

Monday, September 25, 2023, at 3:00 pm
Hybrid Meeting
6302 E. Martin Luther King Jr. Blvd., Suite 100
Tampa, FL 33619

MEETING ATTENDANCE

Facilitator: Dr. Stephie Holmquist Johnson, Chair

Committee Members Present:

Dr. Daphne Fudge*, Dr. Stephie Holmquist Johnson*, Adam Giery*, Aakash Patel* and Dr. Jodi Marshall*

BOARD MEMBERS PRESENT:

None.

Committee Members Absent:

None.

ELCHC Staff:

Abigail Perez*, Nancy Will, Dr. Frederick Hicks, Dennis Hebert, Clarence Thompkins*, Abigail Perez*, Kiyana Scott*, Kelley Minney*, and Gary Meyer*

Other Attendees:

Tonia Williams*, Frazier Carraway, and Genet Stewart*

**Indicates attendance via Zoom meeting platform.*

CALL TO ORDER

Quorum Verification

Noting a quorum had been established, Chair Holmquist Johnson called the meeting to order at 3:04 pm.

PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

A. Approval of July 31, 2023, Meeting Minutes

A motion to approve was made by Aakash Patel. A second was made by Adam Giery. The motion carried unanimously.

B. Recommendation for Reappointment of Adam Giery to the Board of Directors

Dr. Daphne Fudge made a motion to reappoint Adam Giery to the Board of Directors. Dr. Jodi Marshall seconded the motion. The motion carried unanimously.

DISCUSSION ITEMS

A. Board of Directors, Private Sector Business-Open Seat

The committee discussed having a window of opportunity for new board members annually in Q3 allowing time for current board members to get to know the candidates. The committee also discussed having new board members orientated between their nomination and their first board meeting. Board attorney Frazier Carraway noted that the by-laws as they stand do not restrain the board from making changes to the process of bringing in new board members. Chair Holmquist Johnson stated that she would be bringing this new process up for discussion at the next executive committee meeting in 2024.

The committee also discussed attendance policy for board members. Dr. Holmquist Johnson shared that she would also bring up for discussion the current board attendance policy at the next executive committee meeting in 2024.

B. CEO Evaluation Results

Dr. Stephanie Holmquist Johnson deferred to Early Learning Coalition of Hillsborough County (ELCHC) CEO, Dr. Frederick Hicks.

Dr. Hicks reported that most of the coalitions throughout the state use only one form for their CEO evaluation, either their own created specifically for their county or the one by the state.

The committee discussed using only one evaluation form and that board counsel could create a summary of the results and distribute them to the entire board of directors. It was also suggested that comments made on the CEO evaluation be kept secret along with scoring that each board member would give the CEO. The committee also discussed having specific metrics to measure the success and opportunities of the CEO which would speak to the percentage of salary increase.

Chair of the Board of Directors, Aakash Patel suggested Dr. Hicks reach out to board members who did not fill out the CEO evaluation.

Dr. Holmquist Johnson stated that this discussion should be continued at the next executive committee meeting.

C. Provider Representation on the Board of Directors

Dr. Stephanie Holmquist Johnson deferred to Early Learning Coalition of Hillsborough County (ELCHC) CEO, Dr. Frederick Hicks. Dr. Hicks gave the floor to Mrs. Alison Fraga, Chief Development Officer.

Mrs. Fraga explained the process of provider election. Mrs. Fraga reported that Kiyana Scott, Marketing and Resource Development Manager and Kelley Minney, Manager of Donor Relations created and were overseeing the timeline included in the agenda packet for the meeting. The winner is voted by popular vote and the results would then first be presented to the Governance Committee and taken to the full board for ratification. Mrs. Fraga expressed full confidence in the voting process and explained that the website platform used today is much better than previous years.

The committee discussed extending current provider representatives' terms to meet the annual Board of Directors meeting so that all new members of the board come all at once as discussed earlier in the meeting. Board attorney, Frazier Carraway explained that these seats are state mandated however, extending their seat terms can be done.

The question was posed what would happen in the event of tie. Kelley Minney explained that a new timeline would be created, and another election would need to occur.

The question was also posed if all providers have access to the website. Mrs. Fraga responded that the ELCHC office is open for providers to come to use the computers at any time during normal business hours, and the voting window was open for several weeks giving every opportunity for a provider wanting to participate in the election to do so. Mrs. Fraga also shared with the committee that the website can convert into several different languages for those providers who feel more comfortable in casting their vote in a language other than English.

Dr. Holmquist Johnson stated that further discussion would need to take place at the next executive committee meeting.

Dr. Hicks shared that he met with forty-five providers the evening prior and their feelings are that additional provider representation is needed.

Chair of the Board of Directors Aakash Patel stated that this topic needed to be added to the agenda for the Board of Directors retreat in the spring.

CEO REPORT

Dr. Frederick Hicks reported that in the interest of time he would quickly walk through this report.

He reported on the following:

A. \$305 Million Dollar American Rescue Plan Act (ARPA) Update

Dr. Hicks reported that the portion of the \$315 million dollars (approved for coalitions in the state of Florida) for the ELCHC is estimated between \$28-\$33 million dollars.

B. Survey to Providers

Dr. Hicks shared the survey needs to be consolidated to review the final outcome of what providers are needing assistance with that ARPA dollars can cover.

C. CEO Evolution (DEL form)

Dr. Hicks stated this was already discussed earlier in the meeting.

D. Legislative Coordination (Tampa Chamber of Commerce & HCPS)

Dr. Hicks shared with the committee that he was planning on attending Hillsborough Day in January as well as Children's Week in February.

ANNOUNCEMENT

Dr. Stephe Holmquist Johnson announced the next meeting of the ELCHC Governance Committee is on January 29, 2024

ADJOURNMENT

Citing no further business, Dr. Daphne Fudge made a motion to adjourn the meeting at 4:08 pm. Chair of the Board of Directors, Aakash Patel made a second. The motion carried unanimously.

Read and approved by: Derek Zitko 27/09/23
Dr. Stephe Holmquist Johnson, Secretary *Date*

Signature: derek Zitko
derek Zitko (Aug 14, 2024 12:19 EDT)

Email: derek.zitko@mosaicco.com

09.25.2023 Governance Committee Meeting Minutes_FinalCopy

Final Audit Report

2024-08-14

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Transaction ID:	CBJCHBCAABAA15n_gs-2iPQxVFvbKhV7kpnESerAQp00

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2024-08-14 - 4:18:53 PM GMT
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