteer Coordinator - Jesuit HS Dad's Club	Aug '18 - present	Volunteer

STATEMENT OF INTEREST (Use additional pages or cover letter if needed)

What is your educational background?

MBA (Finance) - Villanova University
BA - Villanova University

What experience do you have working with young children and families?

With my wife of 28 years, we have raised 4 of our own children, now ages 14-20. They predominantly are products of the Florida public school system.

I have been a YMCA volunteer and coach on and off since 2008.

How would the ELCHC benefit from your involvement on the Board?

I am committed both personally and professionally to the education of children. I lead the Suncoast Credit Union Foundation which is for the Health, Education and Emotional Well-Being of children.

Do you, a relative of yours, or your business affiliation, now or within the prior 2 years, have or had direct or indirect ownership of more than 5% of the total assets or income from the **Division of Early Learning (DEL)**, Department of Children & Families (DCF), Department of Education (DOE), an Early Learning Coalition (ELC), a District School's Pre-K program, or an ELC's fiscal agent, service provider, contractor, or subcontractor? (Florida Rules 6M-9.110 Requirements & Criteria for Early Learning Coalitions).

No Yes If yes, please explain:

On which committees would you be interested in serving?

Governance Finance Legislative Affairs
 Service Delivery & Efficiency Provider Review Hearing Development

Please list three (3) references:

Name	Phone Number	Email	Professional/Personal
Melva McKay-Bass	[REDACTED]	[REDACTED]	professional
Bob Rohrack	[REDACTED]	[REDACTED]	professional
Aakash Patel	[REDACTED]	[REDACTED]	personal

Page 8 of 37

Federal and State law requires this Coalition to reflect representation of the local community by race, gender, ethnicity, and other characteristics.

Gender Identity:	<input checked="" type="checkbox"/> Male	Race/Ethnicity:	<input type="checkbox"/> Native American, American Indian, or Alaska Native
	<input type="checkbox"/> Female		<input type="checkbox"/> Asian or Asian American
	<input type="checkbox"/> Transgender		<input type="checkbox"/> Black or African American
	<input type="checkbox"/> Non- binary		<input type="checkbox"/> Native Hawaiian or Other Pacific Islander
	<input type="checkbox"/> Does not disclose		<input checked="" type="checkbox"/> White or Caucasian
			<input type="checkbox"/> Hispanic, Latino or Spanish
			<input type="checkbox"/> Other
			<input type="checkbox"/> Unknown
Age Range:	<input type="checkbox"/> 18-24	<input type="checkbox"/> 25-35	
	<input type="checkbox"/> 35-44	<input checked="" type="checkbox"/> 45-54	
	<input type="checkbox"/> 55-64	<input type="checkbox"/> 65 or Above	
	<input type="checkbox"/> Does not disclose		
Are you a person living with a disability?	<input type="checkbox"/> Yes	<input type="checkbox"/> Does not disclose	
	<input checked="" type="checkbox"/> No		
Have you ever served or now serve in active duty in any of the U.S. Armed Forces?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Does not disclose	
	<input type="checkbox"/> No		

COMMITMENT AND OPERATIONAL STATEMENTS

Time Commitment: Serving on the Early Learning Coalition of Hillsborough County will require a commitment of time including regular coalition meetings, committee involvement, reading and becoming educated about many aspects of early childhood development and school readiness.

Employment: The school readiness legislation states that nominated members must be from the private sector, and neither they nor their families may earn an income from the early education or child care industry.

Conflict of Interest: Conflict of interest may occur when an item is presented for a vote that will directly affect you, your employer, or another organization you are involved with. Conflict of interest rules generally require you to disclose the conflict and abstain from discussion or voting on the matter.

Government in the Sunshine: The Early Learning Coalition of Hillsborough County is a legislatively mandated group and will operate following the rules and guidelines of "Government in the Sunshine".

My signature below confirms my understanding of these requirements and my agreement for application for membership to the Early Learning Coalition of Hillsborough County.

Users, BOB HYDE Digitally signed by Users, BOB HYDE
Date: 2024.08.28 23:17:41 -04'00'

8/28/2024

Applicant Signature

Date

Application forms may be completed in full and submitted to:

Nancy Will, Executive Assistant
Early Learning Coalition of Hillsborough County
6302 E. Dr. Martin Luther King Jr. Blvd., Ste 100
Tampa, FL 33619
Email: nwill@elchc.org
Website: www.elchc.org
Telephone: (813) 515-2340 ext. 170

ELCHC Executive Committee Meeting-October 7, 2024

ACTION	ITEM III.C.
ISSUE:	Recommendation to approve a merit increase for the Chief Executive Officer for the 2024 employment anniversary, effective November 14, 2024.
FISCAL IMPACT:	Up to \$221,900, annual
FUNDING SOURCE:	School Readiness and Voluntary Prekindergarten
RECOMMENDED ACTION:	Recommendation to approve a merit increase for the Chief Executive Officer for the 2024 employment anniversary, effective November 14, 2024.

NARRATIVE: The Performance Evaluation for merit consideration is attached.

(1 attachment)



Memorandum

To: Members of the Board of Directors
From: Dr. Frederick L. Hicks
RE: Performance Evaluation for Merit Consideration
Date: October 3, 2024

+++++

Brief History

Under Rule 6M-9.120, the Chief Executive Officer (CEO) or Executive Director Evaluation process is prescribed. The Early Learning Coalition Board Chair or other delegated member(s) shall annually complete the Chief Executive Officer/Executive Director Annual Performance Evaluation, Form DEL-SR 120, August 2024, for the ELC’s CEO or executive director. The evaluation must be completed and submitted to DEL by August 30 of each year. This August the required evaluation was submitted on time to DEL.

Dr. Fred Hicks, CEO of the ELC of Hillsborough County, began employment at the ELCHC on November 14, 2022. There are no scheduled governance nor executive committee meetings scheduled during November which creates an untimely annual merit review.

Setting the Merit Consideration for 2024’s Employment Anniversary

The 2024 DEL Form DEL-SR 120 average score of 2.77 out of a possible 3.00 would typically translate to the Board’s consideration of a merit raise of 4.73% to an annual salary of \$221,900. This is the annual salary maximum capped by the State for a Level II CEO for 2024.

Next Year’s CEO Evaluation Process

In January of 2025, (1) the Governance committee can consider the below performance appraisal with dimensions to amend to Form DEL-SR 120 to provide to the ELCHC BOD Executive Committee to conduct an annual performance review. If accepted, (2) the Executive Committee will present their averaged score to the BOD with a recommendation for a merit increase in accordance with the applicable CEO salary cap set by DEL.

Performance Dimensions Section

Rate the five Performance Dimensions (pages 2-4) on known or observed behaviors of the Chief Executive Officer (CEO) during this review period. Please base your ratings on observations or interactions and identify strengths and areas for improvement.

Use this rating scale to select a rating for each of the 5 Performance Objectives. Include narrative comments to explain/support your ratings and any aspects of the CEO’s performance. This will help to provide better understanding and feedback.



Rating Scale Definitions for Performance Dimensions

The ratings are based on a scale of 1 to 3.

3 Exceeds Expectations: The CEO's level of performance on this performance dimension exceeded expectations. Performance exceeded expectations in essential areas of responsibility. Goals or projects were achieved to support this performance within this dimension.

2 Meets Expectations: The CEO's level of performance on this performance dimension met expectations. Performance met expectations to an acceptable extent on the essential areas of responsibility. Goals or projects were achieved to support this performance within this dimension.

1 Unsatisfactory: The CEO's level of performance fell significantly below the expectations for this performance dimension without any acceptable reason or justification. Performance failed to meet expectations on more than one essential area of responsibility, and less than acceptable progress was made toward achieving this dimension. Significant improvement is required.

N/O Not Observed: This rating option is available for use when there is not sufficient information to evaluate the level of performance.

Strategic Objectives Section

Overall Process

Board Member responses for the Performance Dimensions section will be tallied and averaged. This information will be used by the Executive Committee to provide the CEO with performance feedback and to make compensation decisions. The decision on CEO compensation will necessarily involve not only performance, but budgetary and salary cap considerations. However, in general, the general guidelines will be used in providing feedback and determining compensation will be as shown below.

Merit Consideration Ranges

Score: 2.7-3.0	Exceptional Merit Increase Range	3-5%
Score: 2.4-2.69	Commendable Merit Increase Range	2.5-3.5%
Score: 2.0-2.39	Meets Expectations Merit Increase Range	0-2.5%
Score: 1.0-1.99	Below Expectations Merit Increase Range	0% PIP*

*Performance Improvement Plan

Note: The applicable CEO salary cap for 2024 is \$221,900



Early Learning Coalition of Hillsborough County (ELCHC)
Chief Executive Officer
Performance Appraisal Form
for Board Members

Date Filled Out _____

Performance Review Period _____

CEO's Name Dr. Frederick Hicks

ELCHC BOD Member Name _____

1. Leadership

Definition: The CEO's ability to inspire, motivate, and guide individuals and teams towards achieving organizational goals. This includes demonstrating integrity, fostering a positive culture, and effectively communicating the vision and mission of the ELC of Hillsborough County with stakeholders, childcare providers, elected officials, and other stakeholders.

- **Question:** How effectively does the CEO demonstrate leadership in guiding the organization towards its goals? **(Select one)**
 - 1: Unsatisfactory
 - 2: Meets Expectations
 - 3: Exceeds Expectations
 - Not Observed

Additional Comment:

2. Strategic Planning

Definition: The CEO's capability to develop, communicate, and implement long-term strategies that align with ELCHC's mission and vision. This involves setting clear objectives, anticipating future challenges, and adapting to changing environments.

- **Question:** How effectively does the CEO develop and implement strategic plans that drive the organization forward? **(Select one)**
 - 1: Unsatisfactory



- 2: Meets Expectations
- 3: Exceeds Expectations
- Not Observed
- Additional Comment:

3. Board of Director Relations

Definition: The CEO's ability to maintain productive and transparent relationships with the board of directors. This includes ensuring effective governance, facilitating informed decision-making, and keeping the board well-informed about organizational performance and strategic issues.

- **Question:** How effectively does the CEO engage with the board of directors to ensure effective governance and decision-making? **(Select one)**
 - 1: Unsatisfactory
 - 2: Meets Expectations
 - 3: Exceeds Expectations
 - Not Observed
- Additional Comment:

4. Financial Management

Definition: The CEO's proficiency in managing the organization's financial resources. This encompasses budgeting, financial planning, risk management, and ensuring the financial sustainability and growth of the ELC.

- **Question:** How effectively does the CEO manage the organization's financial resources to ensure sustainability and growth? **(Select one)**
 - 1: Unsatisfactory
 - 2: Meets Expectations
 - 3: Exceeds Expectations



- Not Observed

- Additional Comment:

5. Operational Efficiency

Definition: The CEO's ability to optimize organizational processes and resources to achieve maximum efficiency and effectiveness. This includes streamlining operations, improving productivity, and ensuring that the ELC operates smoothly and efficiently.

- **Question:** How effectively does the CEO optimize organizational processes and resources to achieve maximum efficiency and effectiveness? **(Select one)**
 - 1: Unsatisfactory
 - 2: Meets Expectations
 - 3: Exceeds Expectations
 - Not Observed

- Additional Comment:

ELCHC Executive Committee Meeting – October 7, 2024

Committee Report

ITEM IV.A.

ISSUE: Finance Report

NARRATIVE: The Finance Committee met on September 30, 2024 to review and approve the following items:

- A. Approval of allocation of funds for Intervention
- B. Review Financials Budget to Actual July 31, 2024

(1 attachment)



EARLY LEARNING

COALITION OF HILLSBOROUGH COUNTY

Budget to Actual
July 31, 2024

	YTD Actual	YTD Adjusted Budget	Difference YTD favorable /(unfavorable)	%	FY 24-25 Forecast	FY 24-25 Original Budget	Difference YTD favorable /(unfavorable)	%	
Program Revenue									
School Readiness	7,320,584	7,174,881	145,703	2.0%	82,396,302	78,843,157	3,553,145	4.5%	
School Readiness Match - DEL	-	-	-	0.0%	1,193,178	1,126,233	66,945	5.9%	
School Readiness - Local Funders:									
Children's Board HC	-	-	-	0.0%	1,000,000	1,000,000	-	0.0%	
Hillsborough County BOCC	-	-	-	0.0%	276,000	276,000	-	0.0%	
Metro Ministries (Children's Board)	4,663	-	4,663	100.0%	43,920	40,000	3,920	9.8%	
City of Tampa	-	-	-	0.0%	125,000	125,000	-	0.0%	
United Way (Quality Initiative)	-	-	-	100.0%	35,000	35,000	-	0.0%	
School Readiness - Local Funders	4,663	-	4,663	100.0%	1,479,920	1,476,000	99.7%	0.0%	
Total School Readiness Revenue	7,325,247	7,174,881	150,366	2.1%	85,069,400	81,445,390	95.7%	0.0%	
Other Local Funders:									
Conn Foundation	13,774	-	13,774	100.0%	43,774	30,000	13,774	45.9%	
Sprulino Foundation	27,484	-	27,484	100.0%	67,484	40,000	27,484	68.7%	
SR Program Income (IECP memberships)	-	1,667	(1,667)	-100.0%	18,333	20,000	(1,667)	-8.3%	
Misc. Donations	33,973	6,942	27,031	389.4%	127,031	100,000	27,031	27.0%	
Other Local Funders	75,231	8,609	66,622	773.9%	256,622	190,000	66,622	35.1%	
Total School Readiness Revenue and Local Revenue	7,400,478	7,183,489	216,988	3.0%	85,326,022	81,635,390	3,690,632	4.5%	
Program Expenses									
School Readiness									
Direct Services	6,641,930	5,989,667	(652,263)	-10.9%	67,130,600	63,159,126	(3,971,474)	-6.3%	
School Readiness Match - DEL	-	-	-	0.0%	1,193,178	1,126,233	(66,945)	-5.9%	
School Readiness - Local Funders	743	-	(743)	100.0%	1,458,438	1,457,695	(743)	-0.1%	
General Contributions and Gifts	75,231	8,609	(66,622)	-773.9%	256,622	90,000	(166,622)	-185.1%	
Total Direct Services	6,717,904	5,998,276	(719,628)	-12.0%	70,038,838	65,833,054	(4,205,784)	-6.4%	
Personnel	424,789	866,093	441,305	51.0%	11,293,629	11,826,551	532,922	4.5%	
Staff Development	-	4,241	4,241	-100.0%	74,725	71,956	(2,769)	-3.8%	
Professional Services	29,607	55,226	25,619	46.4%	654,854	666,756	11,902	1.8%	
Occupancy	81,036	50,932	(30,103)	-59.1%	641,291	527,061	(114,230)	-21.7%	
Postage, Freight and Delivery	-	582	582	-100.0%	7,080	7,662	581	7.6%	
Rentals	-	843	843	-100.0%	9,272	10,114	842	8.3%	
Supplies	16	6,416	6,400	99.8%	63,642	71,356	7,714	10.8%	
Communications	-	2,998	2,998	-100.0%	32,973	35,971	2,998	8.3%	
Insurance	1,660	6,863	5,203	75.8%	77,156	82,359	5,203	6.3%	
Tangible Personal Property	-	659	659	-100.0%	7,997	8,656	658	7.6%	
Quality	-	86,027	86,027	-100.0%	1,334,468	1,430,258	95,790	6.7%	
Travel	628	4,642	4,014	86.5%	62,108	68,283	6,174	9.0%	
Other Operating	40,742	58,025	17,283	29.8%	406,071	423,355	17,283	4.1%	
Other Operating Expenses	153,689	277,454	123,764	44.6%	3,371,638	3,403,785	(32,147)	-0.9%	
ELCHC Operating	578,478	1,143,547	565,069	49.4%	14,665,267	15,230,336	500,775	3.3%	
ECC	-	25,042	25,042	-100.0%	275,458	80,000	(195,458)	-244.3%	
Inclusion Cost	-	2,042	2,042	-100.0%	22,458	245,000	222,542	90.8%	
Scholarships and Other	-	14,583	14,583	-100.0%	232,417	247,000	14,583	5.9%	
Total School Readiness & Other Expenses	7,296,382	7,183,489	(112,893)	-1.6%	85,234,439	81,635,390	(3,663,343)	-4.5%	
SR Change in Net Assets	104,096	-	(104,096)	100.0%	91,583	-	91,583	100.0%	
GOALS									
< 5.00 %	School Readiness - Admin	1.9%	3.6%	-1.7%	-46.5%	3.7%	3.3%	0.4%	11.5%
> 4.00 %	School Readiness - Quality	3.5%	8.0%	-4.5%	-56.2%	8.9%	9.2%	-0.3%	-3.1%
< 22.00 %	School Readiness - Non-Direct	8.9%	18.2%	-9.3%	-51.0%	19.8%	19.5%	0.3%	1.7%
> 78.00 %	School Readiness - Direct	91.1%	81.8%	9.3%	11.3%	80.2%	80.5%	-0.3%	-0.4%

All year-end grant requirement goals are currently met except the Quality goal. Quality expenditures are slow to ramp up. It is not a concern, as we have met the goal during August.



EARLY LEARNING

COALITION OF HILLSBOROUGH COUNTY

Budget to Actual
July 31, 2024

	YTD Actual	YTD Adjusted Budget	Difference YTD favorable /(unfavorable)	%	FY 24-25 Forecast	FY 24-25 Original Budget	Difference YTD favorable /(unfavorable)	%	
VPK Revenue									
Voluntary Pre-Kindergarten	628,858	1,441,257	(812,399)	-56.4%	31,450,353	32,196,911	(746,557)	-2.3%	
Total VPK Revenue	628,858	1,441,257	(812,399)	-56.4%	31,450,353	32,196,911	(746,557)	-2.3%	
Voluntary Pre-Kindergarten									
Direct Services	530,719	1,291,696	760,977	58.9%	29,680,369	30,375,310	694,941	2.3%	
Personnel	53,383	118,031	64,648	54.8%	1,507,241	1,480,516	(26,725)	-1.8%	
Staff Development	-	168	168	-100.0%	14,927	15,094	168	1.1%	
Professional Services	6,176	7,187	1,011	14.1%	87,233	87,924	691	0.8%	
Occupancy	13,345	176	(13,169)	-7481.1%	15,281	86,239	70,958	82.3%	
Postage, Freight and Delivery	-	293	293	-100.0%	3,395	3,688	293	8.0%	
Rentals	-	116	116	-100.0%	1,271	1,386	115	8.3%	
Supplies	-	564	564	-100.0%	5,645	6,894	1,250	18.1%	
Communications	-	336	336	-100.0%	3,693	4,029	336	8.3%	
Insurance	1,045	3,462	2,417	69.8%	39,128	41,545	2,417	5.8%	
Tangible Personal Property	-	175	175	-100.0%	1,920	2,094	174	8.3%	
Quality	-	-	-	0.0%	28	28	-	0.0%	
Travel	390	1,816	1,427	78.5%	25,623	27,382	1,760	6.4%	
Other Operating	6,760	17,238	10,477	60.8%	54,290	64,779	10,489	16.2%	
Other Operating Expenses	27,717	31,529	3,813	12.1%	252,433	341,084	88,651	26.0%	
ELCHC Operating	81,100	149,560	68,461	45.8%	1,759,674	1,821,600	61,926	3.4%	
Total Voluntary Pre-Kindergarten	611,819	1,441,257	982,712	68%	31,440,043	32,196,911	756,867	2%	
VPK Change in Net Assets	17,039	-	(17,039)	100.0%	10,310	-	(10,310)	100.0%	
GOALS									
< 5.00 %	VPK - Admin	12.5%	8.9%	3.6%	40.1%	4.7%	5.0%	-0.3%	0.0%
Total Revenue	8,029,336	8,624,746	(595,410)	-6.9%	116,776,376	113,832,301	2,944,075	2.6%	
Total Expenses	7,908,201	8,624,746	(716,545)	-8.3%	116,674,482	113,832,301	2,842,182	2.5%	
Change in Net Assets	121,135	-	121,135	100.0%	101,894	-	101,894	100.0%	

Actual VPK Admin percentage exceeds the year-end grant requirement goal, but this typically happens early in the fiscal year as VPK is slow to ramp up and generate sufficient revenue to meet the goal. (July revenues are cash advances before enrollment begins.) This is not a concern: it is forecasted that we will meet the Admin goal by September.

We record expenses two ways: categories and functions



Personnel Category



Quality Function

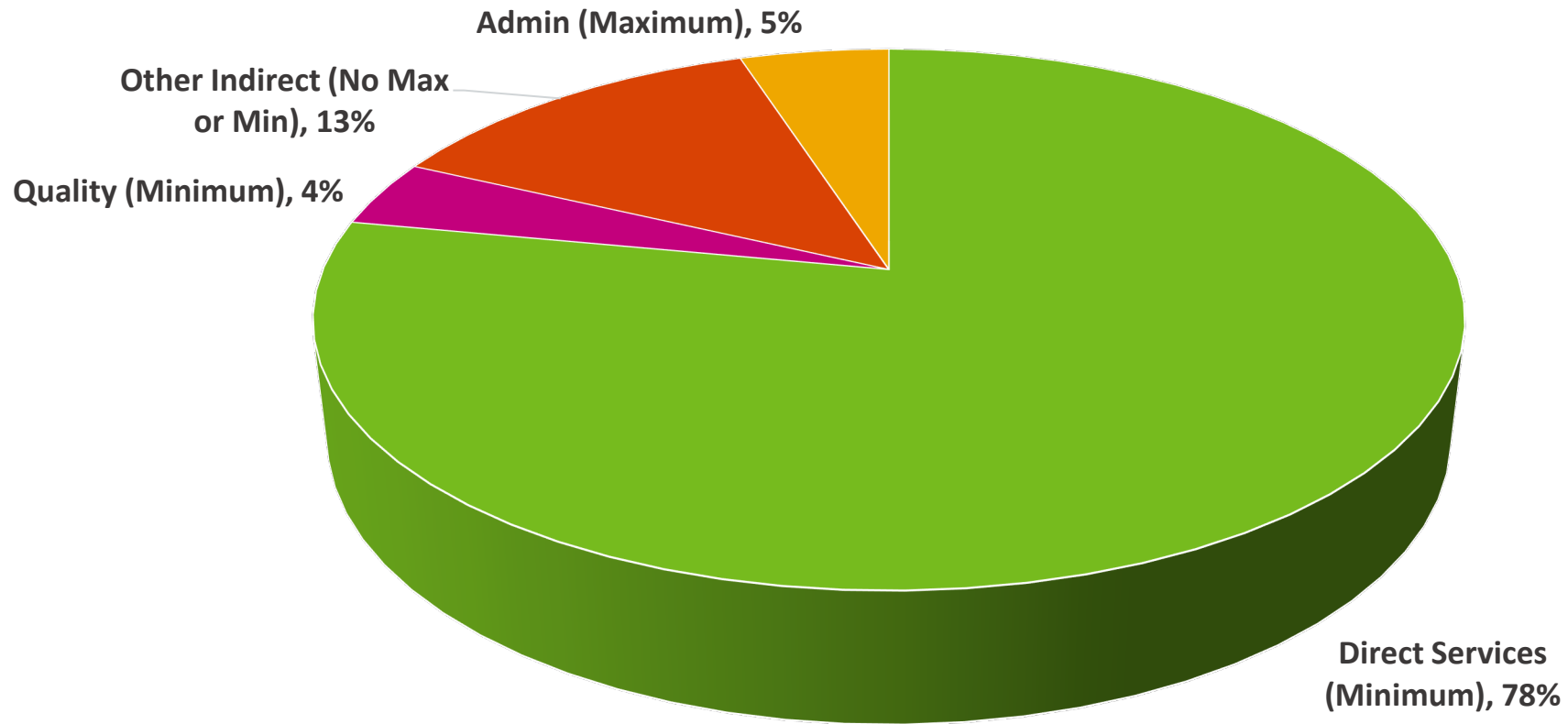


Categories with like items:

- Personnel: all people
- Rent: all building

Functions like Quality with unlike items: Personnel, Vendor Expense, Rent

What are the DEL Function grant requirements?



Where do I see School Readiness Functions on the Financials?



GOALS

< 5.00 %	School Readiness - Admin	1.9%
> 4.00 %	School Readiness - Quality	3.5%

< 22.00%	School Readiness - Non-Direct	8.9%
> 78.00 %	School Readiness - Direct	91.1%

All year-end grant requirement goals are currently met except the Quality goal. Quality expenditures are slow to ramp up. It is not a concern, as we have met the goal during August.

Where do I see VPK Functions on the Financials?



GOALS

< 5.00 %	VPK - Admin	12.5%
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Actual VPK Admin percentage exceeds the year-end grant requirement goal, but this typically happens early in the fiscal year as VPK is slow to ramp up and generate sufficient revenue to meet the goal. (July revenues are cash advances before enrollment begins.) This is not a concern: it is forecasted that we will meet the Admin goal by September.

ISSUE: Service Delivery and Efficiency Committee

NARRATIVE: The Service Delivery and Efficiency Committee met on October 3, 2024 to review and discuss the following items:

- A. 23-24 Quality Survey Data Summary
- B. 23-24 iSpy Tampa Bay Program Recap
- C. Inclusion Video

(2 attachments)



FY 2023-2024 Quality Survey Data Summary



EARLY LEARNING
COALITION OF HILLSBOROUGH COUNTY

Quality Survey Data Summary



How the ELCHC Has Impacted SR/VPK Programs:

Out of 729 participants, 225 respondents shared their insights on the impact of the ELCHC, highlighting the following key areas:

Quality of Care: A significant portion of providers reported that the ELCHC has enhanced their ability to offer high-quality care to children, indicating a positive influence on program standards.

Staff Retention and Morale: Many respondents noted improvements in staff retention and morale, suggesting that the ELCHC's support has fostered a more stable and motivated workforce.

Family Engagement: The coalition has contributed to increased family engagement through various activities, which are essential for building a supportive environment for children.

Access to Resources: Providers appreciated the access to updated information and classroom materials, which have facilitated better educational experiences for enrolled children.

Overall, while 504 individuals chose not to respond, the feedback from those who did demonstrates that the ELCHC has had a substantial and positive impact on our program.



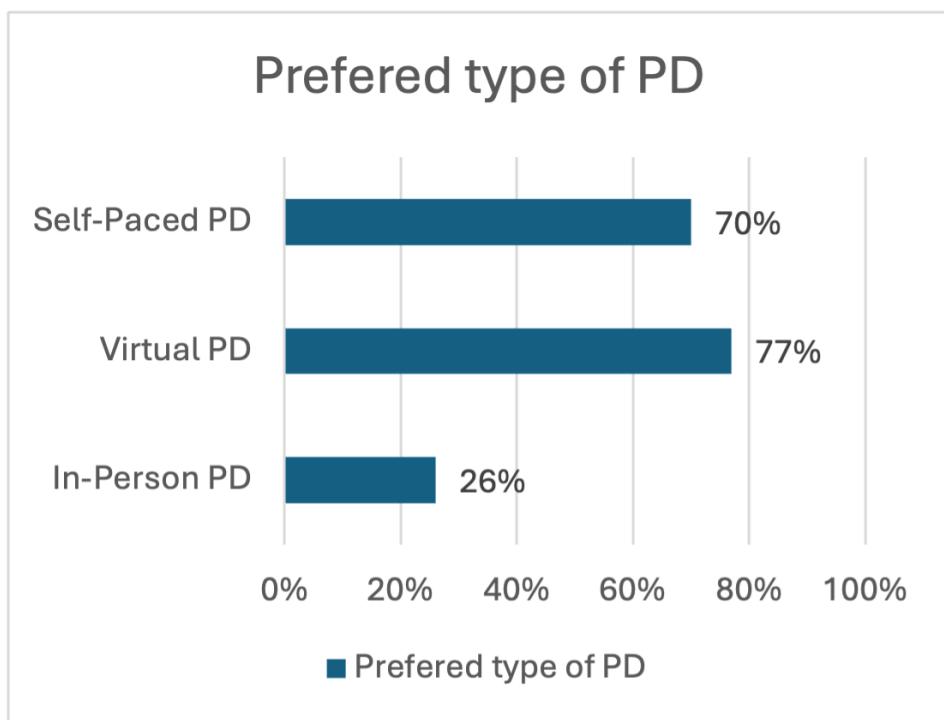
47% of providers would be interested in Nap Chats trainings & Technical Assistance if offered by the Division of Early Learning (DEL).



Preferred Professional Development (PD) times:

- Saturday mornings
- Weeknights (Monday - Thursday)

Quality Survey Data Summary



Preferred type of Professional Development



729 people responded

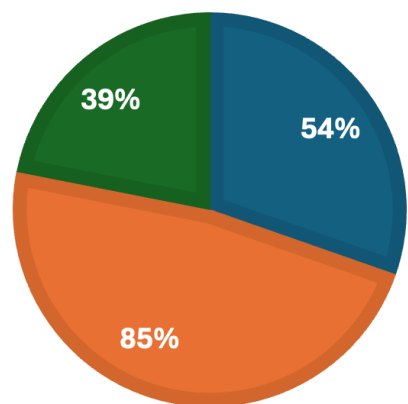
- **58%** - Teachers
- **30%** - Director/Owner
- **13%** - Other staff

Quality Survey Data Summary



TOP 3 REQUESTED PD TOPICS

- Early Interventions for differently abled children
- Age Specific Best Practices
- Social & Emotional Classroom Support



Top 3 Requested Professional Development Topics



63% of providers have taken professional development to support CLASS observations.

88% would take self-paced courses when offered.



iSpy Tampa Bay

by the **EARLY LEARNING COALITION** OF HILLSBOROUGH COUNTY

FY 23-24 Recap



What is iSpy Tampa Bay?



iSpy Tampa Bay

by the **EARLY LEARNING COALITION** OF HILLSBOROUGH COUNTY

- iSpy is a program, part of the 3-5 initiative of the ELCHC, in partnership with some of Tampa's best cultural venues to provide access and science-centered activities.
- This is a unique exciting opportunity modeled by a program in Denver, called "Denver 5 By 5".

iSpy Tampa Bay 2023-2024



Best practices in science and nature play.



Increase vocabulary and enhance conceptual understanding.



Nurture natural curiosity.



Encourage family activities that invite observation, exploration and investigation.

iSpy Tampa Bay 2023-2024



Materials

Our participating classes receive classroom materials and backpacks for teachers and students filled with STEM materials to foster children's exploration of the world around them.



Professional Development

Participating teachers take 5 hours of professional development including trainings on unique STEM concepts and exclusive trainings from our community partners.



Child Experiences

Children and teachers receive passes to our partnering cultural attractions to enhance their STEM experiences outside of the classroom.

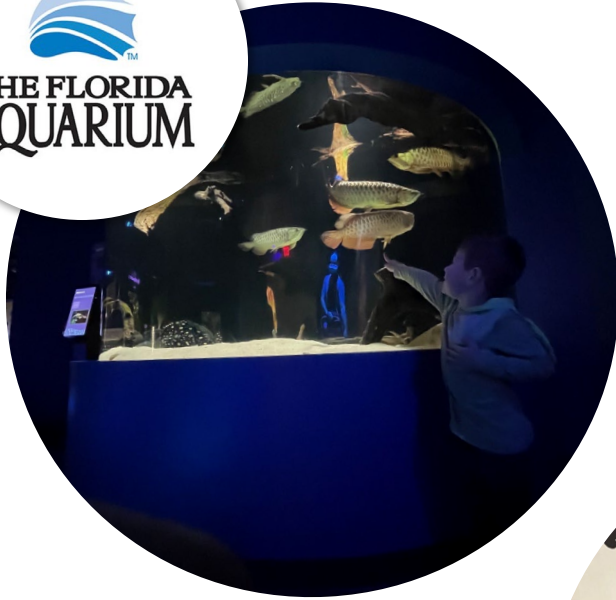


Gallery Walk

Participating classrooms submit a display board or virtual presentation for our gallery walk to share ideas and concepts they implemented throughout the year.

iSpy Tampa Bay 2023-2024


**THE FLORIDA
AQUARIUM**



**Glazer
Children's
Museum**



**Zoo
Tampa**
AT LOWRY PARK



MOSI
KEEP DISCOVERING



iSpy Tampa Bay 2023-2024



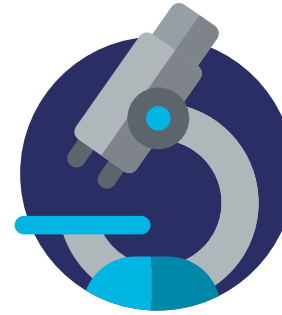
Participation

- 751 children
- 156 teacher/directors
- 35 returning classrooms
- 42 new classrooms
- Total of \$34,250 in stipends paid out



Attraction Visits

Over 2,000 visits made to local attractions between February-May



Classroom Materials

- 42 classrooms received iSpy bundle
- 20 classrooms received Kodo Kits
- 15 classrooms received extra STEM materials



Professional Development

330 hours of Professional Development in STEM





Coding & Robotics

- 30 classrooms/36 teachers participated
- 19 Childcare centers and/or Family Child Care Homes
- 2-part Professional Development course in Coding & Robotics
- Coaching/TA support

Bee Bot Starter Kit

- 1 Bee Bot
- 4 Programmable Mats
- 1 Set Directional Cards
- 5 Read Aloud Books
- Storage



