

Eligibility Verification Documents

PROOF OF ADDRESS:

- Current pay stub
- Utility bill (electric, gas, water), cable, internet, and landline phone dated within 12 months
- Lease agreement (including signature page) or rent receipt dated within 12 months
- Government-issued document (ID, Food Stamp Award Letter, vehicle registration, etc.)
- Military order for the service member in the U.S. Armed Forces
- Affidavit of Residency (notarized)

CHILD DOCUMENTATION

Citizenship and age (any one of these documents fulfills both requirements):

- U.S. Birth Certificate or lawfully admitted alien document
- Certificate of U.S. Citizenship or Naturalization
- U.S. passport

Age only:

- Immunization record (signed/stamped by public health officer/licensed physician)
- Certificate of Baptism (including affidavit)
- Child life insurance policy (in force for at least 2 years)
- Guardianship (court ordered)

PARENT/GUARDIAN DOCUMENTATION

Identification:

- Florida Driver's License
- Valid picture identification (government issued)

PURPOSE FOR CARE ELIGIBILITY

PROVIDE DOCUMENTATION FOR ANY OF THE FOLLOWING FOR A SINGLE OR TWO-PARENT FAMILY:

Employment:

- Current and consecutive pay stub (4 weekly – 2 bi-weekly/semi-monthly – 1 monthly)
- Verification of Employment form
- Self-employment (any of the following): business account ledgers (4 weeks); written documentation from customers/contractors (4 weeks); OR federal tax returns

Exempt from Work:

- Social Security Disability Award Letter / Practicing licensed physician disability statement
- Retirement income benefits from the U.S. Social Security Administrator / Documentation from a licensed physician

Education:

- Official current school schedule from an accredited education institution
- School Verification form.

OTHER INCOME (IF APPLICABLE)

- Social Security benefits / Supplemental Security Income (SSI)
- Reemployment assistance / Reemployment compensation benefits
- Food Stamp Award Letter / Temporary cash assistance
- Child Support / Alimony / Adoption subsidy
- Worker's compensation benefits
- Veteran benefits / Retirement benefits

